

# IN THE EVENT OF A FIRE

## 1. LEAVE THE BUILDING

The hirer of the hall, or the event organiser, will instruct all persons to leave the building using the nearest available exits. All belongings must be left behind.

The fire exits are marked on the attached building plan.

### The assembly point is:

End of the car park adjacent to the main gate at the entrance (marked red on the attached googlemap).

## 2. CALL THE FIRE BRIGADE

DIAL 999 AND GIVE THE ADDRESS:-

Pavilion West Fen Road Willingham CB24 5LP

WhatThreeWords: confronts.shall.fortunate

The hirer should ensure that once the Pavilion has been evacuated, members of the public do not re-enter the building to collect personal belongings etc.

On the arrival of the Fire Brigade the hirer should report to the Officer in Charge whether all persons are safe, informing them of the last known position of any missing persons.

Attempts to extinguish outbreaks should only be carried out using the fire appliances provided if it is considered safe to do so. The locations of fire appliances are shown on the attached building plan.

**The hirer must ensure they are familiar with this information prior to their booking and must share it with any persons as needed.**

Pavilion Fire Exit Plan – NOT TO SCALE



