

**WILLINGHAM PARISH COUNCIL**

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**NOTICE IS HEREBY GIVEN** of an ordinary meeting of Willingham Parish Council to be held on Wednesday 1<sup>st</sup> July 2020 at 7 30 pm (the meeting will be held remotely and can be accessed as below)

Join Zoom Meeting <https://us02web.zoom.us/j/84408923237> Meeting ID: 844 0892 3237  
One tap mobile +442034815240,84408923237# United Kingdom +441314601196,,84408923237# United Kingdom  
Dial by your location +44 203 481 5240 United Kingdom +44 131 460 1196 United Kingdom +44 203 051 2874 United Kingdom +44 203 481 5237 United Kingdom Find your local number: <https://us02web.zoom.us/j/84408923237>

**ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.**

The Public and Press are invited to address the Council under Item 87/20

**AGENDA**

85/20 Apologies for absence

86/20 Declarations of interest

87/20 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative

88/20 To approve the minutes of the Parish Council meeting held on the 3<sup>rd</sup> June 2020

89/20 To deal with any matters arising from the minutes of the meeting on the 3<sup>rd</sup> June not covered elsewhere on the agenda.

90/20 To receive and agree the internal auditors report for 2019/2020 and consider any actions.

91/20 To receive, agree and sign the annual Governance and Accountability Return 2019/2020– Annual Governance statement (section 1)

92/20 To receive, agree and sign the annual Governance and Accountability Return 2019/2020– Accounting Statements (section 2)

93/20 To receive and consider any County Council reports and communications not covered elsewhere on this agenda

94/20 To receive and consider any District Council reports and communications not covered elsewhere on this agenda, including:

95/20 Chair’s report including:

- To receive an enquiry from a resident regarding ‘lest we forget’ memorial rose.

96/20 To receive from the following Committees: reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – updates including:

To receive Coronavirus risk assessment, including risk assessment for re-opening halls/park/pavilion and consider any actions.

Planning Committee – updates including:

To receive draft planning minutes from meetings held on the 17<sup>th</sup> and 30<sup>th</sup> June 2020

HALLS – Updates including:

Cemetery – updates including

- To receive an update on under 18 cemetery fees and consider review of charges
- To receive an update on planned work in the cemetery including gate and tree work

Green & Boundaries – updates including:

Leisure & Amenities - updates including:

- To receive an update on the MUGA and consider any actions

97/20 Monthly accounts for payment

Paid Items:

Salaries	June 2020	Salaries	£2778.70
HMRC	June 2020	Salaries	£ 646.80
Nest	June 2020	Salaries Pension	£ 123.75
Pozitive	Electric Pavilion	L & A	£ 53.09
Pozitive	Electric Public Hall	Halls	£ 41.82
Pozitive	Gas Pavilion	L & A	£ 8.46
Pozitive	Electric Ploughman Hall	Halls	£ 240.89
British Gas	Electric Green	G & B	£ 12.49
SCDC	Piper Lifeline	Section 147	£ 639.21
Haven Power	Street light	G & B	£ 83.79
M Mumford	Litter picker	Est	£ 16.37
Buchans	Village Grass Cuts	Est	£1092.27
CAPALC	Training	Est	£ 75.00
Mr Bolwerk	Refund Hall Hire	Halls	£ 75.00
Cambridge Trees	Dead wood cemetery	Cemetery	£ 210.00
Ellingham Consultants	Flood risk assess	L & A	£ 540.00
MSP Services	Maintenance	L&A	£ 85.00
Andrew Deptford	Defibrillator maint	Est	£ 114.00
SCDC	Piper Lifeline	Section 147	£ 58.11

To be paid by bank transfer:

Suds & Bubbles	Cleaning Ploughman	Halls	£ 560.00
Suds & Bubbles	Cleaning Pavilion	L & A	£ 281.00
SCDC	Piper Lifeline	Section 147	£ 116.22
Atlas Tree Surgery	Willow Tree Rec	L & A	£ 84.00
Fergusons	Grass Cut Cemetery	Cemetery	£2844.00

98/20 Police update

99/20 To receive an update on HCVs and traffic issues and consider any actions including:

- Consideration of donation to Road Watch group

100/20 – To appoint liaison Councillors for Environment and Sustainability

101/20 Items for future meeting

102/20 Date of next meeting



**Mandy Powell**  
**Parish Clerk**  
**24<sup>th</sup> June 2020**