

## WILLINGHAM PARISH COUNCIL

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**NOTICE IS HEREBY GIVEN** of an ordinary meeting of Willingham Parish Council to be held on Wednesday 5<sup>th</sup> February 2025 at 7 30 pm.at the Octagon, St Mary and All Saints Church, Willingham

### **ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.**

The Public and Press are invited to address the Council under Item 19/25



Mandy Powell - Parish Council Clerk – 30<sup>th</sup> January 2025

## AGENDA

**17/25** Apologies for absence

**18/25** Declarations of interest

**19/25** Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative. (Please see important note above)

**20/25** To receive and ratify minutes from the Council meeting held on the 8<sup>th</sup> January 2025.

**21/25** To deal with matters arising from the meeting on the 8<sup>th</sup> January not covered elsewhere on the agenda.

**22/25** To receive and consider County Council report and any other reports and communications not covered elsewhere on this agenda including:

**23/25** To receive and consider District Council reports and any other reports and communications not covered elsewhere on this agenda, including:

**24/25** Chair's report including:

- To Receive correspondence from the Community Warden Scheme regarding price increases and consider any actions.
- To receive thanks from the Community Hub group for the recent grant approval.

**25/25** To receive from the following Committees: reports from lead councillors, note any delegated decisions taken, and make any recommendations.

F&GP Committee – updates and actions to be taken, including:

- To receive notification of the Deputy Clerk passing CiLCA and to ratify new pay scale.
- To consider a regular handyman contractor for the office staff to use.
- To receive an update on flooding in the village and consider any actions.

Planning Committee – updates and actions to be taken, including:

- To receive information regarding S106 allocation for a potential planning application on Haden Way and consider any actions/response.
- To receive draft minutes from the meetings held on the 27<sup>th</sup> January 2025 and consider any actions.

HALLS – Updates and actions to be taken, including:

- To receive an update/proposal regarding the future works for the public hall and the potential purchase of the Salvation Army Hall and ratify any actions.
- To receive any other updates regarding the Ploughman Hall and Public Hall and consider any actions.

Cemetery – updates and actions to be taken, including:

Green & Boundaries – updates and actions to be taken, including:

- To receive an update regarding the hedge chippings at the orchard and consider any actions/ratify any quotations received.
- To receive an update on the Carols on the Green and consider any action.

Leisure & Amenities – updates and actions to be taken, including:

- To receive an update on new land opportunities and ratify any actions.
- To receive an update on the MUGA and ratify any proposals and actions.
- To receive an update regarding the Bowls Club fencing and ratify any actions.

**26/25 To ratify quarterly budget statement**

**27/25 To receive and ratify monthly accounts for payment.**

Paid Items

|                    |                                |               |          |
|--------------------|--------------------------------|---------------|----------|
| Salaries           | January                        | Salaries      | £4363.05 |
| Salaries           | January                        | Paye          | £ 717.47 |
| Salaries           | January                        | Pension       | £ 193.69 |
| Andrew Deptford    | Difib Pads                     | Est           | £ 146.34 |
| Andrew Deptford    | Defib fabs                     | Est           | £ 170.34 |
| Ivett & Reed       | Dismantle memorials            | Cemetery      | £1824.00 |
| Atlas Tree Surgery | Clearing willow Rec ground     | L & A         | £ 108.00 |
| Atlas Tree Surgery | Pruning rowan                  | G & B         | £ 84.00  |
| CBE Ltd            | Install 3kw heater Public hall | Halls         | £ 464.76 |
| A Rudderham        | CiLCA Resubmission             | Establishment | £ 25.00  |
| ACA Heating Plumb  | Supply & Fit e basins          | Halls         | £ 538.82 |
| Willingham Hub     | Donation                       | Donations     | £ 500.00 |
| A Manning          | Deposit Halls                  | Halls         | £ 100.50 |
| E Ryder            | Deposit halls                  | Halls         | £ 100.00 |
| K George           | Deposit halls                  | Halls         | £ 100.00 |
| RES_PROP           | Survey Salvation Army Hall     | Est           | £2130.00 |

To be paid

|                |                            |       |          |
|----------------|----------------------------|-------|----------|
| Suds & Bubbles | Cleaning Pavilion          | L & A | £ 281.00 |
| Suds & Bubbles | Cleaning Halls             | Halls | £ 520.00 |
| Suds & Bubbles | Cleaning Office            | Est   | £ 40.00  |
| Suds & Bubbles | Cleaning Public Hall       | Halls | £ 200.00 |
| ACA Heating    | Boiler service             | L & A | £ 96.00  |
| Camb Acre      | Membership                 | Est   | £ 86.40  |
| O S Gawthroup  | Cleaning shrubs/gate/trees | G & B | £2760.00 |
| Willingham PCC | Hall Hire                  | Est   | £ 45.00  |
| Konica Minolta | Photocopier                | Est   | £ 122.83 |
| Konica Minolta | Photocopier                | Est   | £ 214.69 |
| B Rudderham    | Maintenance jobs           | Est   | £ 70.00  |

**28/25 Police update including:**

**29/25 To receive an update on HCVs and traffic/Highways issues and ratify any actions including:**

- To receive an update regarding the proposed temporary road closure of Over Road in February 2025 and consider any actions.

**30/25 Environment and Sustainability update including:**

**31/25 Items for future meetings.**

**32/25 Date of next meeting**