

WILLINGHAM PARISH COUNCIL

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NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on Wednesday 7th July 2021 at 7 30 pm.at **The Ploughman Hall, West Fen Road, Willingham**

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 106/21

IMPORTANT: Please note that due to Covid restrictions, places for members of the public will be limited. Anyone wishing to attend is asked to let the Clerk know in advance. Covid measures will be in place including all members of the public being required to wear a mask throughout the meeting (unless exempt). Contact the Clerk for further information on safety measures.

AGENDA

104/21 To receive apologies for absence.

105/21 Declarations of interest.

106/21 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative.

107/21 To approve the minutes of the Annual Parish Council meeting held on the 18th May2021.

108/21 To deal with any matters arising from the minutes of the meeting on the 18th May not covered elsewhere on the agenda.

109/21 To receive and consider any County Council reports and communications not covered elsewhere on this agenda.

110/21 To receive and consider any District Council reports and communications not covered elsewhere on this agenda, including:

111/21 Chair's report including: .

- To receive correspondence from SCDC in relation to Statement of Gambling Principles Consultation and consider any response.
- To receive an update regarding bus shelter renewal on Station Road.
- To receive correspondence from SCDC regarding local Government (misc Provs) Act 1982 – Street Trading and consider any response.
- To receive correspondence from SCDC regarding provision of bus shelters in line with the S106 Agreement for Rockmill End.
- To receive an update regarding parking on Mill Road and consider any actions.
- To receive and consider request for additional lifeline provision by the Parish Council

112/21 To receive from the following Committees: reports from lead councillors, note any delegated decisions taken, and make any recommendations.

F&GP Committee – updates including:

- To receive an update on Office computer equipment and note action taken.
- To receive an update on registering for VAT and consider any actions.
- To receive an update on Covid regulations and consider any actions.
- To receive an update on the Community Plan and consider any actions.

Planning Committee – updates including:

- To receive and note draft minutes from meetings held on 7th June and 30th June.

HALLS – Updates including:

- To receive an update on the heating project for the hall and consider any actions.
- To receive an update on the CCTV around the ploughman hall and consider any actions.

Cemetery – updates including

- To receive an update regarding reinstatement of grave plots and consider any actions.

Green & Boundaries – updates including:

- To appoint a Deputy Lead Councillor
- To consider circumference/hedging options at Barton Field

- To receive an update and consider actions to be taken regarding the requests received for a footpath to Highgate.

Leisure & Amenities - updates including:

- To receive an update on the all weather sports facilities project and consider any actions to be taken or taken under delegated powers.
- To receive an update on the Open Space Allocation for the village.
- To receive and consider a request for the possible use of the Recreation Ground by Northstowe Cricket Club next season.
- To approve expenditure for repairs by Reids to QEII field equipment

113/21 Monthly accounts for payment

ITEMS AUTHORISED BY CLLR LAW AND CLLR P KING BY EMAIL 1st JUNE 2021

Paid Items by Direct Debit:

Salaries	May 2021	Salaries	£3126.66
HMRC	May 2021	Salaries	£ 885.72
Nest Pension	May 2021	Salaries	£ 173.23
Pozitive Energy	Electric Pavilion	L & A	£ 123.81
Pozitive Energy	Electric Public Hall	Halls	£ 7.63
Pozitive Energy	Electric Ploughman	Halls	£ 482.42
Pozitive Energy	Gas Pavilion	L & A	£ 17.39
British Telecom	Phone/Internet	Est	£ 226.40
Haven Power	Street lighting	G & B	£ 81.19
British Gas	Electric	G & B	£ 13.15

Items paid by bank transfer:

Camb Search & rescue	Donation	Donation	£ 250.00
SCDC	Piper lifeline	Section 142	£ 232.44

To be paid by bank transfer:

Suds & Bubbles	Cleaning Ploughman	Halls	£ 560.00
Suds & Bubbles	Cleaning Pavilion	L & A	£ 241.00
Suds & Bubbles	Cleaning Office	Est	£ 40.00
Co-op Phone	Willingham Hub	Hub	£ 51.00
C Hunt	Bowling Green	Donation	£ 100.00
Over & Will Drainage	Rates	Est	£ 32.50
MD Contracting	Meadow Road	L & A (Sect 106)	£ 3444.00
ACA Heating	Inspection Water	Halls	£ 317.33
ACA Heating	Inspection Water	L & A	£ 317.33
MiJan	Internal Audit	Est	£ 140.00
Atlas	Felling Cherry Tree	Cemetery	£ 192.00

Paid by Credit Card

ALCC	Membership	Est	£ 40.00
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Amazon	Stationery	Est	£ 8.44

ITEMS NOT PREVIOUSLY AUTHORISED - FOR APPROVAL AT THE MEETING

Paid by Bank transfer/Direct debit

Salaries	June 2021	Salaries	£2918.52
HMRC	June 2021	Salaries	£ 646.59
Nest Pension	June 2021	Salaries	£ 126.77
Pozitive Energy	Electric Pavilion	L & A	£ 77.27
Pozitive Energy	Electric Public Hall	Halls	£ 7.63
Pozitive Energy	Electric Ploughman	Halls	£ 431.28
Pozitive Energy	Gas Pavilion	L & A	£ 18.68
Haven Power	Street lighting	G & B	£ 83.79
British Gas	Electric	G & B	£ 10.85
SCDC	Refuse Ploughman Hall	Halls	£ 975.00
SCDC	Refuse Cemetery	Cemetery	£ 461.50
SCDC	Piper Lifeline (11 Units)	S142	£ 639.21
Elysian Assoc	VAT Registration	Est	£ 540.00
Nick Flowers Handy Man	Toilet locks	Halls	£ 75.00
ACA Heating	Hot water pump	L & A	£ 508.20
Wendy Oldfield	Diffib Nit Oxide	Est	£ 45.60
LC Electrical	LED Flood lights	L & A	£ 252.00
ARC Energy	Heating Ploughman	Halls (S106)	£13,307.23
C Hunt	Bowls green	Donation	£ 120.00
K Fergusons	Cemetery grass cutting	Cemetery	£2370.00
A R Aspinall	Railway Sleepers	L & A	£ 30.00
CAPALC	Training	Est	£ 50.00
Lawn Hopper	Treatment Rec	L & A	£ 46.00

Paid by Credit card

Amazon	Cleaning roll	Halls	£ 18.98
Amazon	Stationery	Est	£ 43.42
Gear 4 music	Microphone system	Est	£ 154.98
Green magic	Clip frame	L & A	£ 33.72

Items to be paid

Buchans	Village grass cutting	Est	£1103.02
Suds & Bubbles	Cleaning Ploughman	Halls	£ 560.00
Suds & Bubbles	Cleaning Pavilion	L & A	£ 241.00
Suds & Bubbles	Cleaning Office	Est	£ 40.00
Co-op Phone	Willingham Hub	Hub	£ 51.00
ACA Heating	Toilet inlet valve	L & A	£ 126.98
SCDC	Piper Lifeline	S142	£ 58.11
ESPI Limited	New PCs	Est	£1610.40
ESPI Limited	PC Setup	Est	£ 200.00
Cromwell Fire	Alarm Call out Pub Hall	Halls	£ 114.00
Konica Minolta	Photocopier usage	Est	£ 93.05

114/21 Police update including:

115/21 To receive an update on HCVs and traffic issues and consider any actions including:

- To consider proposals for A14 legacy footpath to orchard
- Consider minor highways improvement bid application.
- Consider response to 20's plenty for Cambridgeshire statement

116/21 To receive an update on environment and sustainability issues including:

- To receive and consider the Zero Carbon Community Grant Application and consider match funding request.
- To receive an update on the wild flower planting and consider any actions.
- Consider any actions to be taken and note actions taken under delegated powers.

117/21 To receive an update on the Defibrillator for the High Street and consider any actions.

118/21 Items for future meetings.

119/21 Date of next meeting



Mandy Powell
Parish Clerk
30th June 2021