

## WILLINGHAM PARISH COUNCIL

Parish Council Office, Ploughman Hall, West Fen Road, Willingham, Cambridge, CB24 5LP, Tel: 01954 261027

Email: [clerk@willinghamparishcouncil.gov.uk](mailto:clerk@willinghamparishcouncil.gov.uk) Website: [www.willinghamparishcouncil.gov.uk](http://www.willinghamparishcouncil.gov.uk)

**NOTICE IS HEREBY GIVEN** of an ordinary meeting of Willingham Parish Council to be held on Wednesday 4<sup>th</sup> September 2024 at 7 30 pm.at the Octagon, St Mary and All Saints Church, Willingham

### ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 140/24



Mandy Powell - Parish Council Clerk – 28<sup>th</sup> August 2024

## AGENDA

**138/24** Apologies for absence

**139/24** Declarations of interest

**140/24** Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative. (Please see important note above)

**141/24** To receive and ratify minutes from the Council meeting held on the 7<sup>th</sup> August 2024.

**142/24** To deal with any matters arising from the meeting on the 7<sup>th</sup> August 2024 not elsewhere on the agenda.

**143/24** To receive and consider County Council report and any other reports and communications not covered elsewhere on this agenda including:

**144/24** To receive and consider District Council reports and any other reports and communications not covered elsewhere on this agenda, including:

**145/24** Chair's report including:

- To receive and consider invitation from Fen Edge Twinning Association to and their French visitors reception on the 1<sup>st</sup> November 2024.
- To receive and consider invitation from Cambridgeshire & Peterborough Combined Authority regarding Bus Franchising Consultation and consider any actions.
- To receive information regarding the potential closure of the Post Office and consider any actions.

**146/24** To receive from the following Committees: reports from lead councillors, note any delegated decisions taken, and make any recommendations.

F&GP Committee – updates and actions to be taken, including:

- To receive and ratify quotations for Parish Council's insurance renewal and consider any actions.
- To receive and ratify external audit report and consider any actions.
- To receive notification of the intention of the RFO to step down from her role with the Council and consider any actions.
- To receive an update on flooding in the village and consider any actions.

Planning Committee – updates and actions to be taken, including:

- To receive draft minutes from the meeting held on the 14<sup>th</sup> August 2024 and consider any actions.

HALLS – Updates and actions to be taken, including:

- To receive and consider a proposal regarding the public hall future and works potentially needed

- To receive an update regarding the 2014 PHUC agreement due to expire in December 2024 and consider any actions
- To receive any other updates regarding the Public Hall and consider any actions
- To receive an update regarding Willingham Youth Trust user agreement due to expire February 2025 and consider any other actions.
- To receive and consider the additional proposal from the Strategic Facilities Working Group
- To receive any other updates regarding the Ploughman Hall

Cemetery – updates and actions to be taken, including:

- To receive an update regarding large memorials that need to be laid down and consider any quotations/actions.

Green & Boundaries – updates and actions to be taken, including:

Leisure & Amenities – updates and actions to be taken, including:

- To receive an update on new land opportunities and consider any actions
- To receive an update on the MUGA and consider any actions.

**147/24 To receive and ratify monthly accounts for payment**

Paid Items:

Salaries	August	Salaries	4321.27
PAYE	August	Salaries	734.91
Nest Pension	August	Salaries	198.04
Sports & Play Con	MUGA	S106/L & A	3500.00
CBE	Fire Risk Assessment	L& A/Halls	5544.00
CBE	Fault Youth Center	Halls	240.00
CBE	PAT Testing	Est	148.08
Baruch	Speedwatch Batt	Est	237.50
PKF	Audit 2023/24	Est	756.00
MC Grden Maint	Grass cutting	Est	1884.00
O S Gawthrouph	Grass cutting	Est	1454.40

Items paid by credit card:

Amazon	Headset	Est	43.98
Amazon	SD Cards	Cemetery	15.99
Garrison Locks	Pavilion Keys	L & A	56.09
Amazon	Cable ties	L & A	8.79
Amazon	Stationery - Paper	Est	18.50

Items to be paid by BACS:

Suds & Bubbles	Cleaning	L&A/Halls/Est	841.00
Cromwell Fire	Ploughman fire ext	Halls	384.12
Cromwell Fire	Pavilion fire ext	L & A	296.08
Cromwell Fire	Public Hall alarm Halls/	L & A	489.48
RS Memorials	Topple Test	Cemetery	496.80
A R Aspinall	Steel Chain	L & A	17.23
PPL/PRS	Licence	Halls	700.90
Briar Security	Ploughman Door	Halls	107.40
5 Folds	Octagon Hire	Est	45.00
Ben Rudderham	QE11 Gate	L & A	500.00
Peacock Farms	Bowls Club Platform	L & A	288.00
The Lawn Care Company	Fertilizer	L & A	48.00
RPM	QE11 Equipment	L & A	4560.00

**148/24 Police update including:**

**149/24 To receive an update on HCVs and traffic issues and consider any actions including:**

- To receive an update on the proposal for a 20mph zone in the village and consider any actions.
- To receive an update on the minor highways bid application and consider any actions.

**150/24 Environment and Sustainability update including:**

**151/24 Items for future meetings.**

**152/24 Date of next meeting**