

WILLINGHAM PARISH COUNCIL

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Minutes of the ordinary meeting of Willingham Parish Council held on Wednesday 3rd June 2020 at 7.30pm (meeting held remotely) – *Meeting started at 7.32pm*

Present: Councillors: Harris, L King, P King, Law (Chair) Mansfield, McKee, Hutchcraft

County Councillor: Wotherspoon

District Councillor: Handley

Compliance Administrator: Annika Osborne

Parishioners: two

Clerk: Mandy Powell

65/20 Apologies for absence

Apologies were received from Councillors, Todd, and Croft due to personal reasons and District Councillor Percival. The Clerk reported that following last month's meeting she had been advised that the Council should name the Councillors that the six-month attendance rule had been waived for due to Covid-19. These included Councillors K Cook, A Cook, Anderson, Tassell and Manning.

66/20 Declarations of interest

None declared

67/20 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative

A resident asked what the Council was doing with regards speeding. They noted that the interactive signs had been put in place but wanted to know what would be done next with the data. Councillor Harris confirmed that the Council would be re-applying for the minor highways improvement bid for a 40mph buffer on Earith Road. The Chair also explained that the data collected from the signage would be used as evidence for this and for any future initiatives.

Councillor P King reported that at a recent multi-agency meeting the HUB had received very high praise for all their efforts in supporting the village during the current crisis. The Council reiterated this and thanked the team for all they had been doing.

68/20 To approve the minutes of the Parish Council meeting held on the 6th May 2020

Councillor P King proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Hutchcraft, and **agreed** unanimously.

Note: due to Covid-19 the minutes will be signed at the first physical meeting of the Council

69/20 To deal with any matters arising from the minutes of the meeting on the 6th May not covered elsewhere on the agenda.

The Chair reported that the climate statement had now been added to the website.

Councillor Handley reported that he was still looking into the Haden Way planning application and would report back as to the confusion over neighbour consultation.

Action: B Handley

70/20 To approve the minutes of the Annual Parish Meeting held on the 20th May 2020

Councillor Mansfield proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Harris, and **agreed** unanimously.

Note: due to Covid-19 the minutes will be signed at the first physical meeting of the Council

71/20 To receive issues raised in the Annual Parish Meeting and consider any actions.

Signage on the Rec

The Wolves had asked for more prominent 'no dogs' signage on the recreation ground as people continued to ignore the notices and access the site. Councillor L King agreed to look into it.

Action: L King

The Wolves also asked if anything further could be done about drainage on the recreation ground as it still floods at times during the winter months. It was agreed to continue monitoring the situation.

Action: L King

Parish Plan

A resident had asked that a group be formed to look at this. The Chair confirmed that some monies had been set aside for this financial year. It was agreed to defer this item to the next F&GP meeting to look at how the work should be formulated.

Action: F&GP Committee

Open Space Allocation

The question had been asked as to whether the Council had enough open space per population. The Clerk had carried out some approximate calculations and reported that the Council were approximately 3 hectares short. It was agreed to write to outlying landowners to see if they were prepared to lease or sell any land. The Clerk was also asked to contact neighbouring parishes to ascertain whether this was a wider issue amongst parishes.

Action: Clerk

72/20 To receive, agree and sign the annual governance statement for 2019/2020

This was deferred until the July meeting

73/20 To receive and agree the internal auditors report for 2019/2020 and consider any actions.

This was deferred until the July meeting

74/20 To receive and consider any County Council reports and communications not covered elsewhere on this agenda

Report previously circulated and noted. Councillor Wotherspoon reported that the Council had not yet received any data regarding the number of schools that had opened in the last week and the number of pupils who had attended. Following the refinement of the shielding list the Council were now supporting around 18,500 residents within this category.

75/20 To receive and consider any District Council reports and communications not covered elsewhere on this agenda, including:

Report previously circulated and noted

Councillor Handley reported that work on the mobile warden scheme had restarted and the officer would be contact with the Council in due course. SCDC had implemented a food scheme to deliver hot meals for those in need within the District. The scheme would start with around 40 meals a week and it was hoped that this would be increased. Councillor Handley had attended a meeting with the Northstowe developers to discuss the ANPR system and it was anticipated this would be installed over the next couple of months.

Councillor Handley left the meeting (20:07)

76/20 Chair's report including:

To receive an update on the covid-19 situation and consider any actions.

The Clerk gave a brief update and confirmed the halls and pavilion remained shut until further advice was received.

Orchard benches

WAG had asked if they could add some additional benches to the orchard as it was being increasingly used by residents. The Council agreed that they were happy for them to do so and thanked WAG for all their continued efforts.

77/20 To receive from the following committees: reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – updates including:

Nothing to report

Planning Committee – updates including:

Planning minutes, 18th May 2020, and 1st June 2020

Draft minutes previously circulated and noted. The next planning meeting would be held on the 17th June.

HALLS – Updates including:

The Clerk reported that the doors were being assembled and they would hopefully be installed in the coming weeks.

Cemetery – updates including

To appoint a deputy Lead Councillor

Councillor Mansfield proposed Councillor McKee take on the role, seconded by L King and **agreed** unanimously

Cemetery Gates

The Contractor had been contacted and it was hoped that the repairs would be completed in the coming weeks.

Dead birds

A number of dead birds had been found in the cemetery, many without apparent injury. It was agreed to approach RSPB to see if they could help or offer any advice. It was further agreed that if they were unable to help, an autopsy would be arranged to try and ascertain the cause of the problem.

Action: Cllr Mansfield

Green & Boundaries – updates including:

The Clerk reported that the bench at the school had become dangerous and would be removed by Councillors A Cook and Manning. It was also noted that some of the oak trees at the Meadow Road site had died and Councillor Manning was continuing to monitor the situation and would put forward a plan for their replacement at a later meeting.

Action: Cllrs Manning & A Cook

Leisure & Amenities - updates including:

Councillor L King reported that in line with the Council's finance regulations she and the Chair had approved £850 expenditure under delegated powers for the repairs to the cricket shed following a recent break in.

78/20 Monthly accounts for payment

Paid Items:

Salaries	May 2020	Salaries	£2687.03
HMRC	May 2020	Salaries	£ 601.39
Pozitive Energy	Electric Pavilion	L & A	£ 54.83
Pozitive Energy	Electric Public Hall	Halls	£ 16.34
Pozitive Energy	Electric Ploughman	Halls	£ 314.59
Pozitive Energy	Gas Pavilion	L & A	£ 22.83
British Telecom	Phone/Internet	Est	£ 220.28
Haven Power	Street lighting	G & B	£ 71.06
Buchans	Village Grass cut	Est	£ 946.04
ROSPA	Annual inspection	L & A	£ 312.00
British Gas	Electricity Village Green	G&B	£ 12.22

To be paid by bank transfer:

Suds & Bubbles	Cleaning Ploughman	Halls	£ 560.00
Suds & Bubbles	Cleaning Pavilion	L & A	£ 281.00
A Deptford	Defib battery	L&A	£ 114.00
Lawn Hopper	Cricket Green treatment	L&A	£ 46.00
Cromwell Fire	Door alarm contact PI Hall	Halls	£ 207.65
CAPALC	Councillor Training	Est	£ 75.00

Councillor L King proposed the accounts be approved as listed, seconded by Councillor Harris, and **agreed** unanimously.

79/20 Police update

Councillor P King reported that he and the Clerk had attended a multi-agency meeting with the police and District/County Council representatives. Willingham was one of the focuses of the meeting and Councillor King reported that much work had been undertaken by all groups to address the issues that had been highlighted in the village. Figures showed that crime and antisocial behaviour levels had reduced recently. Residents were encouraged to continue reporting issues on 101 and the Clerk confirmed that she was in regular contact with the local PCSO and Sergeant as and when issues arose.

80/20 To receive an update on HCVs and traffic issues and consider any actions including:

Councillor Harris had attended a recent HCV group meeting and reported that ANPR had recently been set up between the A1133 and the A10. The data would be made available in the near future and then it was planned to re-run the test towards the end of the year.

81/20 To receive an update from the Defibrillator working group and consider any quotations/actions

Nothing to report. It was agreed to remove the item from the agenda until such time as Councillor Anderson was able to continue the work.

82/20 To consider grant application from Relate

The Group had requested £550 and Councillor Law proposed the Council approve the request, seconded by Councillor Hutchcraft, and **agreed** unanimously

83/20 Items for future meeting

Minor Highways Bid
Annual Governance Statement
Internal Auditors report
Parish Plan
Cemetery Birds

84/20 Date of next meeting

The next meeting would be held on the 1st July 2020

Meeting closed 8:37pm