

## **WILLINGHAM PARISH COUNCIL**

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**NOTICE IS HEREBY GIVEN** of an ordinary meeting of Willingham Parish Council to be held on Wednesday 4<sup>th</sup> October 2023 at 7 30 pm.at the Octagon, St Mary and All Saints Church, Willingham

### **ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.**

The Public and Press are invited to address the Council under Item 163/23



Mandy Powell - Parish Council Clerk – 27<sup>th</sup> September 2023

## **AGENDA**

**161/23** Apologies for absence, including:

**162/23** Declarations of interest

**163/23** Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative. (Please see important note above)

**164/23** To consider applications for co-option for the position of Councillor.

**165/23** To receive and ratify minutes from the Council meeting held on the 6<sup>th</sup> September 2023.

**166/23** To deal with any matters arising from the meeting on the 6<sup>th</sup> September, not covered elsewhere on the agenda.

**167/23** To receive and consider any actions from the County Council reports and communications not covered elsewhere on this agenda including:

**168/23** To receive and consider any actions from the District Council reports and communications not covered elsewhere on this agenda, including:

**169/23** Chair's report including:

- To receive information regarding the free installation of EV charging points
- To receive thanks from school for donation of DeFib cabinet
- To receive information regarding the pollution in the Lode and consider any action
- To receive correspondence regarding meeting with an MP candidate

**170/23** To receive from the following Committees: reports from lead councillors, note any delegated decisions taken, and make any recommendations.

F&GP Committee – updates including:

- To receive and consider the annual external auditors report and consider any actions.
- To consider appointment of internal auditor for financial year 2023-2024
- To receive an update on the Community Warden Scheme and consider funding request for 2024-2025

Planning Committee – updates including:

- To receive draft minutes from the meetings held on the 18<sup>th</sup> September 2023.

HALLS – Updates including:

- To receive an update regarding the ploughman hall custodian and consider any actions.
- To receive an update from the public hall working group regarding the future of the hall including consideration of a proposal for its future management and consider any actions.

Cemetery – updates including:

Green & Boundaries – updates including:

- To consider landowner agreement between Cambridgeshire ACRE and the Council regarding the habitat improvements on the Meadow Road site and consider any actions.

Leisure & Amenities - updates including:

- To receive an update regarding the pavilion ceiling and consider any actions.

**171/23 To receive and ratify monthly accounts for payment.**

Paid by Bank transfer

Salaries	Salaries September	Salaries	£3599.44
HMRC PAYE	PAYE	Salaries	£630.99
Nest Pension	Pension September	Salaries	£146.16
Buchans	Village grass cutting	Est	£3703.25
Buchans	Weed Treatment	Halls/L&A/Cemetery	£124.14
Andrew Deptford	Defib	Est	£94.74
CAPALC	Training	Est	£75.00
CAPALC	Training Est	Est	£75.00
Nick Flower	Handyman	Est	£155.00
Oliver Gawthrouph	Sign Wildlife Meadow	G & B	£300.00
S Dixon	Deposit Return	Halls	£100.00
Jeremey Rogers	Deposit return	Halls	£100.00
R M Browne	Deposit Return	Halls	£100.00

Paid by Direct Debit

British Gas	Electric Pavilion	L & A	£83.00
British Gas	Electric Public Hall	Halls	£1.43
British Gas	Electric Ploughman	Halls	£103.75
Drax	Street Lighting	G & B	£4.82
Co-op Phones	Mobile Phone	Will Hub	£10.20
BT	Phone	Est	£95.00

Paid by Credit card

Post Office	Stamps	Est	£18.40
Amazon	Tap	Cemetery/L&A	£22.47
Giff Gaff	Phone	G & B	£6.00
Civil Money Claim	Legal costs	Est	£115.00
UK Venker ltd	Headset	Est	£22.93

Items to be Paid

Suds and Bubbles Cleaning Pavilion		L & A	£241.00
Suds and Bubbles Cleaning Ploughman		Halls	£560.00
Suds and Bubbles Cleaning Office		Est	£40.00
ACA Heating	Replace tap	Halls	£171.74
Willingham PCC	Meetings	Est	£30.00
PKF	Audit fee	Est	£1008.00

**172/23 Police update including:**

**173/23 To receive an update on HCVs and traffic issues and consider any actions including:**

- To receive and consider request for speed watch signage to be purchased.

**174/23 Environment and Sustainability update including:**

**175/23 To consider meeting dates for 2024**

**176/23 Items for future meetings.**

**177/23 Date of next meeting.**