

# WILLINGHAM PARISH COUNCIL

Parish Council Office, Ploughman Hall, West Fen Road, Willingham, Cambridge, CB24 5LP, Tel: 01954 261027  
Email: [clerk@willinghamparishcouncil.gov.uk](mailto:clerk@willinghamparishcouncil.gov.uk) Website: [www.willinghamparishcouncil.gov.uk](http://www.willinghamparishcouncil.gov.uk)

**NOTICE IS HEREBY GIVEN** of an ordinary meeting of Willingham Parish Council to be held on Wednesday 1<sup>st</sup> December 2021 at 7 30 pm.at the Octagon, St Mary and All Saints Church, Willingham

## ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 193/21

## AGENDA

**191/21** To receive apologies for absence.

**192/21** Declarations of interest.

**193/21** Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative.

**194/21** To approve the minutes of the Parish Council meeting held on the 3<sup>rd</sup> November 2021.

**195/21** To deal with any matters arising from the minutes of the meeting on the 3<sup>rd</sup> November 2021 not covered elsewhere on the agenda.

**196/21** To receive and consider any County Council reports and communications not covered elsewhere on this agenda.

**197/21** To receive and consider any District Council reports and communications not covered elsewhere on this agenda, including:

**198/21** Chair's report including:

- To receive correspondence regarding speeding in the village and consider any response.
- To receive an update on the vacancy for co-option.
- To receive invitation to Police Crime Commissioner round table event and consider attendance

**199/21** To receive from the following Committees: reports from lead councillors, note any delegated decisions taken, and make any recommendations.

F&GP Committee – updates including:

- To approve minutes of the meeting held on the 17<sup>th</sup> November 2021
- To consider recommendation from the F&GP committee for the 2022/2023 budgets and to ratify the budget for 2022/2023.
- To consider recommendation from the F&GP committee for the 2022/2023 precept request and to ratify the Council's precept request for 2022/2023.
- To consider grass cutting contracts for 2022/2023
- To consider adoption of new Parish Council Flood Plan
- To consider adoption of NALC Model Code of Conduct

Planning Committee – updates including:

- To receive and note draft minutes from meeting held 23<sup>rd</sup> November 2021

HALLS – Updates including:

Cemetery – updates including

Green & Boundaries – updates including:

- To receive an update regarding the CCTV at Meadow Road and consider any actions.
- To receive and consider request for a soakaway to be sited on the village green

Leisure & Amenities - updates including:

## **200/21** Monthly accounts for payment

### **Paid Items**

Salaries	November	Salaries	2828.45
Paye	November	Salaries	684.48
Nest Pension	November	Pension	130.23

### **Items paid by direct debit**

British gas	Pavilion Electric	L & A	93.62
British gas	Pavilion Gas	L & A	22.94
British gas	Public Hall Electric	Halls	36.39
British gas	Ploughman Electric	Halls	226.68
British gas	Village green	G & B	10.21
DRAX	Street Lighting	G & B	18.59

### **Items paid by Bank transfer**

Buchans	Village Cuts	Est	913.18
Reids Playground	Play equip repair	L & A	6132.00
Lawn Hopper	Treatment	L & A	46.00
SLCC	Training FILCA	Est	144.00
Hall deposit return	Various	Halls	300.00

### **To be Paid by bank transfer**

Suds & Bubbles	Cleaning Ploughman	Halls	520.00
Suds & Bubbles	Pavilion Cleaning	L & A	281.00
Suds & Bubbles	Office Cleaning	L & A	40.00
ESPI Ltd	Annual support	Est	748.80
Co-op phone	Mobile phone	Will Hub	20.40
Mick George	Skip Hire	L & A	255.60
MD Contracting	Barton Field cut	G & B	330.00
T Beckett	Pavilion Roof repair	L & A	523.20
Wendy Oldfield	Defib tubes	Est	45.60
ACA Heating	Basin ladies toilet	Halls	283.03
ACA Heating	6 months water check	Halls/L & A	273.60
ACA Heating	Basin Public Hall	Halls	190.78
Cambridge Sign Co	Green & WYT signage	Halls/G&B	337.19

### **Items paid by credit card**

Notice Board Co	2 x notice boards	Est	640.14
Amazon	Stationery	Est	79.01
Amazon	Stationery	Est	50.88
Post Office	Stamps	Est	3.40
Co-op	Batteries	Est	25.20

## **201/21** Police update including:

### **202/21** To receive an update on HCVs and traffic issues and consider any actions including:

- To receive Minor Highways Feasibility Report and consider any response

### **203/21** Environment and Sustainability update including:

- To receive a report regarding the Greater Cambridge Partnership document on the proposed new bus network and consider any actions.

### **204/21** To receive and consider proposal from Finding Fitness for Sports Holiday Clubs

### **205/21** To consider Clerks request to attend the annual Practitioners conference (virtually)

### **206/21** Items for future meetings.

### **207/21** Date of next meeting



Mandy Powell  
Parish Clerk  
25<sup>th</sup> November 2021