

WILLINGHAM PARISH COUNCIL

Parish Council Office, Ploughman Hall, West Fen Road, Willingham, Cambridge, CB24 5LP, Tel: 01954 261027

Email: clerk@willinghamparishcouncil.gov.uk Website: www.willinghamparishcouncil.gov.uk

NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on Wednesday 7th February 2024 at 7 30 pm.at the Octagon, St Mary and All Saints Church, Willingham

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 18/24



Mandy Powell - Parish Council Clerk – 31st January 2024

AGENDA

16/24 Apologies for absence, including:

17/24 Declarations of interest

18/24 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative.

19/24 To receive and ratify minutes from the Council meeting held on the 10th January 2024.

20/24 To deal with any matters arising from the meeting on the 10th January, not covered elsewhere on the agenda.

21/24 To receive and consider any actions from the County Council reports and communications not covered elsewhere on this agenda including:

22/24 To receive and consider any actions from the District Council reports and communications not covered elsewhere on this agenda, including:

23/24 Chair's report including:

24/24 To receive from the following Committees: reports from lead councillors, note any delegated decisions taken, and make any recommendations.

F&GP Committee – updates including:

- To ratify the minutes of the meeting held on the 24th January 2024
- To consider and ratify recommendations made in the F&GP Meeting held on the 24th January including policies, risk assessments, fees, and asset register.
- To receive correspondence from a neighbouring landowner and consider adoption of land on Haden Way.
- To receive an update on the current situation with Anglian Water and flooding in the village and to consider actions moving forward.
- To receive an update and consider quotations for utilities contracts.

Planning Committee – updates including:

- To receive draft minutes from the meetings held on the 29th January 2024 and consider any actions.

HALLS – Updates including:

- To receive an update from the public hall working group regarding the future of the hall and the 2014 PHUC agreement due expire in December 2024, and consider any actions or proposals.
- To receive an update regarding Willingham Youth Trust current situation and consider the renewal of the user agreement due to expire February 2025, and consider any actions or proposals.

Cemetery – updates including:

- To receive and consider correspondence from a parishioner regarding items on a grave space.

Green & Boundaries – updates including:

- To receive an update regarding the Ringers Rest Mural and consider any actions.
- To consider a proposal for future carols around the Christmas Tree.
- To receive an update regarding the flooding of the Christmas lights power recess and consider any actions.
- To receive an update regarding dog bag dispensers and consider any actions.

Leisure & Amenities - updates including:

- To receive a report and consider any proposals regarding actions to mitigate the current issues with the recreation ground.

25/24 To ratify quarterly budget statement.

26/24 To receive and ratify monthly accounts for payment.

Paid Items

Salaries	January	Salaries	£4707.96
Salaries	January	Paye	£ 904.92
Salaries	January	Pension	£ 228.39
Andrew Deptford	Difib Pads	Est	£ 140.40
AJ King	Verti drainage	L & A	£ 618.00
Judy Merrill	Refund Hall	Halls	£ 45.00
Bradford	Deposit Ploughman	Halls	£ 100.00
Sony Babu	Deposit Ploughman	Halls	£ 100.00

Paid by Direct Debit

Drax	Street Lighting	G & B	£ 409.59
Co-op mobile	Mobile	Will Hub	£ 10.20
British Gas	Pavilion Electric	L & A	£ 100.58
British Gas	Pavilion Gas	L & A	£ 45.31
British Gas	Green	G & B	£ 15.20
British Gas	Public Hall	Halls	£ 37.12
British Gas	Ploughman Hall Electric	Halls	£1864.88
British Gas	Ploughman Hall Electric	Halls	Credit £ 576.52

Paid by Charge Card

Health & safety	Stationery	Est	£ 85.06
Co-op	Batteries	Est	£ 7.40
La Bara mobile	Mobile	G & B	£ 5.00

To be paid

Suds & Bubbles	Cleaning Pavilion	L & A	£ 281.00
Suds & Bubbles	Cleaning Halls	Halls	£ 520.00
Suds & Bubbles	Cleaning Office	Est	£ 40.00
ACA Heating	Boiler service	L & A	£ 90.00
Camb Acre	Membership	Est	£ 65.00
R S Glazing	Cables Velux windows	Halls	£ 372.00
Stefans Building	Ceiling repair	L & A	£1550.00
Briar Security	Access System	Halls	£3190.80
Briar Security	Alarm system	Halls	£2447.40
Hewitsons	Advice	Est	£1815.24
ACA Heating & Plumbing	Repairs in Pavilion	L & A	£ 87.48
ACA Heating & Plumbing	Cemetery Tap Repair	Cemetery	£ 45.60

27/24 Police update including:

28/24 To receive an update on HCVs and traffic issues and consider any actions including:

- To receive an update regarding the 20mph scheme in the village and consider any actions.
- To receive an update regarding the Minor Highways Improvement Bid application and consider any actions.

29/24 Environment and Sustainability update including:

30/24 To receive an update on the Community Plan and consider any actions

31/24 Items for future meetings.

32/24 Date of next meeting.