

WILLINGHAM PARISH COUNCIL

Parish Council Office, Ploughman Hall

West Fen Road, Willingham, Cambridge, CB24 5LP, Tel: 01954 261027

Email: clerk@willinghamparishcouncil.gov.uk Website: www.willinghamparishcouncil.gov.uk

Minutes of the Planning Committee meeting of Willingham Parish Council held on Tuesday 14th May 2024 at 7:30pm, in the Parish Council Office, Ploughman Hall, West Fen Road, Willingham

Present:

Councillors: Harris, Law, Watson, McKee, Barratt, Todd (Chair)

Parishioners: One

Clerk: Mandy Powell

1. To elect a Chair for the planning committee

Councillor Harris proposed that Councillor Todd became Chair of the committee, seconded by Councillor Watson, and **ratified** unanimously.

2. To elect a Vice Chair for the planning committee

Councillor McKee proposed that Councillor Harris became Vice Chair of the committee, seconded by Councillor Law, and **ratified** unanimously.

3. To receive apologies for absence

Apologies were received and accepted from Councillor Hutchcraft due to a personal commitment.

4. Declarations of interest

Item 8(i) – Councillor Todd declared a personal interest as he knew the applicant. Councillor Todd did not vote on this item.

5. Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak and who are on the Electoral register, must make their name known to the Clerk prior to commencement of the meeting. Maximum of five people to speak. Large groups will need to decide on a spokesperson representative.

Member of the public did not wish to speak.

6. To approve the minutes of the meeting held on Tuesday 16th April 2024.

Councillor Watson proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Barratt, and **ratified** with four votes in favour and two abstentions due to not being at the meeting.

7. To deal with any matters arising from the minutes of the meeting held on 16th April 2024, not covered elsewhere on this agenda.

None raised.

8. Planning Applications for consideration.

(i) 24/01195/HFUL – 92 Rampton Road, Willingham – Mrs Mansfield – raising of ridge, change to roof form including first-floor front and rear and side extensions, ground-floor side and rear infill extension with roof lantern, partial garage conversion, front porch and changes to external roof and wall materials.

Councillor Harris proposed the Council support the application, seconded by Councillor Law, and **ratified** with five votes in favour and one abstention due to a declaration of interest.

(ii) 24/01231/HFUL – 8 High Street, Willingham, Mr Andrews – two storey side extension.

Councillor Law proposed the Council support the application, seconded by Councillor Barratt, and **ratified** unanimously.

9. Applications for information only

(i) 24/01045/FUL – 43 Church Street, Willingham – Mr Rahman – single storey rear extensions to provide temporary staff living accommodation with kitchen facilities and existing first floor permanent living accommodation for staff. (retrospective) – **withdrawn**.

Previously circulated and noted.

10. Licensing applications for consideration

(i) English Rose Beauty House Limited, 16 Berrycroft, Willingham – the sale of retail alcohol for consumption on the premises.

Councillor Todd proposed the Council support the application, seconded by Councillor Harris, and **ratified** unanimously.

11. Correspondence

(i) To receive and consider correspondence from East Cambs District Council with regards to hedgehog recovery design guidance SPD.

The committee did not wish to comment on the correspondence.

(ii) To receive and consider invitation to South Cambs District Council Cabinet/Parish Council Liaison Meeting on the 17th June 2024

Councillor Todd agreed to attend.

Action: B Todd

12. Items for future meetings

None noted.

13. To decide date of next meeting

To be decided.

Meeting closed 19:48