

WILLINGHAM PARISH COUNCIL

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Minutes of the Finance and General Purpose Committee meeting of Willingham Parish Council held on Thursday 24th September 2020 at 7.32pm (meeting held remotely)

Present: Councillors: Law (Chair), P King, L King, Mansfield, Tassell, Harris

Parishioners: None

RFO: Sarah Rutherford

Clerk: Mandy Powell

1. Apologies for absence

In line with resolution number 119/20 (2nd September 2020) apologies were received and accepted from Councillor Manning.

2. Declarations of interest

None received

3. Public Forum

None present

4. Any matters arising from the meeting held on the Wednesday 3rd February 2020) not covered elsewhere on the agenda (*Minutes approved at FPC meeting held on 5th February 2020*).

None

5. To receive and consider LGS staff pay agreement 2020-2021

Details of the LGS pay agreement were previously circulated. In-line with the Council's previous acceptance of the model contract, Councillor Law proposed the committee recommend the Council accept the pay agreement as listed, seconded by Councillor Harris and **agreed** unanimously.

6. To consider RFO membership of SLCC

The Clerk advised that the cost for the RFO to join the SLCC was just under £120. Councillor Tassell proposed the committee recommend that the RFO join the SLCC, seconded by Councillor Harris and **agreed** unanimously.

7. To review update on VAT status and consider any actions

The RFO presented a report to the committee regarding the current situation regarding VAT and how this could impact the Council moving forward. The RFO was asked to seek further advice from Elysian regarding registration guidelines and report back to a future meeting.

Action: RFO

8. To receive correspondence from Willingham Youth Trust regarding awarded grant and consider any actions.

Correspondence had been received regarding the current situation of the Trust given Covid-19 and the requirement for the grant of £6,000 previously agreed. Councillor L King proposed that the council pay the grant to WYT immediately, seconded by Councillor Tassell and **agreed** with five votes in favour and one objection.

Action: RFO

9. To consider Pavilion/Recreation Ground regular user fees for 2020/2021.

Due to Covid-19 Councillor P King proposed that the committee recommend charges for the current financial year should be waived for the Wolves, cricket and running group. Seconded by Councillor Tassell and **agreed** unanimously.

Action: Clerk

10. To receive and consider correspondence from a resident and consider any actions.

The Chair summarised some inflammatory correspondence received from a resident. The Clerk had written to confirm that the language in the email was inappropriate and further similar correspondence had been received. It was agreed unanimously not to respond to the latest correspondence.

11. To review and allocate future S106 payments

The Clerk summarised the current situation with existing S106 payments received and those that would be coming forward in the near future. It was agreed to reallocate the open space monies from the Brickhills agreement to the following projects in the order listed: land donation, facilities on the recreation ground including a cycle park and water fountain, table tennis tables on the QEII field, footpath on recreation ground, fencing Meadow Road.

12. To review emergency plan and consider any actions

Councillors Law and Tassell agreed to review the current plan and bring it back to a future F&GP meeting for discussion.

Action: D Law, R Tassell

13. To review parish plan and consider any actions.

Councillor P King summarised how the previous plan had come about and put together by residents with some financial support from the Parish Council. Councillor Law agreed to put together a proposal on how to proceed for the next council meeting.

Action: D Law

14.. Date of next meeting: 13th November 2020

Meeting closed at:21:02