

WILLINGHAM PARISH COUNCIL

Parish Council Office, Ploughman Hall, West Fen Road, Willingham
Cambridge, CB24 5LP, Tel: 01954 261027

Email: clerk@willinghamparishcouncil.gov.uk Website: www.willinghamparishcouncil.gov.uk

NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on Wednesday 1st September 2021 at 7 30 pm. at **The Ploughman Hall, West Fen Road, Willingham**

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 139/21

IMPORTANT: Following the latest Government advice, the Parish Council are adopting a cautious approach to opening up so we would respectfully ask that members of the public wishing to attend the meeting, let the Clerk know in advance so that we can ensure adequate spacing for those in attendance. Some Covid measures will still be in place including all members of the public being required to wear a mask throughout the meeting (unless exempt). Contact the Clerk for further information.

AGENDA

137/21 To receive apologies for absence.

138/21 Declarations of interest.

139/21 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative.

140/21 To approve the minutes of the Parish Council meeting held on the 4th August 2021.

141/21 To deal with any matters arising from the minutes of the meeting on the 4th August 2021 not covered elsewhere on the agenda.

142/21 To receive and consider any County Council reports and communications not covered elsewhere on this agenda.

143/21 To receive and consider any District Council reports and communications not covered elsewhere on this agenda, including:

144/21 Chair's report including:

- To consider participation in CCC volunteer winter gritting scheme.
- To receive results from ACRE Housing Need Survey and consider any actions.
- To consider attendance of the Fun Fair during Feast Week.
- To receive correspondence regarding Afghanistan refugees and consider any actions

145/21 To receive from the following Committees: reports from lead councillors, note any delegated decisions taken, and make any recommendations.

F&GP Committee – updates including:

- To receive an update on Covid regulations and consider actions for re-opening the hall, pavilion and meeting locations.
- To receive quotations and consider Parish Council Insurance renewal.
- To receive external audit report and consider any actions.
- To consider donation for memorial wreath for Remembrance Day

Planning Committee – updates including:

- To receive and note draft minutes from meeting held on 16th August 2021

HALLS – Updates including:

- To receive an update on the heating project for the hall and consider any actions.

Cemetery – updates including

- To consider revision to memorial terms and conditions.

Green & Boundaries – updates including:

Leisure & Amenities - updates including:

- To receive an update on the all weather sports facilities project and consider any actions.

- To consider placing of noticeboards at the pavilion.
- To consider purchase of cricket nets from S106 monies.
- To consider re-siting of defib at pavilion and replacing it with one provided by the Wolves.

146/21 Monthly accounts for payment

Paid Items:

Salaries	August	Salaries	2801.64
PAYE	August	Salaries	655.09
Nest Pension	August	Salaries	127.89
Pozitive	Gas Pavilion	L & A	8.23cr
Pozitive	Electricity Public H	Halls	3.34
Pozitive	Electricity Plough	Halls	169.21
Pozitive	Pavilion Pav	L & A	64.42
B. Gas	Electric green	G & B	10.43
B. Gas	Electric green	G & B	9.38
British Telecom	Phone/Internet	Est	283.69
Haven Power	Street Lighting	G & B	18.59

Items paid by BACS:

Simon Clark	Repairs	G & B	69.84
Buchans	Village Cut	Est	1530.45
Ellingham Cons Ltd	Flood Risk	L & A	240.00
PKF Accountants	Audit fee	Est	480.00

Items paid by credit card:

Amazon	Stationery	Est	21.96
Floodsax	Sand bags	Est	139.99
Amazon	Stationery	Est	75.14

Items to be paid by BACS:

Suds & Bubbles	Cleaning	L&A/Halls/Est	841.00
ACA Heating	Replace washer	Halls	42.00
Amosite	Asbestos Survey	Halls	354.00
Lawn Hopper	Rec Treatment	L&A	46.00
HMK	Toilet rolls	Halls	25.74
Konica Minolta	Photocopier	Est	122.83
Willingham PCC	Meeting	Est	40.00
Co-op Phones	Will Hub Phones	Will Hub	20.40
Community Plan Gp	Donation	Donation	4500.00 See note
ACA Heating	Pav Boiler Service	L&A	90.00

£2,500 taken from reserves as only £2000 allowed for in budget 2021/2022

147/21 Police update including:

148/21 To receive an update on HCVs and traffic issues and consider any actions including:

- Consider minor highways improvement bid application for 2021
- To consider options for future minor highways bids.

149/21 To receive an update on environment and sustainability issues and consider any actions.

150/21 To receive an update on the Defibrillator for the High Street and consider any actions.

151/21 To consider potential additional bus and cycle routes

152/21 To consider a representative to join Willingham British Schools Trust

153/21 To consider Clerk's attendance at SLCC National Conference.

154/21 Items for future meetings.

155/21 Date of next meeting



Mandy Powell
Parish Clerk
25th August 2021