

WILLINGHAM PARISH COUNCIL
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Minutes of the ordinary meeting of Willingham Parish Council held on Wednesday 6th May 2020 7.30pm, Due to the Covid-19 outbreak, the meeting was held remotely)

Present:

Councillors: Croft, Harris, L King, P King, Law (Chair) Mansfield (arrived at 20:05) Watson, McKee, Hutchcraft
District Councillor: Handley
Parishioners: four
Clerk: Mandy Powell - RFO: Sarah Rutherford - Comp Administrator: Annika Osborne

50/20 Apologies for absence (including a proposal to waive the six-month rule during the coronavirus outbreak for councillors unable to attend)

Apologies were received from Councillors, Manning, K Cook, A Cook, Tassell, Anderson, Todd, and District Councillor Percival.

Due to the current situation with Covid-19 Councillor Law proposed that the Council waive the six-month attendance rule for all Councillors unable to attend remote/actual meetings during the outbreak and accept their apologies for this period. The situation would be reviewed in September. This was seconded by Councillor Hutchcraft and **agreed** unanimously.

51/20 Declarations of interest

None declared

52/20 Public forum (maximum 3 minutes per person, with an overall limit of 15 minutes) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative
No members of the public wished to speak.

53/20 To approve the minutes of the Parish Council meeting held on the 4th March 2020

Councillor Watson proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Croft, and **agreed** with seven votes in favour and one abstention.

Note: Due to the Covid-19 outbreak the minutes would be signed at the next physical meeting of the council.

54/20 To deal with any matters arising from the minutes of the meeting on the 4th March not covered elsewhere on the agenda.

County Action: relocation of speed camera to Earith Road. Councillor Wotherspoon was not present to provide an update.

Hall Doors – Due to Covid-19 the installation of the doors had been put on hold

Meadow Road signage – Due to Covid-19 this had been put on hold

55/20 To receive and consider any County Council reports and communications not covered elsewhere on this agenda

Councillor Wotherspoon was not present and no report had been received.

56/20 To receive and consider any District Council reports and communications not covered elsewhere on this agenda, including:

Councillor Handley reported that the enforcement officer had spoken to the landowner at the Piggery on Haden Way but could not confirm at the time whether the required action had been taken. He requested that should Councillors be aware of further infringements that they contact him.

57/20 Chair's report including:

To receive correspondence from a parishioner regarding dog walking, interactive speed signage and planning queries and consider any actions

Correspondence had been previously circulated.

Dog walking – Councillor L King reported that the case was just as strong as it had been to keep the ban of dogs on the Recreation Ground. Although sports are currently not taking place the field is being used by residents to exercise during lockdown.

Signage – Councillor Harris confirmed that the signage is portable but as it is moved by the Community Road Watch team, many of whom were isolating, it would be relocated as soon as was feasible.

Planning Queries – concerns had been raised regarding the large development on Haden Way. It would appear that many residents' concerns had not been added to the portal and there seemed to have been some errors in the sending of letters by SCDC to neighbouring properties. Councillor Handley was looking into this.

Action: Cllr Handley

58/20 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – updates including:

To receive an update on coronavirus situation and consider any actions including :

notification of decisions and expenditure made under delegated powers since the last meeting

Noted - A report had been previously circulated to Councillors (see attached)

carry over of Councillor roles following Government advice regarding annual meetings of the council

In line with Government guidance the annual meeting of the parish council did not take place this year and all Councillor roles would continue until the next annual meeting of the parish council.

an update regarding the recent insurance claim and consider any actions

The Clerk had been liaising with the insurers regarding the claim for the youth trust flooring. This had now been settled with a small difference in cost due to the difference in floor quality laid.

update on loss of income during the crisis

It was noted that the Council were currently losing just over £900 per month in income from regular hall users. The Clerk had contacted the insurers to see whether the Council were covered. This is ongoing but it was noted that due to the disease being new and not being on the notifiable disease list it is unlikely that the Council will be covered.

Planning Committee – updates including:

Draft planning minutes from the meetings held on 11th March and 23rd April had been previously circulated and noted. The next planning meeting would be on the 18th May

19:51 the RFO left the meeting

19:53 the RFO returned to the meeting

HALLS – Updates including:

Councillor Tassell was not present but the Clerk reported that a revised risk assessment inspection list had been put together for the halls and regular checks were being undertaken by the cleaner at the Ploughman Hall and by the Public Hall User Committee at the Public Hall.

Cemetery – updates including

Councillor Mansfield had not joined the meeting at this point, so the Chair reported that due to the Covid-19 outbreak, the work on the cemetery gates was on hold.

He also reported that an invoice had been received for the tree works in the cemetery but now that the trees were in full leaf some of the dead wood remained in one of them. It had been agreed with the contractor to pay the invoice less the £210 for the said tree. The work would be completed in the next few weeks.

Councillor L King left the meeting

Green & Boundaries – updates including:

Councillor Manning was not present at the meeting, but the Clerk reported that the horses had gone from Meadow Road and there was some fly tipping on the grove ways which had been reported to SCDC

Councillor L King returned to the meeting

Leisure & Amenities - updates including:

To receive an update on the MUGA, including the flood risk assessment and consider any actions

Report previously circulated. Councillor L King reported that the work on the flood risk assessment was still ongoing.

District Councillor Handley left the meeting

To receive and consider information regarding climate emergency

Councillor L King reported that she had attended at meeting at SCDC on the subject and proposed that the Council adopt the following statement:

“Willingham Parish Council fully supports the urgent need to tackle the issues surrounding global warming and its impact on climate change. Within its limited resources the Council will do what it can to assist in the aim of ensuring the long-term sustainability of our environment.”

This was seconded by Councillor Law and **agreed** unanimously
Councillor L King agreed to put a document together outlining what the Council has done to date along with ideas for future work.

Action: Cllr L King

Councillor L King left the meeting

59/20 Monthly accounts for payment

Paid Items:

Salaries	Salaries	April 20	3234.33
HMRC	Salaries	PAYE	911.04
NEST Pension	Salaries	Pension	175.71
British Gas	Electric	G & B	13.54
Pozitive Energy	Electric Public Hall	Halls	41.12
Pozitive Energy	Electric Pavilion	L & A	102.60
Pozitive Energy	Gas Pavilion	L & A	30.60
Pozitive Energy	Electric Ploughman	Halls	548.46
Haven Power	Street Lighting	G & B	76.65
Haven Power	Street Lighting	G & B	4.70
Haven Power	Street Lighting	G & B	2.44
Camb Water	Earith Road	L & A	17.93
Camb Water	Pavilion/Hall	L & A	553.95
Camb Water	Church Ln	Cemetery	26.59
Camb Water	Public Hall	Halls	18.71
Initial	San Bin – Ploughman	Halls	474.28
Buchans Grass	Cutting – Village	Est	1476.71
Will Bowls	Donation	Donation	500.00
Over Day Centre	Donation	Donation	3000.00
Paul Knighton	Will Hub	Est	200.00
SCDC	Piper Lifeline		103.96
Konica Minolta	Photocopier	Est	122.83
Ligo	Headphone	Est	47.99

Items to be paid

Suds & Bubbles	Cleaning Ploughman	Halls	560.00
Suds & Bubbles	Cleaning Pavilion	L & A	281.00
Binder	Maintenance – Pump	L & A	153.00
Binder	Maintenance – Pump	L & A	93.00
CAPALC	Webinar	Est	20.00
CBS Office	Webcam	Est	107.28
Camb Trees	Cemetery Trees	Cemetery	1110.00
Camb Trees	Cemetery Trees	Cemetery	1710.00
Smiths of Derby	3 yr clock maintenance	Est	810.00
Wave	Sewerage Pub Hall	Halls	96.08

Councillor Watson proposed that subject to the amended invoice to Cambridge Trees (taken under Cemetery reports), the accounts be agreed as tabled. Seconded by Councillor Croft and **agreed** unanimously.

Action: RFO

Councillor Mansfield joined the meeting

Councillor L King returned to the meeting

60/20 To receive and consider annual accounts

The Accounts had been previously circulated. Councillor Croft proposed that the Council approve the accounts as presented, seconded by Councillor L King, and **agreed** unanimously.

Action: RFO

61/20 Police update

The Clerk had reported an increase in speeding through the village to the police and had requested that they attend the village to address the issue where possible.

62/20 To receive an update on HCVs and traffic issues and consider any actions including:

Consideration of a new minor highways bid

Councillor Harris reported that the latest bid for a 40mph buffer on Earith Road had been unsuccessful. He has been in contact with Highways who are going to provide some advice on how to improve the application. The deadline for the next round has been lifted for the time being. Councillor Harris would put together a new bid application and report back to the Council at a later date.

Action: Cllr Harris

Councillor Harris also reported that the data logger had been installed in Church Street as previously requested but it would need to be redone as the data coincided with the lockdown.

Action: Cllr Harris

62/20 To receive an update from the Defibrillator working group and consider any quotations/actions

This was ongoing

63/20 Items for future meeting

Defibrillator

Minor Highways bid

64/20 Date of next meeting

Full Council meeting 3rd June 2020

Annual Parish Meeting – 20th May 2020

Planning Meeting – 18th May 2020

Meeting closed at 20:13