

## WILLINGHAM PARISH COUNCIL

Parish Council Office, Ploughman Hall

West Fen Road, Willingham

Cambridge, CB24 5LP

Tel: 01954 261027

Email: [clerk@willinghamparishcouncil.gov.uk](mailto:clerk@willinghamparishcouncil.gov.uk)

Website: [www.willinghamparishcouncil.gov.uk](http://www.willinghamparishcouncil.gov.uk)

Minutes of the ordinary meeting of Willingham Parish Council held on Wednesday 5<sup>th</sup> February 2020  
7.30pm, in the Octagon, St Mary and All Saints Church, Church Street, Willingham

Present:

Councillors: Law (Chair), P King, L King, Manning, Harris, Croft, McKee, Watson, Mansfield

District Councillor: Handley

Parishioners: Six

Clerk: Mandy Powell

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### **17/20 Apologies for absence**

Apologies were received from the following Councillors:

Todd - personal commitment

Anderson - work commitment

Tassell – personal commitment

K Cook – personal commitment

A Cook – personal commitment

District Councillor Percival - personal commitment

County Councillor Wotherspoon – personal commitment

### **18/20 Declarations of interest**

None received

### **19/20 Public forum**

A representative from the Bowls Club attended to summarise their grant application of £1,200. This item was on the agenda (item 30/20) but was taken at this point. Councillor Law proposed that the Council award £700 now and the balance of £500 in April from the 2020/2021 budget. Seconded by Councillor L King and **agreed** unanimously. It was further agreed to look at possibly including the maintenance of the Bowls Club within the L&A budget for financial year 2021/2022.

**Action: Clerk**

A resident requested that as well as the public forum the Council consider a question and answer session later in the meeting so that residents could raise questions on the meeting content. This would be looked into and discussed at the March meeting.

**Action: Clerk**

### **20/20 To approve the minutes of the Parish Council meeting held on the 8<sup>th</sup> January 2020**

Councillor Manning proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Croft and **agreed** with eight votes in favour and one abstention due to not being at the meeting.

### **21/20 To deal with any matters arising from the minutes of the meeting on the 8<sup>th</sup> January not covered elsewhere on the agenda**

None

### **22/20 To receive and consider any County Council reports and communications not covered elsewhere on this agenda**

Councillor Wotherspoon was not present but the Clerk was asked to write to him regarding signage on West Fen Road, Yellow lines on Church Street, condition of Meadow Road, pot holes around the village and whether CCC provide Councillors with computers.

**Action: Clerk**

**23/20 To receive and consider any District Council reports and communications not covered elsewhere on this agenda**

Report previously circulated. Councillor Handley reported that construction traffic signage was in place and that ANPR cameras should be installed in the near future. Data from these would be provided to SCDC enforcement teams. Councillor Handley agreed to investigate the status of the planning application on Haden Way.

**Action: B Handley**

**24/20 Chair's report including:**

**Resignation**

The Chair reported that Councillor J Anderson had tendered his resignation. The Clerk was asked to write to Councillor Anderson to express their gratitude for all his efforts during the many years he has given to the Council and the village.

**Action: Clerk**

**To receive correspondence relating to the community orchard and consider any actions**

A resident had requested some additional items be considered for the orchard in light of its use by dog walkers. It was felt that additional bins and signage would not be necessary. Councillor Manning and Cook had made a start on improving the level of the entrance.

**Action: Manning/Cook**

**To receive draft 2020 constitution from FECA and consider any response**

It was agreed to make no comment.

**To receive correspondence from CAPALC re their draft articles of association and consider any response**

It was agreed to make no comment.

**To receive correspondence from East Regional Transport Association and consider any response**

It was agreed to make no comment

**SCDC Workshops**

Correspondence was received regarding workshops on community safety and resilience and zero carbon communities. Councillor L King agreed to attend.

**Action: L King**

**SCDC Drop in Sessions**

The Chair advised the Council of available slots for the drop in sessions which Parish Councillors were now attending. The Clerk is to email details to all councillors.

**Action: Clerk**

**25/20 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations**

**F&GP Committee – updates including:**

**To agree minutes of the F&GP Committee held on the 3<sup>rd</sup> February 2020**

Councillor Harris proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Mansfield and **agreed** with five votes in favour and four abstentions due to not being at the meeting.

**To consider recommendations from the F&GP Committee meeting held on the 3<sup>rd</sup> February 2020**

Councillor Manning proposed that with the exception of the co-option policy, the recommendations from the committee be agreed, seconded by Councillor Harris and **agreed** unanimously.

Councillor Manning proposed that the Council did not adopt the co-option policy. This was not seconded and therefore not carried. The policy would be adopted by the Council.

**Action: Clerk**

**Planning Committee – updates including:**

**Minutes of the meeting held on the 22 January 2020**

Draft minutes circulated and noted. Next meeting 10<sup>th</sup> February 2020

### **HALLS – Updates including:**

The Clerk reported that the insurance claim for the Youth Trust flooring was ongoing.

**Action: Clerk**

### **Cemetery – updates including**

#### **To receive and consider correspondence from SCDC regarding maintenance in the closed churchyard**

The Council agreed unanimously that they were happy for the work to be carried out by SCDC in the closed Churchyard.

#### Octagon Path

This was ongoing and it was anticipated that the path would come into the cemetery by approximately 6.7m.

#### New Bins

Following the recent theft of bins, four new ones had been installed.

#### Graffiti

It was reported that graffiti had been found on the small cemetery gate sign. A replacement would be ordered.

#### Tree works

A complaint had been received regarding tree works taking place during an interment. The Clerk was asked to write to the company.

**Action: Clerk**

Councillor Manning proposed that the Council do not use the Company for future contracts within in the Cemetery, seconded by Councillor P King and **agreed** with seven votes in favour and two abstentions.

### **Green & Boundaries – updates including:**

Report previously circulated.

Councillor Manning reported that the oak trees had been planted and thanked all involved for their help. Fly tipping was becoming an increasing issue on the site and around the village. The Council agreed to Councillor Manning contacting the MP Lucy Frazer.

It was agreed to add grazing of the bottom field, fly tipping and additional tree planting to the March agenda.

**Action: Manning**

### **Leisure & Amenities - updates including:**

Nothing to report

### **26/20 Monthly accounts for payment**

#### **Paid Items**

Salaries	January	Salaries	£2608.28
Salaries	January	Paye	£ 590.20
Salaries	January	Pension	£ 111.28
British Gas	Green electric	G & B	£ 9.79
British Gas	Green electric	G & B	£ 24.71
Haven Power	Street Lighting	G & B	£ 4.70
Haven Power	Street Lighting	G & B	£ 2.44
Haven Power	Street Lighting	G & B	£ 76.65
Bobby Scheme	Donation	Donation	£ 500.00
ACRE	Membership	Est	£ 57.00
Dentons Carpets	Ploughman Insurance	Halls	£4446.00
Manart	Christmas Tree	Est	£ 60.00
Manart	Ploughman Ceiling	Halls	£ 600.00
D Bovair	Refund Halls	Halls	£ 72.00
Camb Trees	Rec tree	L & A	£ 120.00
Camb Trees	Green tree	G & B	£ 270.00

**Paid by transfer**

Suds & Bubbles	Cleaning Pavilion	L & A	£ 200.00
Suds & Bubbles	Cleaning Halls	Halls	£ 425.00
Fergusons	Grass Cutting	Cem	£1740.00

**To be paid**

SCDC	Piper Lifeline	Lifeline	£ 58.11
Willingham PCC Meeting		Est	£ 180.00
Cromwell Fire	Alarm Ser Ploughman	Halls	£ 216.00
Cromwell Fire	Alarm Ser Pavilion	L & A	£ 324.00
HMK Ltd	Toilet rolls	Halls	£ 20.95
CPALC	Training	Est	£ 50.00
CPALC	Training	Est	£ 75.00
Simpsons Nurseries	Trees	G & B	£ 160.99
MSP Services	Repainting toilets	Halls	£ 285.00
Cromwell Fire	Emergency light Service Halls	Halls	£ 79.20
Cromwell Fire	Emergency light service PAV	L&A	£ 87.31

Councillor Watson proposed the accounts be agreed as listed, seconded by Councillor Mansfield and **agreed** unanimously.

**27/20 To consider quarterly budget statement**

Councillor Manning proposed the Council agree the quarterly budget statement, seconded by Councillor Croft and **agreed** unanimously.

**28/20 Police update**

Catalytic converter thefts have been on the increase in recent weeks

**29/20 To receive an update on HCVs and traffic issues and consider any actions**

The new interactive signed had been ordered.

Councillor Harris would be attending an HCV meeting at the end of February and would report back at the March meeting.

**Action: Harris**

**30/20 To consider grant application from the Bowls Club**

Taken under public forum.

**31/20 To receive an update from the Defibrillator working group and consider any actions**

Councillor Anderson was not present and it was agreed to defer this until the March meeting.

**32/20 Items for future meeting**

Question and answer sessions

HCV Meeting update

Trees on Meadow Road

Grazing on Meadow Road

Fly tipping

Defibrillator

**33/20 Date of next meeting: 4<sup>th</sup> March 2020**

*Meeting closed: 20:58*