

## **WILLINGHAM PARISH COUNCIL**

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**NOTICE IS HEREBY GIVEN** of an ordinary meeting of Willingham Parish Council to be held on Wednesday 5<sup>th</sup> April 2023 at 7 30 pm.at the Octagon, St Mary and All Saints Church, Willingham

### **ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.**

The Public and Press are invited to address the Council under Item 53/23



Mandy Powell - Parish Council Clerk – 29<sup>th</sup> March 2023

## **AGENDA**

**51/23** To receive apologies for absence.

**52/23** Declarations of interest.

**53/23** Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative.

**54/23** To approve the minutes of the Parish Council meeting held on the 1<sup>st</sup> March 2023.

**55/23** To deal with any matters arising from the minutes of the meeting on the 1<sup>st</sup> March 2023 not covered elsewhere on the agenda.

**56/23** To receive and consider any County Council reports and communications not covered elsewhere on this agenda including:

**57/23** To receive and consider any District Council reports and communications not covered elsewhere on this agenda, including:

**58/23** Chair's report including:

- To receive correspondence regarding Cambridge Water draft water resources management plan consultation and consider any action.
- To receive correspondence from a resident regarding Cambourne's bus service and consider any response.

**59/23** To receive from the following Committees: reports from lead councillors, note any delegated decisions taken, and make any recommendations.

F&GP Committee – updates including:

- To receive an update on the Deputy Clerk's training and consider future training needs.
- To consider renewal of CAPALC membership
- To receive and consider quotations for tree works around the village.
- To receive an update on the community lifelines and consider any actions

Planning Committee – updates including:

- To receive draft minutes from the meetings held on the 6<sup>th</sup> and 27<sup>th</sup> March 2023

HALLS – Updates including:

- To receive an update on the public hall and consider any actions.
- To receive an update on hall custodians role and rota and consider any actions.

Cemetery – updates including

- To consider quotations for repairs to the cemetery wall.
- To receive and consider correspondence regarding a proposed disability access path from the church to the cemetery.
- To receive quotation for repair to cemetery gate and consider any actions.
- To receive and consider request for volunteer to work in the cemetery

**Green & Boundaries – updates including:**

- To receive an update on the Meadow Road project including an update on potential biodiversity offset proposal.

**Leisure & Amenities - updates including:**

- To receive an update regarding storage at the pavilion for the Wolves.
- To receive and consider quotations for professional clean of the extractor fan system.
- To receive an update onto the installation of pavilion spot lights and consider any actions.

**60/23 To receive and ratify monthly accounts for payment**

**Items paid by direct debit/standing order:**

South Cambs DC	Piper Lifeline	Section 142	£ 679.25
South Cambs DC	Rates Ploughman	Halls	£3929.63
South Cambs DC	Rates Cemetery	Cemetery	£ 733.53
South Cambs DC	Rates Pavilion	L & A	£2020.95
South Cambs DC	Waste Coll	Halls	£1086.80
South Cambs DC	Waste Coll	Cemetery	£ 512.20
Drax	Street Lights	G & B	£ 35.51
Co-op phone	Mobile	Will Hub	£ 10.20
British Gas	Pavilion Electric	L & A	£ 236.26
British Gas	Public Hall Electric	Halls	£ 86.05
British Gas	Green Electric	G & B	£ 13.41
British Gas	Pavilion Gas	L & A	£ 28.73
British Gas	Ploughman Electric	Halls	£ 781.34
British Gas	Public Hall	Halls	£ 53.22

**Items paid by bank transfer:**

Salaries	March	Salaries	£4178.66
HMRC	March	PAYE	£ 789.22
Nest Pension	March	Pension	£ 194.27
P Jagarlapudi	Ploughman Deposit	Halls	£ 100.00
R Smith	Ploughman Deposit	Halls	£ 100.00
H Berry	Ploughman Deposit	Halls	£ 100.00
Buchans	Extra Ditch work	Est	£ 171.00
Tristar Media Ltd	Mugs Coronation	Est	£1257.55
Prime Xeon	Domain Renewal	Est	£ 24.00
CBE Ltd	Green/Pavilion	G & B/L & A	£1189.20
Buchans	Grass cutting March	Est	£1,157.65

**Items paid by charge card:**

Post Office	Stamps	Est	£ 18.05
Cable ties	Cable ties	Est	£ 10.98

**Items to be paid by bank transfer:**

Suds & Bubbles	Cleaning Ploughman	Halls	£ 520.00
Suds & Bubbles	Pavilion	L & A	£ 281.00
Suds & Bubbles	Office	Est	£ 40.00
Willingham PCC	Meetings	Est	£ 30.00
Camb & Pet ACL	Training	Est	£ 75.00
Cambs Lock & Safe	Closer/door frame	L & A	£ 240.00
Initial Hygiene	Ploughman	Halls	£ 581.40
Konica Minolta	Photocopier	Est	£ 246.05
Parish Online	Digital Mapping	Est	£ 120.00
Smiths of Derby	Clock 36 mth contract	Est	£ 842.40
Edge IT Syst	Epitaph Classic	Cemetery	£ 283.20
A J King	Verti Draining	Est	£1236.00

**61/23 Police update including:**

**62/23 To receive an update on HCVs and traffic issues and consider any actions including:**

- To receive an update on the speed bumps on Rampton Road and consider any actions
- To receive an update on Speed watch and consider any actions.
- To consider proposal for a 20mph zone in the village.

**63/23 Environment and Sustainability update including:**

**64/23 To receive an update regarding the future of the Citi 5 bus route and consider any actions.**

**65/23 To consider renewal of SLCC and ALCC membership for the office staff.**

**66/23 Items for future meetings.**

**67/23 Date of next meeting**