

WILLINGHAM PARISH COUNCIL

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Minutes of the Ordinary Meeting of Willingham Parish Council, held on Wednesday 1st December 2021 at 7.30pm at the Octagon, St Mary and All Saints Church, Church Street, Willingham

Present: Councillors: Law (Chair), P King, L King, Harris, Todd, Mansfield, Clarke, Rogers, Welton, Watson
County Councillor: Gough
Parishioners: One
Clerk: Mandy Powell

191/21 To receive apologies for absence.

Apologies were received and ratified from Councillors Hutchcraft and Smith both due to personal commitments.

Apologies were also received from Councillors Handley and Percival.

192/21 Declarations of interest.

None declared

193/21 Public forum

A resident asked the Council to find a way to raise funds to support the Church possibly by adding a levy on Council Tax bills. The Clerk advised that she believed the Council were unable under legislation to fund the Church but would clarify this and report back.

Action: Clerk

194/21 To approve the minutes of the Parish Council meeting held on the 3rd November 2021.

Councillor Harris proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Watson, and **ratified** with nine votes in favour and one abstention due to not being at the meeting.

195/21 To deal with any matters arising from the minutes of the meeting on the 3rd November 2021 not covered elsewhere on the agenda.

Item 176/21 – Village Boundary signs are still not in place. Clerk to write to Cllr Handley

Action: Clerk

Item 179/21- Asset of Community Value – The Clerk reported that this was still ongoing.

196/21 To receive and consider any County Council reports and communications not covered elsewhere on this agenda.

Report previously circulated. Councillor Gough reminded councillors that there would be a highways meeting on the 10th December. A question was raised as to whether Wilford Furlong was being gritted as it is on the bus route. Councillor Gough agreed to check.

Action: N Gough

197/21 To receive and consider any District Council reports and communications not covered elsewhere on this agenda, including:

Report previously circulated. No questions raised. Councillor Harris pointed out that in the Greater Cambridge Plan, Willingham falls into the Great Ouse Fenland Arch which limits development in that area.

198/21 Chair's report including:

To receive correspondence regarding speeding in the village and consider any response.

Correspondence had been received and responded to by the Clerk. The Chair pointed out that the new boundaries were causing some confusion with residents with regards to where the village started and finished. As per item 195/21 the Clerk would write to Councillor Handley.

Action: Clerk

Postal Addresses for previous Longstanton residents

The Chair reported that Royal Mail had confirmed that their consultation to change the postcodes to reflect these properties now being in Willingham had been completed and the request rejected as they had received a number of objections. The Clerk was asked to write to Councillor Handley to request that SCDC intervene and speak to Royal Mail.

Action: Clerk

To receive an update on the vacancy for co-option.

SCDC had advised that the vacancy could be filled by co-option. Notices had been put up and it was hoped to fill the vacancy at the January meeting.

To receive invitation to Police Crime Commissioner round table event and consider attendance

As Councillor P King had attended a meeting this week where the Crime Commissioner outlined his plans, it was agreed that the Council would not attend this session.

Cambridge Water – Major Works on Over Road/Berrycroft

Major works are expected in the summer of 2022. The Clerk was asked to invite Cambridge Water to a public meeting in March 2022.

Action: Clerk

Park Play family activity/exercise site opportunity

Information previously circulated. It was agreed that the Council did not wish to take part in the scheme at the present time.

Action: Clerk

199/21 To receive from the following Committees: reports from lead councillors, note any delegated decisions taken, and make any recommendations.

F&GP Committee – updates including:

To approve minutes of the meeting held on the 17th November 2021

Councillor Harris proposed the minutes be accepted as a true record of the meeting, seconded by Councillor P King, and **ratified** with five votes in favour and five abstentions due to not being at the meeting.

To consider recommendation from the F&GP committee for the 2022/2023 budgets and to ratify the budget for 2022/2023.

Councillor Watson proposed that the Council set the budget as recommend by the committee, seconded by Councillor Todd, and **ratified** with nine votes in favour and one against.

F&GP	=	£120,825
Cemetery	=	£22,440
G&B	=	£6,700
L&A	=	£36,860
Halls	=	£27,901

To consider recommendation from the F&GP committee for the 2022/2023 precept request and to ratify the Council's precept request for 2022/2023.

Councillor Harris proposed the Council accept the recommendation of the committee and set the precept request at £156,000. Seconded by Councillor Todd and **ratified** with nine votes in favour and one against.

Action: RFO/Clerk

To consider grass cutting contracts for 2022/2023

The Clerk had requested seven quotations but had not received the required three. Councillor Law proposed the Council waive the finance regulations requiring three quotations and consider the quotations received. Seconded by Councillor Watson and **ratified** unanimously.

Green Spaces – Councillor L King proposed that the Council accept the quotation from Buchans, seconded by Councillor Clarke and **ratified** unanimously.

Verti Draining – Councillor Law proposed the Council accept the quotation from A King, seconded by Councillor Watson and **ratified** unanimously.

Cemetery – Councillor Mansfield proposed the Council accept the quotation from Buchans, seconded by Councillor Harris and **ratified** unanimously.

Action: Clerk

To consider adoption of new Parish Council Flood Plan

Previously circulated. Councillor Rogers proposed the Council accept the plan, seconded by Councillor Welton, and **ratified** unanimously.

To consider adoption of NALC Model Code of Conduct

Previously circulated. Councillor Law proposed the Council adopt the NALC Model Code of Conduct as adopted by SCDC with effect from May 2022. Seconded by Councillor Todd and **ratified** unanimously.

Action: Clerk

Planning Committee – updates including:

To receive and note draft minutes from meeting held 23rd November 2021

Previously circulated and noted.

Councillor Harris reported that he had attend the quarterly area planning meeting where an update on the staff shortages and S106 information was provided. The Clerk was asked to obtain a copy of the S106 presentation.

Action: Clerk

HALLS – Updates including:

Councillor Watson reported that the fence at the public hall was ongoing and that the door handle on the public hall was broken. Repairs were in-hand, and the door was still under warranty.

Cemetery – updates including:

Councillor Mansfield reported that the hedge work had begun. Once cut back there may be some gaps that will need filling at a later date.

Green & Boundaries – updates including:

To receive an update regarding the CCTV at Meadow Road and consider any actions.

Councillor Watson reported this was still ongoing and that someone had been burning rubbish in the entrance.

Action: J Watson

Councillor Watson also reported that the trees onsite (approx. 75) needed stronger support and this would be referred to the January meeting.

To receive and consider request for a soakaway to be sited on the village green

It was ratified unanimously that the Council would not be happy for a soakaway to be sited on the Green,

Action: Clerk

Leisure & Amenities - updates including:

Nothing to report.

200/21 Monthly accounts for payment

Paid Items

Salaries	November	Salaries	2828.45
Paye	November	Salaries	684.48
Nest Pension	November	Pension	130.23

Items paid by direct debit

British gas	Pavilion Electric	L & A	93.62
British gas	Pavilion Gas	L & A	22.94
British gas	Public Hall Electric	Halls	36.39
British gas	Ploughman Electric	Halls	226.68
British gas	Village green	G & B	10.21
DRAX	Street Lighting	G & B	18.59

Items paid by Bank transfer

Buchans	Village Cuts	Est	913.18
Reids Playground	Play equip repair	L & A	6132.00
Lawn Hopper	Treatment	L & A	46.00

SLCC	Training FILCA	Est	144.00
Hall deposit return	Various	Halls	300.00
<u>To be paid by bank transfer</u>			
Suds & Bubbles	Cleaning Ploughman	Halls	520.00
Suds & Bubbles	Pavilion Cleaning	L & A	281.00
Suds & Bubbles	Office Cleaning	L & A	40.00
ESPI Ltd	Annual support	Est	748.80
Co-op phone	Mobile phone	Will Hub	20.40
Mick George	Skip Hire	L & A	255.60
MD Contracting	Barton Field cut	G & B	330.00
T Beckett	Pavilion Roof repair	L & A	523.20
Wendy Oldfield	Defib tubes	Est	45.60
ACA Heating	Basin ladies toilet	Halls	283.03
ACA Heating	6 months water check	Halls/L & A	273.60
ACA Heating	Basin Public Hall	Halls	190.78
Cambridge Sign Co	Green & WYT signage	Halls/G&B	337.19
<u>Items paid by credit card</u>			
Notice Board Co	2 x notice boards	Est	640.14
Amazon	Stationery	Est	79.01
Amazon	Stationery	Est	50.88
Post Office	Stamps	Est	3.40
Co-op	Batteries	Est	25.20

It was noted that the Mick George Skip Hire listed under items to be paid by bank transfer had already been paid on the credit card. Subject to this change Councillor Harris proposed the accounts be agreed as listed, seconded by councillor L King, and **ratified** unanimously.

Action: RFO

201/21 Police update including:

Councillor P King reported that there had been some anti-social behaviour in the village and some shed break-ins. The Clerk had been liaising with our local officer with regards to the anti-social behaviour.

202/21 To receive an update on HCVs and traffic issues and consider any actions including:

To receive Minor Highways Feasibility Report and consider any response

Councillor Harris proposed that the Council accept the report and agree the parish council contribution of two thousand pounds. Seconded by Councillor Todd and **ratified** unanimously.

Action: Clerk

203/21 Environment and Sustainability update including:

To receive a report regarding the Greater Cambridge Partnership document on the proposed new bus network and consider any actions.

County Councillor Gough was invited to re-join the meeting to answer questions on the proposals. Councillor Gough explained the proposal was out for consultation and would then be considered by the board. A lot of disappointment was expressed in that the proposal seemed to completely ignore Willingham and the village would be left with even worse provision than it currently had. Councillor P King asked whether Councillor Gough would support the Council's response. Councillor Gough confirmed that he supported the logic of guided buses coming on and off the busway to provide connectivity to the villages.

Councillor L King summarised the draft response to the consultation and proposed the Council agree to send it and encourage residents to respond also. Seconded by Councillor Law and **ratified** unanimously.

Action: L King/Clerk

204/21 To receive and consider proposal from Finding Fitness for Sports Holiday Clubs

The Clerk was asked to research further and report back at the January meeting.

Action: Clerk

205/21 To consider Clerks request to attend the annual Practitioners conference (virtually)

Councillor Law proposed the Council agree to the request, seconded by Councillor Harris, and **ratified** unanimously.

Action: Clerk

206/21 Items for future meetings.

Finding Fitness
Dog walking
Electrics on the Green

Meeting locations

207/21 Date of next meeting

12th January 2022

Meeting closed at 9:20pm