

# WILLINGHAM PARISH COUNCIL

Parish Council Office, Ploughman Hall, West Fen Road, Willingham

Cambridge, CB24 5LP, Tel: 01954 261027

Email: [clerk@willinghamparishcouncil.gov.uk](mailto:clerk@willinghamparishcouncil.gov.uk)

Website: [www.willinghamparishcouncil.gov.uk](http://www.willinghamparishcouncil.gov.uk)

Minutes of the Ordinary Meeting of Willingham Parish Council, held on Wednesday 3<sup>rd</sup> August 2022 at 7.30pm in the Octagon at St Mary and All Saints Church, Church Street, Willingham

Present: Councillors: Clark, Harris, Hutchcraft, L King, P King, Law (Chair), Mansfield, McKee, Smith, Todd, Watson, Ramsden

County Councillor:

District Councillor:

Parishioners: Two

Clerk: Mandy Powell

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## **117/22 To receive apologies for absence.**

Apologies were received and agreed from Councillor Rogers due to personal commitments. Apologies were also received from District Councillors Handley and Lentell and County Councillor Gough.

## **118/22 Declarations of interest.**

None received.

## **119/22 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*)**

No one wished to speak.

## **120/22 To approve the minutes of the Parish Council meeting held on the 6<sup>th</sup> July 2022.**

Councillor Hutchcraft proposed the minutes be accepted as a true record of the meeting, seconded by Councillor McKee, and **ratified** with eight votes in favour and four abstentions due to not being at the meeting.

## **121/22 To deal with any matters arising from the minutes of the meeting on the 6<sup>th</sup> July 2022 not covered elsewhere on the agenda.**

Item 105/22 – Councillor Gough still to report on cost of B1050 – as Councillor Gough was not present this was deferred to the next meeting.

Item 109/22 – New bank account – ongoing

## **122/22 To receive and consider any County Council reports and communications not covered elsewhere on this agenda including:**

Report previously circulated. No questions raised.

## **123/22 To receive and consider any District Council reports and communications not covered elsewhere on this agenda, including:**

Report previously circulated. The Clerk was asked to check with Councillor Handley as to whether Enforcement had attended Haden Way.

**Action: Clerk**

## **124/22 Chair's report including:**

### **To receive an update on the medical practice and consider any actions**

Councillors Watson and Ramsden had attended the recent Northstowe drop-in session and reported that the Medical Practice had given a presentation, during which they confirmed that once funds were in place, they intended to open Longstanton surgery for longer hours. They also reported that Willingham Practice is currently made up of 40% Willingham residents with the remainder from surrounding villages. It was hoped that planning permission for the new surgery at Northstowe would be submitted next year.

### **To receive correspondence from Cambs County Council regarding the local heritage list and consider any response.**

The Clerk was asked to put the poster on the notice board.

**Action: Clerk**

### **To receive correspondence from a resident regarding speeding farm vehicles in the village and consider any actions.**

The Chair reported that the Clerk had responded to the resident encouraging them to report incidents of dangerous driving to the Police. The Clerk was also asked to make the local officer aware of the concerns.

**Action: Clerk**

To receive information and consider adoption of the Civility and Respect Pledge

The Chair reported that NALC was encouraging Parish Councils to sign up to the civility and respect pledge. It was agreed not to sign up.

Cambridge Flood Groups conference

The event would be taking place on 22<sup>nd</sup> September at Alconbury. No one wished to attend.

Car access on the QEII for watering of trees

The Clerk had received a request for vehicle access to the back of the QEII Field to water the trees. Councillor McKee proposed the Council allow limited access before nine am, once a day, provided the area is not busy, seconded by Councillor Ramsden and **ratified** with seven votes in favour, three against and two abstentions.

**Action: Clerk**

**125/22 To receive from the following Committees: reports from lead councillors, note any delegated decisions taken, and make any recommendations.**

F&GP Committee – updates including:

To consider appointment of an internal auditor for 2022 -2023

Councillor Law proposed that the Council re-appoint CAPALC as internal auditor, seconded by Councillor Ramsden and **ratified** unanimously.

**Action: Clerk**

*In accordance with section 1(2) of the public bodies (admission to meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted below, it was agreed to temporarily exclude the public from the meeting.*

To receive an update regarding current staffing and consider any action

The Clerk summarised the current situation with the Litter Picker Role. Councillor Law proposed that C Mumford be appointed to the post, seconded by Councillor Ramsden, and **ratified** unanimously.

*The public were readmitted to the meeting*

Planning Committee – updates including:

To receive and note draft minutes from meeting held on 26<sup>th</sup> July 2022

Minutes previously circulated – no questions raised. Councillor P King reported having issues trying to upload comments to the planning portal. The Clerk had also had some issues with the site and confirmed that it had undergone some maintenance over the last week or so.

HALLS – Updates including:

To receive an update and consider any actions regarding future plans for the Public Hall

**This item was taken before item 122/22**

Councillor Smith presented his report outlining possible options for the future of the hall with approximate costs. After a lengthy debate, Councillor P King proposed that the Council organise a public meeting to ask residents if they would be happy for the Council to sell the hall and use the proceeds to provide alternative facilities. Seconded by Councillor Hutchcraft and **ratified** with nine votes in favour, two objections and one abstention.

**Action: Clerk**

Cemetery – updates including

To receive an update on the new cemetery and consider any actions.

Councillor Mansfield reported that the pits were still yet to be dug as the weather conditions had not been suitable.

Boundary Wall with Churchyard

Councillor Mansfield reported that the Clerk had chased SCDC and was still waiting for a visit from officers to decide what action would be taken with regards to the remains of the wall near the shed. In the meantime, the area remained taped off for public safety.

Green & Boundaries – updates including:

To receive an update on the electrics on the Green and consider any quotations and actions moving forward

Councillor Watson reported that this was ongoing. The electrician had confirmed they were safe to use, and the office was liaising with UK Power Networks regarding the isolator. The Clerk was asked to ascertain whether low voltage Christmas lights would be an option.

**Action: Clerk**

To consider additional information relating to proposal from Willingham Action Group for the future management of the Orchard

Ongoing - meeting to be held on the 4<sup>th</sup> August.

To receive an update regarding additional benches in the village and consider any actions.

Ongoing – The Clerk was waiting for confirmation from Cambridgeshire County Council.

To receive an update on Barton Field and consider any actions.

The Clerk had received a query regarding one of the boundaries and she and the Chair would be meeting with the enquirer at the end of the week.

**Action: D Law/Clerk**

#### Meadow Road CCTV

Councillor Watson gave an update on the situation, and it was agreed that he would purchase a replacement camera within his spending limit and budget.

**Action: J Watson/Clerk**

#### Community Orchard

Councillor Ramsden reported that a wasp nest had been found in the orchard. Advice had been taken from a Pest Controller who confirmed that they should be left alone as any action taken to get rid of them would likely harm the neighbouring bees. The area had been taped off, notices put up and information added to the website and facebook pages.

#### Leisure & Amenities - updates including:

To receive an update on the cricket nets.

As the stability of the frames was deteriorating the office had written to the Cricket Club stating that if no action had been taken by Friday 5<sup>th</sup> August the Council would arrange for them to be taken down and stored. Councillor Clark was liaising with Councillor Rogers for their removal.

**Action: S Clark/M Rogers**

#### Pavilion Storage Space

Councillor L King reported that she was looking at the issue of storage at the Pavilion and the best way to solve the problem.

To receive an update on the multi-use games area and consider any actions.

Councillor L King reported that she was currently reviewing the draft ecology report with a view to hopefully submitting the planning application by the end of August.

**Action: L King**

#### **126/22 To receive and consider quarter budget statement**

Councillor L King proposed the statement be accepted as listed, seconded by Councillor Todd, and **ratified** unanimously.

#### **127/22 Monthly accounts for payment**

##### Paid Items:

Salaries	July 2022	Salaries	3161.21
HMRC	PAYE	Salaries	585.04
Nest Pension	Pension	Salaries	126.07
British Gas	Electric Green	G & B	50.09
British Gas	Pavilion gas	L & A	28.96
British Gas	Pavilion electric	L & A	71.88
British Gas	Ploughman Electric	Halls	254.15
Buchans	Village grass cutting	Est	2575.92
Drax	Street Lighting	G & B	29.18
Willingham Youth Trust	Donation	Donation	6000.00
CL Gregory	Hall refund	Halls	125.00
C J Warren	Toilet seat	Halls	24.99

##### Items paid by credit card

Timpson	Keys	Hall	13.50
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##### Items to be paid by BACS:

Suds & Bubbles	Cleaning Ploughman	Halls	560.00
Suds & Bubbles	Cleaning Pavilion	L & A	241.00
Suds & Bubbles	Cleaning Office	Est	40.00
Willingham PPC	Meetings	Est	50.00
CAPALC	Internal Audit	Est	148.50
LawnHopper	Rec	L & A	48.00
Atlas Tree	Willow branch rec	L & A	72.00
Wiser	Lights recycling	L&A	180.43

Councillor Harris proposed be accepted as listed, seconded by Councillor Smith, and **ratified** unanimously.

**128/22 Police update including:**

Nothing to report.

**129/22 To receive an update on HCVs and traffic issues and consider any actions including:**

Councillor Harris confirmed that work on the footpath to the orchard had started and that the flashing speed sign would be removed as it was sited in the middle of the new path. Councillor Harris proposed that three hundred pound be approved for the siting of a new pole to the side of the path so that a portable speed sign could be placed on it when needed. Seconded by Councillor Law and **ratified** with eleven votes in favour and one abstention.

Councillor Harris also reported that he and Clerk had met with Highways and District Councillor Lentell to look at the feasibility of school warning signs around the Newington and Berrycroft bends. The officer would put together some costings and these, along with a report from Councillors Harris/Lentell would be presented at the September meeting

**130/22 Environment and Sustainability update including:**

**To receive an update on the electrical car charging project and consider any actions**

Information had been previously circulated. it was agreed to try and ascertain parish need for the units and Councillor Mckee was asked to add something in this months Willingham News.

**To receive invitation from Longstanton Parish Council to join inter-parish environment and hydrology group and consider any actions.**

The Chair summarised the objectives of the group and Councillor Ramsden agreed to represent the Council.

**Action: D Ramsden**

**131/22 Items for future meetings.**

Memorial Wreath

Insurance renewal

B1050 Costs (Councillor Gough)

New Bank Account

School Signage

Public Hall

Electric Car Charging

**132/22 Date of next meeting**

7<sup>th</sup> September 2022

*Meeting closed 21:28*