

WILLINGHAM PARISH COUNCIL

Parish Council Office, Ploughman Hall, West Fen Road, Willingham, Cambridge, CB24 5LP, Tel: 01954 261027

Email: clerk@willinghamparishcouncil.gov.uk Website: www.willinghamparishcouncil.gov.uk

NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on Wednesday 5th March 2025 at 7 30 pm.at the Octagon, St Mary and All Saints Church, Willingham

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 35/25



Mandy Powell - Parish Council Clerk – 26th February 2025

AGENDA

33/25 Apologies for absence

- To consider request for long term apologies from Councillor Moore

34/25 Declarations of interest

35/25 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative. (Please see important note above)

36/25 To receive and approve minutes from the Council meeting held on the 5th February 2025.

37/25 To deal with matters arising from the meeting on the 5th February not covered elsewhere on the agenda.

38/25 To receive and consider County Council report and any other reports and communications not covered elsewhere on this agenda including:

39/25 To receive and consider District Council reports and any other reports and communications not covered elsewhere on this agenda, including:

40/25 Chair's report including:

- To receive correspondence regarding lithium-ion batteries and consider any response/actions.

41/25 To receive from the following Committees: reports from lead councillors, note any delegated decisions taken, and make any recommendations.

F&GP Committee – updates and actions to be taken, including:

- To consider approval of draft minutes from the meeting on the 11th February 2025.
- To consider recommendations made by the F&GP committee at the above meeting including, risk assessments, policies, asset register, fees and committee responsibilities.
- To consider proposal for new finance package for use by the Finance Officer.

Planning Committee – updates and actions to be taken, including:

- To receive draft minutes from the meeting held on the 12th February 2025 and consider any actions.
- To consider planning committee recommendation regarding potential S106 allocation for planning application on Haden Way.
- To receive correspondence with regards to reapplying for asset of community value status for the Duke of Wellington pub and consider any actions.

HALLS – Updates and actions to be taken, including:

- To receive updates regarding the Ploughman Hall and Public Hall and consider any actions.

Cemetery – updates and actions to be taken, including:

Green & Boundaries – updates and actions to be taken, including:

Leisure & Amenities – updates and actions to be taken, including:

- To receive an update on new land opportunities and consider any actions.

- To receive an update on the MUGA and consider any proposals and actions.
- To receive an update regarding the Bowls Club and consider any actions.
- To receive an update regarding pavilion storage and consider any actions.

42/25 To receive and ratify monthly accounts for payment.

Items paid by bank payments:

Salaries	February	Salaries	£4611.39
HMRC	February	PAYE	£ 902.58
Nest	Pension	Salaries	£ 227.48
Play Inspections	Operational Inspection	L & A	£ 480.00
B Wake	Hall Hire Deposit Refund	Halls	£ 100.00
E L Wake	Hall Hire Deposit Refund	Halls	£ 100.00
A Manning	Hall Hire Deposit Refund	Halls	£ 100.00
RPM	QE11 Rope Repairs	L & A	£1230.00
Needingworth PC	Shared Travel Expense	Est	£ 40.73
SLCC	A Rudderham Membership	Est	£ 240.00
DoyenLand	Valuations for Registrations	Est	£4140.00

Items paid by direct debit/standing order:

British Gas	Ploughman Electric	Halls	£2269.43
British Gas	Pavilion Electric	L & A	£ 77.52
British Gas	Pavilion gas Feb	L & A	£ 32.58
British gas	Public hall electric	Halls	£ 84.85
British gas	Green	G & B	£ 33.93
BT	Phones	Est	£ 112.50

Items paid by charge card

Amazon	Stationery	Est	£ 63.72
Kaspersky	Laptop Protection	Est	£ 20.99
Amazon	Handsoap and Bulb	Halls	£ 54.16
Post Office	Stamps	Est	£ 39.60
Amazon	Stationery	Est	£ 45.91

Items to be paid by bank transfer:

Cromwell Frie	Fire Alarm Service	Halls	£ 183.60
Cromwell Fire	Change of Fire Extinguishers	Halls	£ 239.23
Cambs Acre	12 Month Membership	Est	£ 86.40
Will PCC	Hire of Octagon	Est	£ 45.00
CBE Limited	Replacement Light Fittings	Halls	£ 72.00
Suds & Bubbles	Cleaning Ploughman	Halls	£ 560.00
Suds & Bubbles	Cleaning Pavilion	L & A	£ 241.00
Suds & Bubbles	Cleaning Office	Est	£ 40.00
Suds & Bubbles	Cleaning Public Hall	Halls	£ 200.00
Sanctuary	Monthly Payment	Est	£ 221.35
O S Gawthroup	Kissing Gate	L & A	£3360.00

43/25 Police update including:

44/25 To receive an update on HCVs and traffic/Highways issues and ratify any actions including:

45/25 Environment and Sustainability update including:

46/25 Items for future meetings

47/25 Date of next meeting