

WILLINGHAM PARISH COUNCIL

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NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on Wednesday 3rd September 2025 at 7.30pm at the Octagon, St Mary and All Saints Church, Willingham

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 136/25



Mandy Powell - Parish Council Clerk – 27th August 2025

AGENDA

134/25 Apologies for absence

135/25 Declarations of interest

136/25 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative. (Please see important note above)

137/25 To receive and approve minutes from the Council meeting held on the 6th August 2025.

138/25 To deal with matters arising from the meeting on the 6th August not covered elsewhere on the agenda.

139/25 To receive and consider County Council report and any other reports and communications not covered elsewhere on this agenda including:

140/25 To receive and consider District Council reports and any other reports and communications not covered elsewhere on this agenda, including:

- Consideration of South Cambs Free Trees allocation for the coming year.

141/25 Chair's report including:

142/25 To receive from the following Committees: reports from lead councillors, note any delegated decisions taken, and make any recommendations.

F&GP Committee – updates and actions to be taken, including:

- To receive an update on flooding

Planning Committee – updates and actions to be taken, including:

- To receive draft minutes from the meetings held on the 12th and 27th August 2025 and consider any actions.

HALLS – Updates and actions to be taken, including:

- To receive updates regarding the Ploughman Hall and Public Hall and consider any actions.

Cemetery – updates and actions to be taken, including:

- To receive an update in relation to the shed's asbestos roof and consider any quotations for its removal.

Green & Boundaries – updates and actions to be taken, including:

- To receive and consider correspondence from Cambridgeshire ACRE regarding the handover agreement for the Meadow Road site.
- To receive correspondence from WAG regarding issues in the orchard and Meadow Road site including chemical weed spraying and consider any actions.

Leisure & Amenities – updates and actions to be taken, including:

- To receive an update regarding a request for public access goals on the recreation ground and consider any actions.
- To receive an update on recent vandalism around the pavilion and recreation ground and consider any actions.

143/25 To receive and ratify monthly accounts for payment.

Please see attached appendix 1

144/25 Police update including:

145/25 To receive an update on HCVs and traffic/Highways issues and ratify any actions including:

- To receive an update regarding the footpath to Highgate and consider any actions.
- To receive an update regarding the 20mph scheme and speed limits on West Fen Road and consider any actions.
- To receive correspondence from resident regarding double yellow lines on Over Road and consider any actions.

146/25 Environment and Sustainability update including:

- To receive an update regarding the Community Energy Fund and consider any actions.
- To consider proposal for the ceasing of the use of chemical weed spraying on the Meadow Road site and controlled use in the Orchard.

147/25 Items for future meetings

148/25 Date of next meeting

Appendix 1 to Agenda 28.08.2025 for the Full Parish Council meeting to be held on 03.09.2025

Accounts to be authorised 03.09.2025

Payments made in advance of the Meeting (Payments)

ID	Paid Date	Method	Company	Description	Cost Area	Net (£)	VAT (£)	Total (£)
239	31.07.2025	DD	Unity Trust	Monthly Service Charge	EST	13.65	0.00	13.65
249	01.08.2025	DD	Sanctuary Housing	Community Lifelines	EST	228.28	13.88	242.16
241	01.08.2025	DD	Scribe	Monthly Charge	EST	75.00	15.00	90.00
250	01.08.2025	DD	SCDC	Cemetery Rates	Cem	81.00	0.00	81.00
251	01.08.2025	DD	SCDC	Ploughman Hall Rates	Halls	540.00	0.00	540.00
252	01.08.2025	DD	SCDC	Pavilion Rates	L&A	202.00	0.00	202.00
254	01.07.2025	DD	SCDC	Ploughman Hall Waste Collection	Halls	127.17	0.00	127.17
255	01.08.2025	DD	SCDC	Cemetery Waste Collection	Halls	49.12	0.00	49.12
256	01.08.2025	DD	SCDC	Public Hall Rates	Halls	345.85	0.00	345.85
257	04.08.2025	BACs	CAPALC Ltd	Affiliation Fee	EST	951.13	0.00	951.13
258	07.08.2025	DD	British Gas	Pavilion – Electricity	L&A	112.08	5.60	117.68
259	07.08.2025	BACs	A Osbourne	Stamps – Reimbursement	EST	6.80	0.00	6.80
260	11.08.2025	BACs	PKF Littlejohn	External Audit Fees	EST	630.00	126.00	756.00
261	13.08.2025	BACs	Andrew Deptford	Replacement Defibrillator and prep kit	EST	960.00	192.00	1152.00
262	13.08.2025	BACs	MC Groundcare Ltd	Monthly charge for grass cutting	EST	1520.00	304.00	1824.00
263	15.08.2025	DD	BT	Monthly Charge	EST	99.37	19.87	119.24
264	18.08.2025	DD	Lloyds	Monthly Charges	EST	8.50	0.00	8.50
278	18.08.2025	DD	Sage	Monthly Charges	EST	159.84	39.96	199.80
279	18.08.2025	DD	Tomato Energy	Monthly Charges	G&B	14.92	0.85	17.91
274-277	22.08.2025	BACs	Salaries	Salary payments to staff	EST	4223.74	0.00	4223.74

273	22.08.2025	BACs	HMRC	PAYE	EST	703.78	0.00	703.78
272	22.08.2025	DD	Nest	Pension Contributions	EST	249.27	0.00	249.27
280	28.08.2025	BACs	S Page	Deposit Refund – Hall Hire	HALLS	83.33	16.67	100.00
265	29.09.2025	DD	British Gas	Pavilion Gas	L&A	41.74	5.54	47.28
266	29.09.2025	DD	British Gas	Ploughman Hall Electricity	Halls	218.78	10.94	229.72
267	09.09.2025	DD	British Gas	Pavilion Electricity	L&A	78.22	3.91	82.13

Payments to be made following the meeting (Payments)

ID	Paid Date	Method	Company	Description	Cost Area	Net	VAT	Total
268	04.09.2025	BACs	Smiths of Derby	Service of Church Clock	EST	1081.00	216.20	1297.20
269	04.09.2025	BACs	Cromwell Fire	Fire Alarm and Emergency Lighting Service		373.00	74.60	447.60
270	04.09.2025	BACs	5 Folds	August – Hire of the Octagon	EST	48.00		48.00
271	04.09.2025	BACs	Connections	Hire of Side Hall and Youth provision	EST	1640.00	0.00	1640.00
281	04.09.2025	BACs	Suds and Bubbles	Cleaning	EST	1174.00	0.00	1174.00

Income received ahead of the meeting (Receipts)

ID	Paid Date	Method	Company	Description	Cost Area	Net	VAT	Total
96	04.08.2025	BACs	P Hoayun	Ploughman Hall Hire	HALLS	55.00	11.00	66.00
97	04.08.2025	BACs	Emma Pell	Ploughman Hall Hire	HALLS	137.50	27.50	165.00
98	04.08.2025	BACs	Jill Bridger	Ploughman Hall Hire	HALLS	192.50	38.50	231.00
99	06.08.2025	BACs	Milanam Yoga	Side Hall Hire	HALLS	46.87	9.38	56.25
100	07.08.2025	BACs	Willingham Badminton	Ploughman Hall Hire	HALLS	100.83	20.17	121.00
109	11.08.2025	DD	Lloyds	Bank Interest	EST	439.08	0.00	439.08
101	12.08.2025	BACs	Connections Bus	Side Hall Hire	HALLS	82.50	16.50	99.00
102	12.08.2025	BACs	1 st Willingham Scouts	Public Hall Hire	HALLS	148.50	0.00	148.50
103	13.08.2025	BACs	H Bowles	Ploughman Hall Hire – Sept	HALLS	195.00	39.00	234.00
105	18.08.2025	BACs	Studio Fogg	Public Hall Hire	HALLS	45.00	0.00	45.00

108	22.08.2025	BACs	Histon and Impington	Recreation Ground Hire	L&A	60.00	0.00	60.00
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Account Information

15.08.2025	CREDIT	British Gas	Public Hall Electricity	HALLS				43.39
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15.08.2025	CREDIT	British Gas	Village Green Electricity	HALLS				2.77
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