

**WILLINGHAM PARISH COUNCIL**

Parish Council Office, Ploughman Hall

West Fen Road, Willingham

Cambridge, CB24 5LP

Tel: 01954 261027

Email: [clerk@willinghamparishcouncil.gov.uk](mailto:clerk@willinghamparishcouncil.gov.uk)

Website: [www.willinghamparishcouncil.gov.uk](http://www.willinghamparishcouncil.gov.uk)

**NOTICE IS HEREBY GIVEN** of an ordinary meeting of Willingham Parish Council to be held on Wednesday 3<sup>rd</sup> June 2020 at 7 30 pm, (Due to the Covid-19 outbreak, the meeting will be held remotely and members of the press and public wishing to attend should contact the Clerk for access details

**ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.**

**The Public and Press are invited to address the Council under Item 67/20**

**MEMBERS OF THE PUBLIC WISHING TO SPEAK are asked to make the Clerk aware of their request ahead of the meeting**

**AGENDA**

65/20 Apologies for absence

66/20 Declarations of interest

67/20 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative

68/20 To approve the minutes of the Parish Council meeting held on the 6<sup>th</sup> May 2020

69/20 To deal with any matters arising from the minutes of the meeting on the 6<sup>th</sup> May not covered elsewhere on the agenda.

70/20 To approve the minutes of the Annual Parish Meeting held on the 20<sup>th</sup> May 2020

71/20 To receive issues raised in the Annual Parish Meeting and consider any actions.

72/20 To receive, agree and sign the annual governance statement for 2019/2020

73/20 To receive and agree the internal auditors report for 2019/2020 and consider any actions.

74/20 To receive and consider any County Council reports and communications not covered elsewhere on this agenda

75/20 To receive and consider any District Council reports and communications not covered elsewhere on this agenda, including:

76/20 Chair's report including:

- To receive an update on the covid-19 situation and consider any actions.

77/20 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – updates including:

Planning Committee – updates including:

- Planning minutes, 18<sup>th</sup> May 2020 and 1<sup>st</sup> June 2020

HALLS – Updates including:

Cemetery – updates including

- To appoint a deputy Lead Councillor

Green & Boundaries – updates including:

Leisure & Amenities - updates including:

78/20 Monthly accounts for payment

Paid Items:

Salaries	May 2020	Salaries	£2687.03
HMRC	May 2020	Salaries	£ 601.39
Pozitive Energy	Electric Pavilion	L & A	£ 54.83
Pozitive Energy	Electric Public Hall	Halls	£ 16.34
Pozitive Energy	Electric Ploughman	Halls	£ 314.59
Pozitive Energy	Gas Pavilion	L & A	£ 22.83
British Telecom	Phone/Internet	Est	£ 220.28
Haven Power	Street lighting	G & B	£ 71.06
Buchans	Village Grass cut	Est	£ 946.04
ROSPA	Annual inspection	L & A	£ 312.00
British Gas	Electricity Village Green	G&B	£ 12.22

To be paid by bank transfer:

Suds & Bubbles	Cleaning Ploughman	Halls	£ 560.00
Suds & Bubbles	Cleaning Pavilion	L & A	£ 281.00
A Deptford	Defib battery	L&A	£ 114.00
Lawn Hopper	Cricket Green treatment	L&A	£ 46.00
Cromwell Fire	Door alarm contact PI Hall	Halls	£ 207.65
CAPALC	Councillor Training	Est	£ 75.00

79/20 Police update

80/20 To receive an update on HCVs and traffic issues and consider any actions including:

81/20 To receive an update from the Defibrillator working group and consider any quotations/actions

82/20 To consider grant application from Relate

83/20 Items for future meeting

84/20 Date of next meeting

Mandy Powell  
Parish Clerk  
27<sup>th</sup> May 2020