

WILLINGHAM PARISH COUNCIL

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NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on Wednesday 2nd April 2025 at 7.30pm at the Octagon, St Mary and All Saints Church, Willingham

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 50/25



Mandy Powell - Parish Council Clerk – 27th March 2025

AGENDA

48/25 Apologies for absence

49/25 Declarations of interest

50/25 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative. (Please see important note above)

51/25 To receive and approve minutes from the Council meeting held on the 5th March 2025.

52/25 To deal with matters arising from the meeting on the 5th March not covered elsewhere on the agenda.

53/25 To receive and consider County Council report and any other reports and communications not covered elsewhere on this agenda including:

54/25 To receive and consider District Council reports and any other reports and communications not covered elsewhere on this agenda, including:

55/25 Chair's report including:

- To receive an update on the Community Warden Scheme and consider any actions.
- To receive correspondence from a resident regarding Over Mereway and consider any actions.

56/25 To receive from the following Committees: reports from lead councillors, note any delegated decisions taken, and make any recommendations.

F&GP Committee – updates and actions to be taken, including:

- To receive an update on the RFO financial package.
- To consider change to payment date for staff members.
- To consider renewal of CAPALC membership.
- To consider adoption of revised model finance regulations.
- To consider renewal of SLCC membership for the Clerk and Compliance Administrator.
- To receive an update on flooding

Planning Committee – updates and actions to be taken, including:

- To receive draft minutes from the meetings held on the 5th and 25th March 2025 and consider any actions.
- To receive and consider the planning committee's recommendation regarding compiling a Neighbourhood Plan.
- To receive an update regarding the asset of community value application and consider any action.

HALLS – Updates and actions to be taken, including:

- To consider request from the Scouts regarding the potential purchase of the Salvation Army Hall, the survey carried out on behalf of the Council and clarification of previous minutes.
- To receive updates regarding the Ploughman Hall and Public Hall and consider any actions.
- To receive a proposal from Willingham Youth Trust regarding its future and consider any actions.

Cemetery – updates and actions to be taken, including:

Green & Boundaries – updates and actions to be taken, including:

Leisure & Amenities – updates and actions to be taken, including:

- To receive correspondence from a resident regarding the possible upgrade of the skate park and consider any actions.
- To receive an update on the MUGA and consider any proposals and actions.
- To receive an update regarding the Bowls Club and consider any actions.
- To receive an update regarding pavilion storage and consider any actions.

57/25 To receive and ratify monthly accounts for payment.

Please see attached appendix 1

58/25 Police update including:

59/25 To receive an update on HCVs and traffic/Highways issues and ratify any actions including:

- To receive an update regarding the storage of lithium batteries by the community roadwatch team and consider any actions.
- To receive and consider correspondence received from a resident regarding the Over Road closure.

60/25 Environment and Sustainability update including:

61/25 Items for future meetings

62/25 Date of next meeting

Accounts to be authorised 03.04.2025**Payments made in advance of the Meeting**

ID	Paid Date	Method	Company	Description	Cost Area	Net	VAT	Total
5891 7415 60	07.03.2025	DD	Tomato Energy	Street Lighting	EST	23.11	1.16	24.27
GP01 0597 74	15.03.2025	DD	BT	Cloud Voice and Broadband	EST	93.57	18.71	112.28
	17.03.2025	BACS	Abgail McGeachie	Ploughman Hall Hire Deposit Refund	Halls	80.00	20.00	100.00
3538 9530	17.03.2025	BACS	Initial	Service Increase to cover the Youth Trust	Halls	16.81	3.36	20.17
	18.03.2025	Credit Card	Co-Op	Refreshments for Coffee with a Cop event	EST	18.97	-	18.97
6259 7583 53	21.03.2025	DD	Tomato Energy	Street Lighting	EST	0.64	0.03	0.67
6315 6416 3	26.03.2025	DD	GiffGaff	Monthly payment for mobile phone for CCTV purposes	G&B	8.00	-	8.00
	28.03.2025	BACS	Staff	Salaries and Pension	EST	4,518.27	-	4,518.27
	28.03.2025	BACS	HMRC	PAYE	EST	215.40	-	215.40
BGL1 4191 2	30.03.2025	DD	British Gas	Village Green Electricity – Estimated	G&B	38.44	5.49	43.93
BGL1 4191 1	30.03.2025	DD	British Gas	Pavilion Gas	L&A	21.72	1.09	22.81
BGL1 4190 9	30.03.2025	DD	British Gas	Public Hall Electricity – Estimated	Halls	75.82	12.58	88.40
BGL1 4190 8	30.03.2025	DD	British Gas	Ploughman Hall	Halls	1,633.30	326.66	1,959.96

Payments to be made following the meeting

ID	Paid Date	Method	Company	Description	Cost Area	Net	VAT	Total
CB25 0317	04.04.2025	BACS	CBE Limited	Hire of Cherry Picker for Flood Lights	L&A	670.00	134.00	804.00
				Replacement of 7x LED Floodlights	L&A	686.00	137.20	823.20
				Replacement of Faulty Socket	Halls	60.00	12.00	72.00
					<i>Total</i>	<i>1,416.00</i>	<i>283.20</i>	<i>1699.20</i>
3845 0	04.04.2025	BACS	EDGE IT Systems Ltd	Epitaph – 5 year contract	EST	255.00	51.00	306.00
2098	04.04.2025	BACS	The Lawncare Company	Scarification and Moss Control for Willingham Cricked Club	L&A	168.00	-	168.00
	04.04.2025	BACS	Suds and Bubbles	Reimbursement of Broom and Brush and Dustpan – Side Hall	Halls	9.00	-	9.00

Appendix 1 to Agenda 27.03.2025 for the Full Parish Council meeting to be held on 03.04.2025

I4635	04.04.2025	BACS	ACA Heating & Plumbing Ltd	Pavilion – Boiler call out re hot water	L&A	39.50	7.90	47.40
	04.04.2025	BACS	Suds and Bubbles	New Mop, mop heads and bucket	Halls	115.76	-	115.76
BR24 7	04.04.2025	BACS	Ben Rudderham	Supply of posts for QE11 entrance	L&A	59.16	-	59.16
				Supply of postcrete for QE11 entrance posts	L&A	20.00	-	20.00
				6 hours labour at £20.00 p/h	EST	120.00	-	120.00
					<i>Total</i>	<i>199.16</i>		<i>199.16</i>
BGL1 4191 0	10.04.2025	DD	British Gas Lite	Pavilion Electricity	L&A	65.09	3.25	68.34