

# WILLINGHAM PARISH COUNCIL

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Minutes of the Ordinary Meeting of Willingham Parish Council, held on Wednesday 2nd November 2022 at 7.30pm in the Octagon at St Mary and All Saints Church, Church Street, Willingham

Present: Councillors: Harris, Law (Chair), Todd, Ramsden, Gibbs, Watson, Mckee, Smith

County Councillor: Gough

District Councillor: Handley

Parishioners: Two

Clerk: Mandy Powell

Deputy Clerk: Amy Rudderham

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## **167/22 To receive apologies for absence.**

Apologies were received and ratified from Councillors L and P King, Clark, Mansfield, Memarzadeh, and Hutchcraft all with personal commitments. Apologies were also received from District Councillor Lentell

## **168/22 Declarations of interest.**

Item 177/22 – Councillor Harris declared a pecuniary interest as a payee listed on the accounts. Councillor Harris left the meeting whilst this item was discussed.

## **169/22 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative.**

A resident spoke with regards to the lack of footpath on Over Road to Highgate. He reported that the site is accessed by many residents who are forced to walk either on the road or a muddy verge due to the lack of path. With the new developments on Haden Way, Aspinals and future planned development along the route, the increase in traffic is significant and poses a real safety risk for residents trying to access the site. He had written to County, District and the local MP but had not heard back from County or District.

Councillor Harris explained the planned Minor Highways Bid for narrowing on Over Road which if successful would reduce traffic speed coming into the village. He also explained that the scheme has a maximum of twenty-five thousand pounds per project and anything extra would have to be found by the Parish Council. Councillor Harris explained that the Council do not have the money to cover this gap, given the cost of installing a footpath could be between sixty and seventy thousand pounds. The Council agreed that a footpath was needed and supported the resident's concerns (see item 175/22).

## **170/22 To receive a presentation from Age UK regarding the future provision of the Community Warden Scheme along with correspondence from a resident and consider any actions.**

Report previously circulated. Sarah Thompson summarised the project to date and requested the Council financially support the project moving forward. Joanne Twinn also gave a summary of some of the work she had been doing with residents. Councillor Handley added his support for the scheme and reported that SCDC were planning to invest in raising awareness. A resident commented that the ten pound a week for a single person was expensive and asked whether it could be done differently to reach more people without the expense. It was agreed that the F&GP Committee would consider available budgets at their meeting in November and the Council would then consider the request at its December meeting.

## **171/22 To approve the minutes of the Parish Council meeting held on the 5<sup>th</sup> October 2022.**

Councillor Harris proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Ramsden, and **ratified** with four votes in favour and four abstentions due to not being at the meeting.

**172/22 To deal with any matters arising from the minutes of the meeting on the 5<sup>th</sup> October 2022 not covered elsewhere on the agenda.**

None raised.

**173/22 To receive and consider any County Council reports and communications not covered elsewhere on this agenda including:**

Report previously circulated. Councillor Gough reported that the Northstowe S106 monies had been released to Highways and they would be in touch to move the scheme forward. Councillor Gough agreed to continue chasing Stagecoach for a useable timetable. Councillor Gough also agreed to chase Highways for the result of the piling on the B1050.

**Action: N Gough**

**174/22 To receive and consider any District Council reports and communications not covered elsewhere on this agenda, including:**

Councillor Handley's report had been previously circulated. Questions were raised regarding planning enforcement on Haden Way and Councillor Handley agreed to chase this up. The Clerk advised Councillor Handley that the resident had also submitted a new application for the site.

**Action: B Handley**

**175/22 Chair's report including:**

To receive correspondence from a resident regarding footpath provision to Highgate Farm.

A resident had written to request that something be done about the footpath to Highgate Farm on Over road (see public forum).

The Clerk was asked to write to County and District Council asking them to look at the situation to see what could be done and confirming that the Council shared the resident's concerns regarding safety and agree that a footpath is needed.

**Action: Clerk**

To receive an update regarding the Coronation and consider any actions.

The Chair confirmed that the Coronation was scheduled for 6<sup>th</sup> May and the F&GP Committee were asked to look at available funding for an event to celebrate the occasion. The Clerk was asked to contact WAG to ascertain whether they would be willing to organise something similar to the Jubilee event.

**Action: Clerk**

**176/22 To receive from the following Committees: reports from lead councillors, note any delegated decisions taken, and make any recommendations.**

F&GP Committee – updates including:

To receive tree survey results and consider any actions

Report previously circulated. This was deferred to the F&GP committee to consider available funding at its meeting in November and make a recommendation for the December meeting.

To receive and consider proposal for office telephone upgrade to digital provision.

Information previously circulated. Councillor Law proposed the Council accept the proposal and upgrade the phones to digital. Seconded by Councillor Todd and **ratified** unanimously.

**Action: Clerk**

Planning Committee – updates including:

To receive draft minutes from meetings held on 10<sup>th</sup> and 24<sup>th</sup> October 2022.

Minutes had been previously circulated. No comments made. The next planning meeting would be held on 14<sup>th</sup> November.

HALLS – Updates including:

To receive an update and consider any actions regarding future plans for the Public Hall  
 Councillor Smith summarised the meeting held with the Scouts, Venture Scouts, and Hall User Committee, confirming that the Scouts anticipated renewing their lease. It had been agreed that the Scouts would forward a list of the improvements they would like to see, and the Council would review this. Adequate accessibility was a concern, and the Council were looking into this. Councillor Smith proposed that the consultation be paused and restarted in the New Year, seconded by Councillor Gibbs, and **ratified** unanimously. The Scouts and Council would compile some information to be put in the Willingham News.

**Action: D Law**

To receive and consider funding request for 2023 -2024 from Willingham Youth Trust  
 Information previously circulated. It was agreed to defer this to the F&GP committee to consider available funding at its meeting in November and make a recommendation for the December meeting.

Cemetery – updates including

The Clerk reported that signs had been put up regarding the issue with empty wine bottles being left in the cemetery.

Green & Boundaries – updates including:

To receive and consider quotations for an additional bench near the Wing bus shelter.

Information previously circulated. It was agreed to defer this to the F&GP committee to consider available funds at its November meeting.

To receive and consider proposal for future enhancement of the Wildlife Meadow (Meadow Road site)

Ongoing, deferred to December meeting.

Councillor Watson reported that Meadow Road had been resurfaced, the CCTV on Meadow Road was now working, and the Christmas lights had arrived.

The Clerk was asked to contact SCDC/CCC to clear the growth on the footpath on Station Road.

Leisure & Amenities - updates including:

To receive an update on storage at the pavilion and consider any proposals.

This is ongoing.

**177/22 Monthly accounts for payment**

**Paid items:**

Paid by Direct Debit

British Gas	G & B	Electric Green	16.69
British Gas	Halls	Public Hall electric	44.05
British Gas	Halls	Ploughman electric	222.19
British Gas	L & A	Pavilion electric	76.94
British Gas	L & A	Pavilion gas	28.49
Drax	G & B	Street lighting	18.04
Camb Water	Halls	Water Pav/Plou Mar – Sept 18	537.63
Camb Water	L & A	Water Recreation ground	39.03
Camb Water	Halls	Public Hall Water	38.43
Camb Water	Cemetery	Cemetery water	44.79
Co-op Phone	Phone	Will Hub	10.20

Paid by Credit card

Poundland	Est	Stationery	9.50
Giff Gaff	G & B	Phone	6.00
Co-Op	Halls	Batteries	4.95

Lebara	G & B	Phone	3.75
<u>Paid by Bank transfer</u>			
Salaries	Salaries	October	2909.09
HMRC	Salaries	October PAYE	626.88
Nest	Salaries	October Pension	139.70
Office resource	Establish	Office Resource	716.71
Buchans	Est	Village grass cutting	1744.07
Festive Lights	G & B	Xmas Lights	403.82
Hilditch	Halls	Deposit refund	100.00
Morgan	Halls	Deposit Refund	100.00
Austin Tree Care	Cemetery	Tree removal	2820.00
<u>To be paid by Bank Transfer</u>			
Wave	Halls	Public hall	78.08
N Harris	Est	Meeting Travel Expenses	8.00
5 Folds	Est	Octagon Hall Hire October	70.00
Andrew Belson	Est	Tree Survey	1,740.00

Councillor Harris left the room.

Councillor Smith proposed the accounts be agreed, seconded by Councillor Ramsden, and **ratified** unanimously.

**178/22 To receive and consider quarterly budget statement**

Councillor Watson proposed the quarterly budget statement be agreed, seconded by Councillor Smith, and **ratified** unanimously.

**179/22 Police update including:**

Councillor Harris summarised the recent meeting held with our local Police Officer, Mani Bujar. Concerns were raised regarding speeding and antisocial behaviour. PC Bujar will conduct speed checks when he can and also confirmed he would be happy to support speed watch in the village.

**180/22 To receive an update on HCVs and traffic issues and consider any actions including:**

To receive a report regarding speedwatch and consider any actions.

Councillor Harris reported that he had received information regarding setting up a scheme and the costs involved. It was agreed to defer this to the F&GP committee to consider what budget was available at their November meeting.

Councillor Harris also summarised the Minor Highways Improvement Schemes that had been put forward by Councillors and proposed that the Council submit an application for priority narrowing on Over Road and Rampton Road and allocate a budget of £2,500 for the Scheme. If it is not possible to do both roads, then Over Road would be the priority. Seconded by Councillor Ramsden and **ratified** unanimously.

**181/22 Environment and Sustainability update including:**

Councillor McKee reported that the Gardening Club had taken over the looking after of the flower tubs around the village and that Sue Hayden had kindly donated the Autumn plants. The hedgerows on Barton Field were being monitored and would be reviewed in the Spring.

**182/22 To receive an update regarding the future of the Citi 5 bus route and consider any actions.**

This was given under County Council report.

**183/22 To receive and consider meeting dates for 2023**

Information previously circulated, it was agreed to accept the dates listed.

**184/22 Items for future meetings.**

Precept  
Budget  
Meadow Road Site

**185/22 Date of next meeting**  
7<sup>th</sup> December 2022

*Meeting closed at 20:50*