

## WILLINGHAM PARISH COUNCIL

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Minutes of the ordinary meeting of Willingham Parish Council held on Wednesday 7<sup>th</sup> October 2020 at 7.30pm (meeting held remotely)

Present: Councillors: Law (Chair), Harris, Watson, L King, P King, McKee, Hutchcraft  
District Councillors: Handley and Percival Compliance Administrator: Annika Osborne  
Parishioners: One Clerk: Mandy Powell

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### 135/20 To receive apologies for absence

In line with resolution 85/20, apologies were received and accepted from Councillors Manning, Tassell, Todd, Anderson, K Cook and A Cook. Apologies were also received and accepted from Councillors Croft, Mansfield, and County Councillor Wotherspoon for personal reasons.

### 136/20 Declarations of interest

Item 149/20 – Councillor Mckee declared a personal interest as a member of the Bowls Club and did not take part in the discussion or vote on this item.

137/20 Public forum (maximum 3 minutes per person, with an overall limit of 15 minutes) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative  
No one present wished to speak

138/20 To approve the minutes of the Parish Council meeting held on the 2<sup>nd</sup> September 2020  
Councillor L King proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Watson, and **agreed** with six votes in favour and one abstention due to not being at the meeting.

139/20 To deal with any matters arising from the minutes of the meeting on the 2<sup>nd</sup> September not covered elsewhere on the agenda.  
None

### 140/20 To receive and consider any County Council reports and communications not covered elsewhere on this agenda

Councillor Wotherspoon was not present but the Clerk summarised his report which included: Highways issues - Surface works on Berrycroft were scheduled for December; signage for West Fen Road was still ongoing; visit with Highways Officer was still to be arranged and the leader of CCC had requested an investigation into the costings of the B1050 repairs with the intention of making the road “a priority in the future”.

**Action: T Wotherspoon**

The Clerk was asked to feed back the following concerns to Councillor Wotherspoon: diversion signs from previous works still remain all around the village; the newly installed bus information sign on the High Street appears to have been installed on the wrong side of the road.

**Action: Clerk/T Wotherspoon**

### 141/20 To receive and consider any District Council reports and communications not covered elsewhere on this agenda, including:

Report previously circulated and Councillor Handley confirmed the community warden scheme was moving forward and both parishes had been invited to meet with Age UK on the 19<sup>th</sup> October. Councillor Handley was going to speak to the police to see if anything could be done about the parking issues in Thodays Close. (19:46 Councillor Handley left the meeting)

142/20 Chair's report including:

To receive and consider proposal for taking the parish plan forward

Councillor Law reported that the last plan had been completed twelve years ago and needed to be re-looked at. The plans are now called Community Led Plans and Councillor Law agreed to put a piece together for the Willingham News asking for volunteers from the village to review it.

**Action: D Law**

143/20 To receive from the following Committees: reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – updates including:

To receive and approve the minutes of the meeting held on the 24<sup>th</sup> September 2020

It was noted that the next meeting is on Tuesday 17<sup>th</sup> November and not the 13<sup>th</sup> November as minuted. Subject to this amendment Councillor Harris proposed that the minutes be accepted as a true record of the meeting, seconded by Councillor P King and **agreed** with four votes in favour and three abstentions due to not being at the meeting.

To consider the recommendations made by the F&GP Committee at the meeting held on the 24<sup>th</sup> September 2020

Councillor Law summarised the recommendations made by the committee and proposed that the Council approve all recommendations made. This was seconded by Councillor L King and **agreed** unanimously.

**Action: Clerk**

Planning Committee – updates including:

To receive draft planning minutes from meetings held on the 12<sup>th</sup> and 23<sup>rd</sup> September 2020

Draft minutes had been previously circulated. The next planning meeting would be on the 14<sup>th</sup> October.

HALLS – Updates including:

To receive an update on the zero energy grant application.

Councillor L King reported that the application had now been submitted and she was hoping to hear back from SCDC before the end of the year.

Cemetery – updates including

The Clerk reported that the trees overhanging Lane Style had now been pruned back. She also reported that there had been a recent infringement in the cemetery following an interment and she had written to the local funeral directors reminding them of the regulations.

Green & Boundaries – updates including:

To receive an update on the Christmas Tree and lights and consider any actions

Report previously circulated. Councillor Manning had reported that it was unlikely that a free tree would be available this year and the cost of purchasing one would be around £500. Councillor P King proposed that the Council go ahead and purchase the tree, seconded by Councillor Watson, and **agreed** unanimously.

**Action: Clerk & Cllr Manning**

Councillor Manning had also reported that following the issues with the oak trees on Meadow Road he was intending to plant larger saplings at a cost of £375 plus VAT (under his delegated powers). Councillor Law proposed the above be agreed, seconded by Councillor L King, and **agreed** with six votes in favour and one objection.

**Action: R Manning**

Leisure & Amenities - updates including:

To receive an update on the MUGA and consider any actions.

Councillor L King reported that she and the Clerk were currently working on the planning application which should be submitted within the next few days.

### Expenditure spent during the month

Councillor L King reported that the following expenditure had been incurred under her delegated powers:

Cambridge signs – for the signs on the QEII Field - £256 + £85 installation plus VAT

Willow Tree by the lode – had been inspected by Atlas Tree Surgery who had recommended that it be felled or possibly heavily pollarded - £550 + VAT

Removing dead/damaged branches from tree on QEII Field - £60 + VAT

Plumbing repairs to toilets in the pavilion - £97.02 inc VAT

### A14 Community Legacy Grant

Councillor L King reported that the team were due to contact the Council this week and would provide further information once received.

### 144/20 Monthly accounts for payment

#### Paid by Bank transfer

Salaries	Salaries September	Salaries	£4001.72
Nest Pension	Pension September	Salaries	£159.15
The Phone Co-op	Phones Hub	Willingham Hub	£749.71
Fen Edge	Membership	Est	£15.00
Hewitsons LLP	Legal Fees Land	Est	£1824.00
Buchans	Village grass cutting	Est	£1681.36
Amazon	Webcam	Est	£23.69
Stamps Direct	Rubber stamp	Est	£30.81

#### Paid by Direct Debit

Pozitive Energy	Electric Pavilion	L & A	£52.79
Pozitive Energy	Gas Pavilion	L & A	£15.95
Pozitive Energy	Electric Public Hall	Halls	£24.07
Pozitive Energy	Electric Ploughman	Halls	£110.45
Haven Power	Street Lighting	G & B	£82.79
British Gas	Electric Green	G & B	£12.34
SCDC	Piper Lifeline	Section 142	£464.88
Camb Water	Water Cemetery	Cemetery	£34.90
Camb Water	Water Public Hall	Halls	£34.40
Camb Water	Water Earith Road	G & B	£32.63

#### Paid by Credit card

Xmas Direct	LED Lights	G & B	£325.98
Ironmongery	Window lock	Halls	£75.84
Timpson	Keys Ploughman	Halls	£206.50

#### Items to be Paid

Reids Playground	Playground repair	L & A	£2628.00
SLCC	Conference	Est	£30.00
Cromwell Fire	Pavilion ext	L & A	£81.84
Cromwell Fire	Ploughman Ext	Halls	£424.59
Cromwell Fire	Public Hall Ext	Halls	£283.55
Aztec Services	CCTV	Halls	£276.84
G M Pake & Son Ltd	Public Hall Lighting	Halls	£54.00
SCDC	Piper Lifeline	Section 142	£174.33
Atlas Tree Surgery	Tree work cemetery	Cemetery	£276.00
PECT	Efficiency review	Halls	£360.00
Suds & Bubbles	Cleaning	Halls/L & A/Est	£841.00
Proludic Ltd	Play Equip	L & A	£49.63
ACA Heating	Valve Mens toilets	L & A	£51.42
ACA Heating	Boiler service	L & A	£90.00
ACA Heating	Float valve	L & A	£45.60
Konica Minolta	Photocopier	Est	£174.02

Councillor Hutchcraft proposed the accounts be accepted as listed, seconded by Councillor Harris, and **agreed** unanimously.

145/20 Police update

Nothing to report.

146/20 To receive an update on HCVs and traffic issues and consider any actions including:

Councillor Harris had recently attended a group meeting and had requested some further Nitrous Oxide tubes so that a comparison of previous readings could be made. He also reported that a particulate measuring machine could either be hired for £140 per week or purchased for around £3,000, the cost and use of which would be shared amongst the parishes. Councillor Harris would report back once he had further information.

**Action: N Harris**

Receive an update on the Minor Highways Improvement Bid application

The application had been submitted and Councillor Harris was waiting for a site visit to be arranged.

**Action: N Harris**

147/20 To receive an update on the Defibrillator for the High Street and consider any actions.

This was ongoing and Councillor Hutchcraft was applying for grants.

148/20 To consider donation for the memorial wreath for Remembrance Day

It was agreed to order the wreath with an additional donation to the total of £100. Councillor Law would lay the wreath during the service on the 8<sup>th</sup> November.

**Action: D Law/Clerk**

149/20 To receive and consider grant request from the Bowls Club

Councillor Law proposed subject to there being sufficient funds in the grant budget that the grant request of £1,200 be approved. He also reminded Council that the maintenance of the Green was to be considered for inclusion in the L&A annual maintenance budget at the F&GP meeting on the 17<sup>th</sup> November. This was seconded by Councillor L King and **agreed** with six votes in favour and one abstention due to declaration of interest.

**Action: Clerk**

150/20 To receive and consider grant request from MAGPAS

Councillor P King proposed subject to there being sufficient funds in the grant budget that the grant request of £300 be approved, seconded by councillor Harris, and **agreed** unanimously.

151/20 Items for future meeting

Defibrillator

Community Led Plan

152/20 Date of next meeting

4<sup>th</sup> November 2020

*Meeting closed at; 20:38*