

## WILLINGHAM PARISH COUNCIL

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**NOTICE IS HEREBY GIVEN** of an ordinary meeting of Willingham Parish Council to be held on Wednesday 3<sup>rd</sup> February 2021 at 7 30 pm. The meeting will be held remotely and can be accessed via the following links:

Join Zoom Meeting <https://us02web.zoom.us/j/83277180077> Meeting ID: 832 7718 0077

One tap mobile +442034815240,,83277180077# United Kingdom +442039017895,,83277180077# United Kingdom  
Dial by your location +44 203 481 5240 United Kingdom +44 203 901 7895 United Kingdom +44 131 460 1196 United Kingdom +44 203 051 2874 United Kingdom +44 203 481 5237 United Kingdom

Find your local number: <https://us02web.zoom.us/j/83277180077>

## ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 21/21

### AGENDA

**19/21** To receive apologies for absence and review resolution 119/20 wavering the six-month rule for those councillors unable to attend virtual meetings.

**20/21** Declarations of interest

**21/21** Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative

**22/21** To approve the minutes of the Parish Council meeting held on the 13<sup>th</sup> January 2021

**23/21** To deal with any matters arising from the minutes of the meeting on the 23<sup>th</sup> January not covered elsewhere on the agenda

**24/21** To receive and consider any County Council reports and communications not covered elsewhere on this agenda

**25/21** To receive and consider any District Council reports and communications not covered elsewhere on this agenda, including:

**26/21** Chair's report including:

- To receive an update regarding the recent flooding including correspondence from two residents and consider any actions
- To receive correspondence regarding the grass verge leading the Highgate and consider any actions

**27/21** To receive from the following Committees: reports from lead councillors, note any delegated decisions taken, and make any recommendations

**F&GP Committee – updates including:**

- To ratify minutes of the meeting held on the 20<sup>th</sup> January 2021
- To review and ratify recommendations from the F&GP Meeting held on the 20<sup>th</sup> January 2021, including revised policies
- To receive an update and consider the revised Emergency Plan
- To receive an update regarding registering for VAT and consider any actions
- To appoint internal auditor for 2020/2021

**Planning Committee – updates including:**

- To receive draft minutes from the meetings held on the 12<sup>th</sup> January 2021 and 2<sup>nd</sup> February 2021
- To receive correspondence from SCDC regarding street naming of new development on Haden Way and consider a response

**HALLS – Updates including:**

Cemetery – updates including

- To receive and consider quotations for a tree survey on the trees lining the cemetery wall.

Green & Boundaries – updates including:

Leisure & Amenities - updates including:

**28/21** Monthly accounts for payment

Paid Items

Salaries	January	Salaries	£2937.76
Salaries	January	Paye	£ 706.48
Salaries	January	Pension	£ 138.00
Pozitive	Pavilion Elect	L & A	£ 194.71
Pozitive	Pavilion Gas	L & A	£ 16.98
Pozitive	Public Hall Elect	Halls	£ -238.17
Pozitive	Ploughman Elect	Halls	£ 647.80
British Gas	Green Elect	G & B	£ 6.25
S Thomas	Donation	Donation	£ 100.00
Amazon	Sand Bags	Est	£ 143.70

To be paid

Suds & Bubbles	Cleaning Pavilion	L & A	£ 281.00
Suds & Bubbles	Cleaning Halls	Halls	£ 520.00
Suds & Bubbles	Cleaning Office	Est	£ 40.00
Co-op Phone	Hub Phones	Will Hub	£ 51.00
Caloo	Table tennis tables	L & A (from S106)	£8896.80
PRS	Music Licence	Halls	£ 136.22
SLCC	Conference	Est	£ 90.00
Aspinalls	Sand	Est	£ 72.00

**29/21** To receive and consider quarterly budget statement

**30/21** Police update including:

- Appointment of Lead and Deputy Liaison Councillors

**31/21** To receive an update on HCVs and traffic issues and consider any actions

**32/21** To consider the Council's use of Twitter

**33/21** To receive an update on the Defibrillator for the High Street and consider any actions.

**34/21** To consider revision of meeting dates for 2021 and meeting times

**35/21** Items for future meeting

**36/21** Date of next meeting



Mandy Powell  
Parish Clerk  
27<sup>th</sup> January 2021