

WILLINGHAM PARISH COUNCIL

Parish Council Office, Ploughman Hall, West Fen Road, Willingham, Cambridge, CB24 5LP, Tel: 01954 261027

Email: clerk@willinghamparishcouncil.gov.uk Website: www.willinghamparishcouncil.gov.uk

NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on Wednesday 6th December 2023 at 7 30 pm.at the Octagon, St Mary and All Saints Church, Willingham

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 197/23



Mandy Powell - Parish Council Clerk – 29th November 2023

AGENDA

195/23 Apologies for absence, including:

196/23 Declarations of interest

197/23 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative. (Please see important note above)

198/23 To receive and ratify minutes from the Council meeting held on the 1st November 2023.

199/23 To deal with any matters arising from the meeting on the 1st November, not covered elsewhere on the agenda.

200/23 To receive and consider any actions from the County Council reports and communications not covered elsewhere on this agenda including:

201/23 To receive and consider any actions from the District Council reports and communications not covered elsewhere on this agenda, including:

202/23 Chair's report including:

- To receive correspondence from a resident regarding a footpath to Highgate Stores and consider any action.
- To receive and consider invitation to CAPALC's Annual General Meeting on the 14th December 2023
- To consider invitation to take part in the Fen Edge Festival for 2024.
- To receive a thank you letter from the Community Hub team.
- To receive an invitation to attend Over Day Centre's Annual General Meeting on the 14th December 2023
- To consider request from resident to cut and use holly in the cemetery.
- To receive correspondence from Arville (twinned with Fen Edge) inviting members to U15 football tournament.
- To receive correspondence from a resident regarding Black Pit Drove and consider any actions.

203/23 To receive from the following Committees: reports from lead councillors, note any delegated decisions taken, and make any recommendations.

F&GP Committee – updates including:

- To receive an update regarding land on Haden Way and consider any actions.
- To consider grant application from Willingham Social Club
- To agree minutes of the F&GP meeting held on 15th November 2023
- To consider recommendations from the F&GP Committee for pay scales and ground maintenance contracts for 2024-2027
- To review budget recommendations from the F&GP Committee and ratify the budget for 2024-2025
- To review precept recommendation from the F&GP Committee and ratify the precept demand for 2024-2025

Planning Committee – updates including:

- To receive draft minutes from the meeting held on the 22nd November 2023 and consider any actions.
- To consider uptake of S106 monies for the adoption and maintenance of a bus shelter on Haden Way.

HALLS – Updates including:

- To receive an update from the public hall working group regarding the future of the hall and the 2014 PHUC agreement due expire in December 2024.

Cemetery – updates including:

Green & Boundaries – updates including:

- To consider fixed contract for Street Lighting electricity provision.

Leisure & Amenities - updates including:

- To receive an update regarding the pavilion ceiling and consider any actions.

204/23 To receive and ratify monthly accounts for payment.**Paid Items**

Salaries	November	Salaries	4301.71
Paye	November	Salaries	881.18
Nest Pension	November	Pension	213.59
Buchans	Village Cuts	Est	2135.54
Will News	Donation	Donations	1867.00
Hall deposit return Various		Halls	300.00
Lawncare Co	Treatment	L & A	144.00
SLCC	Conference	Est	551.00
SLCC	Training	Est	450.00
Ecology Link	Bat Survey	L & A	600.00
CAPALC	Internal Audit	Est	193.50
Willingham Hub	Donation	Donations	400.00

Items paid by direct debit

British gas	Pavilion Electric	L & A	82.34
British gas	Pavilion Electric	L & A	59.63
British gas	Pavilion Gas	L & A	35.77
British gas	Public Hall Electric	Halls	35.48
British gas	Ploughman Electric	Halls	430.77
British gas	Village green	G & B	19.94
DRAX	Street Lighting	G & B	428.24
Co-op Phone	Mobile Phone	Will Hub	10.20
BT	Phones	Est	95.00
BT	Phones etc	Est	144.54

Items paid by credit card

Lebara Mobile	Phone	G & B	8.75
AmazonWarwick	Toilet rolls	Halls/L & A	34.24
Amazon	Stationery	Est	37.38
Co-op	Batteries	Est	4.95
Amazon	Cable ties	G & B	25.96
Christmas Direct	Lights	G & B	662.39
Post Office	Stamps	Est	10.00
Sure Green	lights wire	G & B	39.50

To be Paid by bank transfer

Suds & Bubbles	Cleaning Ploughman	Halls	520.00
Suds & Bubbles	Pavilion Cleaning	L & A	281.00
Suds & Bubbles	Office Cleaning	L & A	40.00
ACA Heating	6 months water check	Halls/L & A	273.60
ACA Heating	Replace taps	L & A	515.68
Willingham PCC	Meetings	Est	75.00
Newnham Trees	Xmas tree	G & B	650.00

205/23 Police update including:

- To receive correspondence regarding upcoming civil parking briefing session and consider any actions.

206/23 To receive an update on HCVs and traffic issues and consider any actions including:

- To consider proposed scheme from CCC for the 20mph scheme in the village.

207/23 Environment and Sustainability update including:**208/23 Items for future meetings.****209/23 Date of next meeting.**