

WILLINGHAM PARISH COUNCIL
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Minutes of the ordinary meeting of Willingham Parish Council held on Wednesday 1st February 2023
7.30pm, in the Octagon, St Mary and All Saints Church, Church Street, Willingham

Present:

Councillors: Clark, Gibbs, Harris, L King, P King, Law (Chair), Mansfield, McKee, Ramsden, Rogers, Todd, Watson

District Councillor: Bill Handley

Parishioners: None

Deputy Clerk: Amy Rudderham

18/23 To receive apologies for absence.

Apologies were received and ratified from Councillor Hutchcraft and Councillor Smith due to personal commitments. Apologies were also received from District Councillor Lentell and County Councillor Gough.

19/23 Declarations of interest.

None.

20/23 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative.

None.

21/23 To approve the minutes of the Parish Council meeting held on the 11th January 2023.

It was proposed by Councillor Harris that the minutes be approved as a true record of the meeting. This was seconded by Councillor Clark and **ratified** by nine votes and four abstentions due to not being present at the last meeting.

22/23 To deal with any matters arising from the minutes of the meeting on the 11th January 2023 not covered elsewhere on the agenda.

191/22 – B1050 – The Clerk had still not heard back formerly from CCC regarding our concerns over the road and request for a temporary weight limit although Councillor Gough and the Highways officer said verbally it would not be possible.

194/22 – The Clerk and Councillor L King had heard back from the Planning Officer earlier that day and Councillor L King would address this later in the meeting (item 26/23).

07/23 – Boundary signs – The office had raised this again at the highways meeting and the officer referred them back to SCDC as the change was a result of Northstowe Planning. The Office was advised to write to Liz Watts directly for answers – ongoing.

Action: Clerk

23/23 To receive and consider any County Council reports and communications not covered elsewhere on this agenda including:

Reports were received from County Councillor Gough and circulated to full Council. Councillor Harris commented that the pot hole on Earith Road had now been repaired.

24/23 To receive and consider any District Council reports and communications not covered elsewhere on this agenda, including:

Report was received from District Councillor Lentell and circulated to full Council. No questions were raised on the report.

Report was received and tabled from District Councillor Handley. Councillor Handley explained that there is an emphasis on Council House Fraud. No questions were raised on the report.

25/23 Chair's report including:

The Chair explained that as a result of the digital switch over on the office phones the autodialler in the ploughman hall no longer had a connected line. The options were to either take out a new line contract for the

auto dialler (although in 2025 when the whole BT network goes digital both this line and the pavilion auto dialler line would cease) or leave things as they are and reassess in 2025. It was decided to investigate any insurance implications prior to making a decision.

Action: Clerk

26/23 To receive from the following Committees: reports from lead councillors, note any delegated decisions taken, and make any recommendations.

F&GP Committee – updates including:

To consider minutes of the meeting held on the 18th January 2023

Councillor Watson proposed that the minutes of the meeting held on 18th January 2023 be approved as a true record of the meeting. This was seconded by Councillor Mansfield and **ratified** with four votes in favour and two Abstentions due to not being at the meeting.

To consider recommendations made at the meeting held on the 18th January 2023 including fee increases, policy review, asset register and risk assessments.

All recommendations had been previously circulated to councillors. Councillor Clark proposed the recommendations be implemented, seconded by Councillor Harris and **ratified** unanimously.

Action: Clerk

To receive and consider Indemnity agreement from South Cambs District Council in relation to S106 agreement payments for development on Haden Way.

Councillor Law proposed the Council agree to the indemnity agreement and that the Chair and Vice Chair should sign the documentation on behalf of the Council, seconded by Councillor Clark and **ratified** unanimously

Action: D Law/P King/ Clerk

To receive and consider request from Winvic to adopt open space on Haden Way

Councillor Harris proposed that the Council did not adopt the open space, seconded by Councillor Watson And **ratified** unanimously.

Action: Clerk

Planning Committee – updates including:

No meetings had been held since the last full council meeting. The next planning meeting was scheduled to take place on 15th February 2023.

Councillor Harris explained that correspondence had been received in relation to the Piggery Application and he would be forming a reply. He was liaising with the Planning Committee and the Clerk on this. Councillor Handley requested that he be copied into any correspondence and he would offer assistance wherever possible.

Action: N Harris/Clerk

HALLS – Updates including:

To receive an update on the public hall and consider any actions.

The Council were still waiting to hear from the Scouts and the Public Hall User Committee – ongoing.

To consider request for professional fireworks display on the Recreation Ground

The Council discussed the request for a professional private fireworks display on the Recreation Ground. Councillor L King Proposed that the Council refuse this request. This was seconded by Councillor Clark and **ratified** unanimously.

Action: Clerk

Cemetery – updates including

To receive an update regarding the antisocial behaviour in the cemetery and consider any actions.

The local police have spoken to the person concerned and the situation is continuing to be monitored.

Councillor Mansfield updated the Council on the work in the cemetery to create a visual divide between the churchyard and the Cemetery. Councillor Mansfield reported that the Church will be applying for Planning permission and permission from diocese will be needed. The pillars will be rebuilt and the damaged wall will be reinstated a short distance either end.

A path will be laid and this is going to be funded by a generous donation. There will be a cost to the Council of around £500 to ensure that the end of the path is accessible for everyone.

Green & Boundaries – updates including:

To receive an update regarding the tree on the village green and consider any actions.

The tree had been removed. It was proposed by Councillor Law to ask WAG if they would be willing to source and plant a tree. This was seconded by Councillor Todd and **ratified** unanimously.

Action: Clerk

To consider proposal for improvements to Meadow Road site.

Information from ACRE and the Ecology officer at County Council had been previously circulated. Cambridgeshire County Council had confirmed that they had no objections to the pond being added to the site.

Councillor Harris proposed the Council go ahead with the scheme for ACRE to install a pond at the back of the site, seconded by Councillor Gibbs and **ratified** unanimously.

Action: Clerk

Councillor Ramsden confirmed she has received confirmation from the Wildlife Trust that they are willing to donate 420 whips.

Leisure & Amenities - updates including:

An update on the issues with the boiler in the pavilion and consider any actions

The boiler in the pavilion failed and was replaced with a new boiler at a cost of £2,144.84 inc VAT. This was approved in line with finance regulations by Councillors Law and L King.

Repairs had also been arranged for the Pavilion door, under delegated powers at a cost of £570.36.

Action: Clerk

To receive and consider a proposal for an additional storage container on the recreation ground and consider any actions.

It was agreed a working party would look into the storage container. Councillors Clark, Gibbs, Todd and L King all agreed to be members of the working party.

Councillor L King updated the Council confirming that a bat survey was needed before submitting the MUGA Planning Application again. This was ongoing.

Action: Clerk

27/23 To receive and consider quarterly budget statement

It was proposed by Councillor P King that the Council accept the quarterly budget statement. This was seconded by Councillor Harris and **ratified** unanimously.

28/23 To receive and ratify monthly accounts for payment

Paid by Direct Debit

SCDC	Lifeline	Section 142	£ 697.32
Drax	Street Lighting	G & B	£ 4.82
Co-op mobile	Mobile	Will Hub	£ 10.20

Paid Items

Salaries	January	Salaries	£3748.98
Salaries	January	Paye	£ 614.99
Salaries	January	Pension	£ 151.13
Buchans	Village Grass cutting	Est	£1739.01
Andrew Deptford Pads		Est	£ 92.40
SLCC	Membership	Est	£ 112.00
CBE Ltd	Pavilion call out	L & A	£ 132.00
Jones	Deposit Ploughman	Halls	£ 100.00
Isaac	Deposit Ploughman	Halls	£ 100.00
ACRE	Membership	Est	£ 60.00

Paid by Charge Card

Health & safety	Poster	Est	£ 16.20
Amazon	Ribbon	Est	£ 7.98

To be paid

Suds & Bubbles	Cleaning Pavilion	L & A	£ 281.00
Suds & Bubbles	Cleaning Halls	Halls	£ 520.00
Suds & Bubbles	Cleaning Office	Est	£ 40.00
ACA Heating	Leak Pavilion	L & A	£ 46.20
Willingham PCC	Meetings (Dec)	Est	£ 30.00
Willingham PCC	Meetings (Jan)	Est	£ 30.00
Atlas Tree Surgery	Felling tree Green	G & B	£ 480.00
Smiths of Derby	Clock repair	Est	£ 716.40
ACA Heating	New Boiler Pavilion	L & A	£2144.84

It was proposed by Councillor Watson that the accounts be approved for payment. This was seconded by Councillor Todd and **ratified** unanimously.

29/23 Police update including:

It was reported that there was a successful drugs raid where a cannabis farm was located and dismantled at a property on Millfield. There had also been reports of anti-social behaviour where someone was knocking on windows in the early hours in the Wilford Furlong area.

Councillor P King informed the Council of a Zoom meeting next Tuesday at 7.00PM where the Police would be talking about South Cambridgeshire and there would be a Question and Answer section too. The Zoom was open for any Councillors to attend.

30/23 To receive an update on HCVs and traffic issues and consider any actions including:

To receive an update on Highway consultation on Rampton Road and consider any actions.

Cambridgeshire County Council have been informed of the consultation results and advised that the Council would like to go ahead with the scheme. Residents on Rampton Road had been letter dropped confirming this.

To receive an update on Speedwatch and consider any actions

Councillor Harris confirmed that Speedwatch had been carried out on both Earith Road and Station Road and the reports has been received.

31/23 Environment and Sustainability update including:

Councillor McKee and Councillor L King have had a wooden stand made for the Barton Field sign. They were going to discuss with Councillor Ramsden and Councillor Watson about an event for the unveiling of the sign. Councillor McKee will put details in the Willingham News article for this month.

Action: L King/V McKee

32/23 To receive an update regarding the future of the Citi 5 bus route and consider any actions.

Councillor L King provided an update on the Citi 5 bus route. Councillor L King confirmed she would be writing to the Combined Authority on behalf of the Parish Council.

33/23 Items for future meetings.

Public Hall

Buses

Recreation Storage Unit – Working Party

Ploughman Hall Insurance – BT Auto Dialer

WAG – Update on Orchard

34/23 Date of next meeting

1st March 2023

The meeting closed at 20:45.