

# WILLINGHAM PARISH COUNCIL

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Minutes of the Finance and General Purpose Committee meeting of Willingham Parish Council held on Wednesday 20<sup>th</sup> January 2021 (meeting held remotely)

Present: Councillors: Law (Chair), P King, L King, Mansfield, Harris,  
Parishioners: None

Clerk: Mandy Powell

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## 1. Apologies for absence

In line with resolution 119/20, apologies were received and agreed from Councillors Manning and Tassell

## 2. Declarations of interest

None

## 3. Public Forum

None

## 4. Any matters arising from the meeting held on the 15<sup>th</sup> December 2020 not covered elsewhere on the agenda (*Minutes approved at FPC meeting held on 13<sup>th</sup> January 2021*).

None

## 4. To review Council's policies

All Council policies were reviewed, and the committee unanimously agreed that the following changes (attached) should be recommended for adoption by full Council.

Standing Orders – amended in line with recommendations made by NALC

CCTV Policy – new policy to replace the current version

Lone working policy – new policy

Complaints procedure – code of conduct – minor amendment

## 5. To receive an update regarding VAT registration advice and consider any actions

The RFO had contacted Elysian Associates and the process was underway to register for VAT. Elysian had advised that there was currently an approximate sixty-day delay for registrations.

## 6. To receive an update regarding the community plan and consider any actions.

The Clerk confirmed that five volunteers had come forward to take part in the project and was asked to arrange a meeting between them and the Chair.

## 7. Items for Future meeting

None

## 8. Date of next meeting 17<sup>th</sup> November 2021

*Meeting closed at 19:46*