

WILLINGHAM PARISH COUNCIL

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NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on Wednesday 1st November 2023 at 7 30 pm.at the Octagon, St Mary and All Saints Church, Willingham

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 180/23



Mandy Powell - Parish Council Clerk – 25th October 2023

AGENDA

178/23 Apologies for absence, including:

179/23 Declarations of interest

180/23 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative. (Please see important note above)

181/23 To receive and ratify minutes from the Council meeting held on the 4th October 2023.

182/23 To deal with any matters arising from the meeting on the 4th October, not covered elsewhere on the agenda.

183/23 To receive and consider any actions from the County Council reports and communications not covered elsewhere on this agenda including:

184/23 To receive and consider any actions from the District Council reports and communications not covered elsewhere on this agenda, including:

185/23 Chair's report including:

- To update Council on recent Councillor resignation
- To receive correspondence regarding upcoming civil parking briefing session and consider any actions
- To receive an update regarding recent flooding in the village and consider any actions
- To receive correspondence from South Cambs District Council regarding their polling district review and consider any actions.
- To receive correspondence from South Cambs District Council regarding the completion of their gypsy and traveller accommodation needs assessment questionnaire.

186/23 To receive from the following Committees: reports from lead councillors, note any delegated decisions taken, and make any recommendations.

F&GP Committee – updates including:

- To receive and consider grass cutting tenders for 2024-2027 contract.
- To receive and consider grant request from Willingham Hub
- To receive and consider grant request from Willingham News

Planning Committee – updates including:

- To appoint additional member to the planning committee
- To receive draft minutes from the meetings held on the 10th and 23rd October 2023.
- To consider planning application 23/03251/FUL – Land West of Daniels Close and Daniels End off Sponge Drove, Willingham erection and siting for fibre exchange telecommunications infrastructure to provide a full fibre (gigabit) to the premises service.
- To consider uptake of S106 monies for the adoption and maintenance of a bus shelter on Haden Way.

HALLS – Updates including:

- To receive an update from the public hall working group regarding the future of the hall and consider the renewal of the 2014 PHUC agreement due expire in December 2024.

Cemetery – updates including:

- To receive an update regarding recent topple testing in the cemetery and consider any actions.

Green & Boundaries – updates including:

- To consider proposal to rescind decision 170/23 G&B Landowner Agreement between Cambridgeshire ACRE and the Parish Council.
- To consider revised landowner agreement between Cambridgeshire ACRE and the Council regarding the habitat improvements on the Meadow Road site and consider any actions.

Leisure & Amenities - updates including:

- To receive an update regarding the pavilion ceiling and consider any actions.
- To consider request for donation and siting of a tree on QEII Field

187/23 To receive and consider quarterly budget statement.

188/23 To receive and ratify monthly accounts for payment.

Paid by Bank transfer

Salaries	Salaries	October	3742.76
HMRC	Salaries	October PAYE	590.18
Nest	Salaries	October Pension	149.08
Buchans	Est	Village grass cutting	2032.43
Willingham News Halls		Advertising	416.00
34SP	Est	Website licence	65.00
A Powell	Halls	Keys Public Hall	19.00
Nick Flower	Est	Coving to ceiling	100.00
Gallagher	Insurance	Insurance	6138.47
Andrew Deptford	Est	Defib pad	81.54
Pro-duct Clean	L&A	Extract cleaning (legal case)	672.00
Fox tree	Cemetery	Stump grinding	350.00
Will Garden club	Est	Plants	37.60
WAG	Halls	Deposit refund	100.00
Harry Ashby	Halls	Deposit refund	100.00

Paid by Direct Debit

BT	Est	Phones etc	95.00
British Gas	Halls	Public Hall electric	29.92
British Gas	Halls	Ploughman electric	139.88
British Gas	L & A	Pavilion electric	75.85
British Gas	L & A	Pavilion gas	54.95
Drax	G & B	Street lighting	18.04
Camb Water	Halls	Water Pav/Plou	577.07
Camb Water	L & A	Water Recreation ground	44.54
Camb Water	Halls	Public Hall Water	44.54
Camb Water	Cemetery	Cemetery water	58.16
Co-op Phone	Phone	Will Hub	10.20

Paid by Credit card

Post Office	Cemetery	Postage	22.05
Claim Fee	L&A	Legal ref extract cleaning	115.00
Amazon	G & B	Padlocks	13.99
Amazon	Est	Padlocks	11.99
Amazon	Est	stationery	65.98
Giff Gaff	G & B	Phone	6.00
Lebara	G & B	Phone	3.75
Amazon	Est	Copier paper	37.38
Amazon	Halls/L&A	Soap & Hand towels	34.24

To be paid by Bank Transfer

Suds & Bubbles	Halls/Est/L&A	Cleaning	841.00
Wave	Halls	Public hall	63.21
ESPI	Est	Network support	840.00
Konica Minolta	Est	Photocopier	204.86
Herringbone rest	Cemetery	Church Wall	10956.00
HMK	Halls	Toilet rolls	35.14

O S Gawthroup	G & B	Flailing Meadow road/Orchard	1720.80
A J King	L & A	Verti drain recreation ground	618.00
A J King	L & A (50% wolves)	Overseeding Recreation ground	1035.00
5 Folds Admin	Est	Hire of Octagon	45.00

189/23 Police update including:

190/23 To receive an update on HCVs and traffic issues and consider any actions including:

- To receive an update on the 20mph scheme and consider any actions.

191/23 Environment and Sustainability update including:

192/23 To consider request to site mobile food hub van on Council land.

193/23 To consider Clerk's request to attend the practitioners conference in January 2024.

193/23 Items for future meetings.

194/23 Date of next meeting.