

WILLINGHAM PARISH COUNCIL

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Minutes of the Ordinary Meeting of Willingham Parish Council, held on Wednesday 6th October 2021 in the Octagon, St Mary and All Saints Church, Willingham at 7.30pm

Present: Councillors: Law, P King, L King, Mansfield, Watson, McKee, Clark, Harris,
County Councillor: Gough
District Councillor: Handley
Parishioners: Five

Clerk: Mandy Powell

156/21 To receive apologies for absence.

Apologies were received and agreed, from Councillors Hutchcraft, Todd and Smith due to personal commitments and Councillor Pilsworth due to work commitments.

157/21 Declarations of interest.

None received.

158/21 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*)

A resident from Haden Way presented their concerns regarding the practices of the developers on Haden Way and requested assistance from the Council. The Chair confirmed there was to be a meeting on the 7th October with the developers, SCDC, parishioners and the Parish Council where it was hoped many of the issues would be addressed. He also summarised the role of the Parish Council with regards to planning and what was included in the Council's remit.

A resident asked the Council whether the village had a liaison officer for the travelling community. It was confirmed that the Parish Council do not have a formal liaison councillor, but that SCDC do have a dedicated officer. Councillor Handley passed on these details.

Both candidates that had applied for co-option introduced themselves to the Council.

159/21 To approve the minutes of the Parish Council meeting held on the 1st September 2021.

Councillor Harris proposed the minutes be accepted as a true record of the meeting, seconded by Councillor P King and **agreed** unanimously.

160/21 To deal with any matters arising from the minutes of the meeting on the 1st September 2021 not covered elsewhere on the agenda.

Item 141/21 – County Council – The signage for West Fen Road was still outstanding and Councillor Gough confirmed he was continuing to chase these.

Action: N Gough

Item 143/21 – Changing places toilets – The Clerk had investigated this further, and it was agreed that it was not a feasible option for the Council at the present time.

161/21 To receive and consider co-option applications for two council vacancies.

Applications were received from James Welton and Maedee Rogers. Both candidates were co-opted unanimously. Both candidates signed their acceptance of office and joined the meeting although they did not vote on any agenda items.

162/21 To receive and consider any County Council reports and communications not covered elsewhere on this agenda.

Report previously circulated. Councillor Gough summarised his report, in particular the proposed improvements to bus transportation and encouraged the Council to respond to the consultation once it is launched.

Councillor Gough also reported that neighbouring villages had been experiencing issues with HCVs from Pretoria Energy Waste Plant travelling through the villages at excessive speed and all times of day and night. He requested that any issues noticed in Willingham be past to him.

Action: all

163/21 To receive and consider any District Council reports and communications not covered elsewhere on this agenda, including:

Report previously circulated. Councillor L King confirmed that she still had not heard from SCDC regarding the playing pitch strategy and stressed the importance of SCDC liaising with the Council regarding the needs of the village. Councillor Handley agreed to chase this.

Action: B Handley

164/21 Chair's report including:

Councillor resignation

The Clerk had received Councillor Cooks resignation and thanks were passed for all the extensive work and contributions Councillor Cook had offered the Council and the parish during his years of service.

Christmas Tree

The chair reminded the Council that the tree would need to be ordered and organised. It was agreed that Councillor Watson would liaise with the supplier and Councillors Clark and Rogers for the delivery and installation. Councillor Watson would confirm with the office when he wished to place the order and preferred delivery date.

Action: J Watson

To receive and consider response to consultation on Cambridge Oxford Arc

It was agreed to make no formal response to the consultation.

Platinum Jubilee

The Chair had received correspondence regarding the Beacon Project and the Queens Green Canopy, and it was agreed to add this to a future agenda for consideration.

165/21 To receive from the following Committees: reports from lead councillors, note any delegated decisions taken, and make any recommendations.

F&GP Committee – updates including:

Nothing to report.

Planning Committee – updates including:

To receive and note draft minutes from meetings held on 13th September and 4th October 2021

Draft minutes had been previously circulated and were noted.

To appoint new committee member

Following Councillor Hutchcraft's resignation from the committee it was agreed that Councillor Rogers would fill the vacancy.

HALLS – Updates including:

To receive an update on the heating project for the hall and consider any actions.

The heaters had been installed and the Council were waiting for final 'making good' and sign off. This had been delayed due to staff sickness.

Councillor Watson reported that the fence at the back of the public hall was in need of repair, and he had requested quotations be sought. The Clerk advised that ownership was being checked prior to any works being undertaken.

Action: Clerk

Cemetery – updates including

To consider quotations for hedge reduction in the cemetery

Quotations had been received from three contractors. Councillor Mansfield proposed the Council accept the quotation from Buchans at a cost of £644 plus VAT. This was seconded by Councillor Harris and **agreed** unanimously.

Action: Clerk

Councillor Mansfield also reported that £430 had been spent in line with finance regulations on minor maintenance to trees etc in the cemetery.

To receive an update regarding issues with undulating ground in the cemetery and consider any actions.

Councillor Mansfield had met with the contractors to discuss the issue of recent severe undulation in the area currently being used. Due to the health and safety issues, Councillor Mansfield proposed that the Council waive finance regulations to seek three quotations and accept the quotation provided by the contractor for the repair works at a cost of £1,460 plus VAT. Seconded by Councillor Law and **agreed with** six votes in favour, one against and one abstention.

Action: Clerk

It was noted that signage advising residents of the danger and the proposed work had been sited at all entrances to the cemetery on the 21st September.

Green & Boundaries – updates including:

To receive an update regarding the CCTV at Meadow Road and consider any actions.

Councillor Watson was looking into the costings and feasibility of installing a telegraph pole for siting the camera. It was agreed not to order the camera until this had been resolved.

Action: J Watson

Councillor Watson also reported that the young trees on Meadow Road needed staking and he had requested quotations for the flailing of the hedge at the Community Orchard.

Action: J Watson/Office

Leisure & Amenities - updates including:

To consider re-siting of defib at pavilion and replacing it with one provided by the Wolves.

The Clerk reported that she had contacted the medical practice and primary school. The school had responded to confirm that they would be happy to site a defibrillator at the premises. Councillor P King proposed the Council locate the Defibrillator at the school and that the office seek costings for a heated cabinet. Seconded by Councillor McKee and **agreed with** seven votes in favour and one abstention.

Action: Clerk

Councillor L King also reported that the planning application for the tennis/netball courts would be submitted in the coming week and that she and Councillor Clark were looking into the issues of water sitting on the bottom Rec.

Action: L King/S Clark

166/21 Monthly accounts for payment

Paid by Bank transfer

Salaries	Salaries September	Salaries	£4270.28
Nest Pension	Pension September	Salaries	£173.06
Mijan	Internal Audit 2020	Est	£130.00
SLCC	Conference	Est	£120.00
Came & Co	Insurance	Insurance	£5207.31
Buchans	Village grass cutting	Est	£1242.82

Paid by Direct Debit

British Gas	Electric Pavilion	L & A	£74.09
British Gas	Electric Pavilion	L & A	£72.04
British Gas	Gas Pavilion	L & A	£16.11
British Gas	Electric Public Hall	Halls	£32.72
British Gas	Electric Public Hall	Halls	£230.02
British Gas	Electric Green	G & B	£11.13
British Gas	Electric Green	G & B	£10.26
British Gas	Electric Ploughman	Halls	£477.40
British Gas	Electric Ploughman	Halls	£477.41 cr
British Gas	Electric Ploughman	Halls	£73.08
Haven Power	Street Lighting	G & B	£18.59
SCDC	Piper Lifeline	Section 142	£697.32

Paid by Credit card

Garrison Locks	Pavilion Keys	L & A	£65.33
Notice Board	Pavilion notice board	L & A	£380.50
Icepacks	Icepacks	Est	£16.68
RBL Poppy	Wreaths	Est	£100.00
B & Q	USB Sockets	Halls	£129.60

Items to be Paid

CBE Ltd	Pat test	Halls	£118.80
CBE Ltd	LED Bulkhead Pavilion	L & A	£216.00
CBE Ltd	Outside security light	L & A	£96.00
Mr C Hunt	Donation – Bowling	Donations	£360.00

ACA Heating	Boiler service Pavilion	L & A	£90.00
Oracle Hedging & Fence	Remove growth from trees	Cemetery	£430.00
A R Aspinall	Wood	L & A	£43.02
Amosite	Loft survey Public Hall	Halls	£30.00
Co-op Phone	Phones - Will Hub	Hub	£17.34
Andrew Deptford	Replacement defib battery	Est	£222.00
Willingham PCC	Hire of Octagon	Est	£20.00
CBE Ltd	WYT Sockets	Halls	£144.00

Councillor L King proposed the accounts be agreed as listed, seconded by Councillor Watson and **agreed** unanimously.

167/21 Police update including:
Nothing to report.

168/21 To receive an update on HCVs and traffic issues and consider any actions including:

Update on the minor highways improvement bid application for 2021 and consider any actions.

Following advice from Highways regarding the A14 legacy grant, Councillor Harris had put forward a revised application (tabled) for consideration. Councillor Harris proposed the Council submit the revised application with a maximum contribution commitment from the Council of two and half thousand pounds. This was seconded by councillor L King and **agreed** unanimously.

Action: N Harris

To receive notification of Cambridgeshire County Council (Earith Road (B1050), Willingham) (Restricted Roads and 30 mph Speed Limit) Order and correspondence from residents regarding the same and consider any response/actions.

It was agreed not to comment on the order. It was noted that the office had responded to the parishioner detailing what actions had and would be taken with regards to highways issues and it was agreed that no further response was needed.

169/21 To receive an update on the Defibrillator for the High Street and consider any actions.

The Clerk reported that having taken over the project she had contacted the charity involved and started the process for adopting this phone box. She had been notified that this could take up to 3 months.

Action: Clerk

170/21 Items for future meetings.

Platinum Jubilee
Christmas Tree
Defibrillators
Meadow Road CCTV
2022 Meeting dates
Quarterly budget statement
Grass Cutting Contracts

171/21 Date of next meeting: 3rd November 2021

Meeting closed at 9:12