

WILLINGHAM PARISH COUNCIL

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Minutes of the Finance and General Purpose Committee meeting of Willingham Parish Council held on Wednesday 30th November 2022 in the Parish Council office, Ploughman Hall, West Fen Road, Willingham

Present: Councillors: Law (Chair), P King, L King, Mansfield, Harris, Watson

Parishioners: None

Clerk: Mandy Powell, RFO: Sarah Rutherford

1. Apologies for absence.

Apologies were received and ratified from Councillor Smith due to work commitments.

2. Declarations of interest.

None declared.

3. Public Forum.

No Public present.

4. To approve the minutes of the meeting held on the 16th November 2022.

Councillor P King proposed the minutes be accepted as a true record of the meeting, seconded by Councillor L King and **ratified** unanimously.

5. Any matters arising from the meeting held on the 16th November 2022 not covered elsewhere on the agenda.

None raised.

6. To discuss and consider budget requirements for 2023-2024 and consider any actions.

Councillor Law proposed the Committee recommend the following budgets, seconded by Councillor L King and **ratified** unanimously

Cemetery:	£29,300
F&GP:	£142,253
G&B:	£10,800
L&A:	£43,750
Halls:	£24,750

7. To discuss and consider precept request for 2023-2024 and consider any actions.

Councillor P King proposed the committee recommend a precept demand of £166,600, seconded by Councillor Mansfield and **ratified** unanimously

F&GP:	£120,504
Cemetery:	£12,414
G&B:	£4,367
L&A:	£25,897
Halls:	£3,418

TOTAL PRECEPT REQUEST: £166,600

8. To consider any information regarding personnel issues and/or complaints

Probationary period – Deputy Clerk

The probationary period was due to finish at the end of the December and it was agreed unanimously to recommend to Council that the Chair, Vice Chair and Clerk review the process and make an appropriate decision. Any decision made would be reported to Council at the January meeting.

9. Items for Future meeting

Policy Annual Review

Asset Register Annual Review

Council Risk assessment Annual review

Fees Annual Review

10. Date of next meeting

18th January 2022

Meeting closed 19:56