

## WILLINGHAM PARISH COUNCIL

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**NOTICE IS HEREBY GIVEN** of an ordinary meeting of Willingham Parish Council to be held on Wednesday 4<sup>th</sup> August 2021 at 7 30 pm.at **The Ploughman Hall, West Fen Road, Willingham**

### **ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.**

The Public and Press are invited to address the Council under Item 122/21

**IMPORTANT: Following the latest Government advice, the Parish Council are adopting a cautious approach to opening up so we would respectfully ask that members of the public wishing to attend the meeting, let the Clerk know in advance so that we can ensure adequate spacing for those in attendance. Some Covid measures will still be in place including all members of the public being required to wear a mask throughout the meeting (unless exempt). Contact the Clerk for further information.**

## AGENDA

**120/21** To receive apologies for absence.

**121/21** Declarations of interest.

**122/21** Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative.

**123/21** To approve the minutes of the Annual Parish Council meeting held on the 7<sup>th</sup> July 2021.

**124/21** To deal with any matters arising from the minutes of the meeting on the 7<sup>th</sup> July 2021 not covered elsewhere on the agenda.

**125/21** To receive and consider any County Council reports and communications not covered elsewhere on this agenda.

**126/21** To receive and consider any District Council reports and communications not covered elsewhere on this agenda, including:

**127/21** Chair's report including: .

**128/21** To receive from the following Committees: reports from lead councillors, note any delegated decisions taken, and make any recommendations.

#### F&GP Committee – updates including:

- To receive an update on Covid regulations and consider any actions.
- To receive an update on the Community Plan and consider any actions including consideration of a request for funding.
- To review and consider changes to terms of reference for the planning committee

#### Planning Committee – updates including:

- To receive and note draft minutes from meeting held on 15<sup>th</sup> July 2021
- To review planning committee numbers and consider any vacancies

#### HALLS – Updates including:

- To receive an update on the heating project for the hall and consider any actions.

#### Cemetery – updates including

- To receive an update regarding reinstatement of grave plots and consider any actions.

#### Green & Boundaries – updates including:

- To receive an update and consider actions to be taken regarding the requests received for a footpath to Highgate.
- To receive an update on the CCTV at the Meadow Road site and consider any actions.

#### Leisure & Amenities - updates including:

- To receive an update on the all weather sports facilities project and consider any actions.
- To consider re-siting of defib at pavilion and replacing it with one provided by the Wolves.

**129/21** To receive and consider Quarterly Budget Statement and consider any actions

**130/21** Monthly accounts for payment

Paid Items:

Salaries	July 2020#1	Salaries	2882.23
HMRC	PAYE	Salaries	693.76
Nest Pension	Pension	Salaries	135.50
Pozitive	Pavilion gas	L & A	23.17
Pozitive	Pavilion electric	L & A	60.83
Pozitive	Ploughman Electric	Halls	115.17
Pozitive	Public Hall Electric	Halls	7.59
Community Road watch	Donation	Donation	200.00
Buchans 1.5.21	Village grass cutting	Est	1563.59
Buchans 1.7.21	Village grass cutting	Est	1103.02
Haven Power	Street Lighting	G & B	17.94
Camb Water	Pavilion	L & A	429.77
Camb Water	Public Hall	Halls	36.21
Camb Water	Cemetery	Cemetery	40.16

Items paid by credit card

Amazon	Laminator	Est	39.98
Amazon	Ethernet cable	Est	12.48

Items to be paid by BACS:

Suds & Bubbles	Cleaning Ploughman	Halls	520.00
Suds & Bubbles	Cleaning Pavilion	L & A	281.00
Suds & Bubbles	Cleaning Office	Est	40.00
Old West Internal Dr	Drainage	Est	60.06
Willingham PPC	Meetings	Est	60.00
Aztek Services	Ploughman CCTV	Halls	2377.20
Cromwell Fire	Pavilion	L & A	200.96
Cromwell Fire	Public Hall	Halls	154.45
Cromwell Fire	Ploughman	Halls	260.49
PPL/PRS	Music Licence	Halls	816.32
Co-Op Phone	Phones Hub	Will Hub	23.46
MD Contracting	Remove Path	Cemetery	4542.00
Willingham PCC	Octagon Hire	Est	20.00
Wendy Oldfield	Nit Oxide Analysis	Est	45.60
A Sherwood	Biodiversity Audit	L&A	200.00

**131/21** Police update including:

**132/21** To receive an update on HCVs and traffic issues and consider any actions including:

- Consider minor highways improvement bid application.

**133/21** To receive an update on environment and sustainability issues and consider any actions.

**134/21** To receive an update on the Defibrillator for the High Street and consider any actions.

**135/21** Items for future meetings.

**136/21** Date of next meeting



Mandy Powell  
Parish Clerk  
28<sup>th</sup> July 2021