

<p>198/19 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations</p> <p>HALLS – Updates including: <u>To receive and consider proposal from Willingham Youth Trust regarding future management and expenditure</u> Councillor Tassell summarised the recent meeting held with the Youth Trust and their proposal. Councillor Tassell proposed that the Council agree to the annual grant of £6,000 from April 2020 and the changes proposed to the lease agreement. The grant and lease agreement would be reviewed annually. Seconded by Councillor L King and agreed unanimously. It was also agreed that the Council would not allow any extra free bookings . Clerk to revise the agreement.</p> <p><u>To consider quotations received for repairs in the Youth Trust facility following the recent leak</u> Councillor Tassell summarised the quotations received and proposed that the Council accept the quotation from Dentons for the flooring, seconded by Councillor Cook and agreed unanimously. Councillor Tassell further proposed that the Council accept the quotation from MSP Services for the boxing in and decoration of the toilet, seconded by Councillor Croft and agreed unanimously.</p> <p><u>To note renewal of Willingham News advertising fees for 2020</u> It was noted that the advertisement for the Ploughman hall had been renewed at a cost of £356</p> <p>F&GP Committee – updates including: <u>To receive correspondence from SCDC relating to the precept for 2020/2021 and consider any response</u> This had been previously circulated. The Clerk was asked to check the increase on Band D equivalent housing since last year and liaise with the Chair as to whether to challenge the figure listed.</p> <p>Planning Committee – updates including: <u>Minutes of the meetings held on the 7th and 23rd October 2019</u> Draft minutes had been previously circulated and noted.</p> <p>Cemetery – updates including <u>To receive an update regarding the cemetery gates and consider any quotations received</u> Clarification had been sought from Brown and Ralph regarding their quotation and the inclusion of decoration. Councillor Mansfield proposed that once confirmation that all items in the specification were included in the quotation that the Council accept their quotation of £4,390. This was seconded by Councillor Tassell and agreed unanimously.</p> <p>Green & Boundaries – updates including: <u>To receive an update on the Meadow Road site and consider any quotations received including the cost of oak trees</u> Councillor Manning had researched the price of oak trees and reported that if they were planted by volunteers the cost would be £250. If workmen were needed to plant the trees the cost would be an additional £250. Councillor Manning proposed that the Council agree a budget of £500 for the work, seconded by Councillor Harris and agreed unanimously.</p> <p><u>To receive an update regarding the Christmas tree and consider any actions.</u> Councillor Manning reported that he was having difficulty locating a tree this year as due to the uncertainty of Brexit Mr Coe could not obtain one from the Continent. Councillor Manning had researched other options and reported that a 20ft tree would cost £458.33 plus vat and a 25ft tee would be £715 plus vat. Councillor Tassell proposed that the Council allow a maximum budget of £500 for the Christmas tree, seconded by Councillor Harris and agreed with eight votes in favour and two against. Councillor Tassell would endeavour to locate a local tree and liaise with Councillor Manning.</p> <p>Leisure & Amenities - updates including: <u>To receive an update regarding dog walking facilities and consider any actions</u> Councillor L King reported that the fencing had been made secure along the roadside boundary of the orchard. The Clerk was asked to liaise with Councillor Percival to see if a dog bin could be sited at the entrance.</p> <p><u>Emergency Tree works on the Recreation Ground</u> Councillor L King reported that some urgent work was needed to a willow tree which had several branches pressing on BT cable. The work had been scheduled for Tuesday 19th November at a cost of £120.</p> <p><u>To receive an update on the MUGA</u> Work was ongoing to prepare documentation for the planning pre-application. The working group had also held an informal meeting with some of the potential users.</p> <p>199/19 Monthly accounts for payment <u>Paid items:</u></p> <table border="0"> <tr> <td>Salaries</td> <td>Salaries</td> <td>October</td> <td>3059.65</td> </tr> </table>	Salaries	Salaries	October	3059.65	<p>Clerk</p> <p>Clerk</p> <p>Clerk/Chair</p> <p>Clerk</p> <p>Manning</p> <p>Manning/ Tassell</p> <p>Clerk</p>
Salaries	Salaries	October	3059.65		

HMRC	Salaries	October PAYE	820.29	
Nest	Salaries	October Pension	157.32	
British Gas	G & B	Electric Green	13.24	
Camb Water	Halls	Water Pav/Plou Mar – Sept 18	467.29	
Wave	Halls	Sewerage Public Hall	22.53	
Camb Water	G & B	Water Erith Roaad	15.06	
Camb Water	Halls	Water Public Hall	15.94	
Pozitive	Halls	Public Hall electric	50.31	
Pozitive	Halls	Public Hall electric	53.28	
Pozitive	Halls	Public Hall electric	- 135.08	
Pozitive	Halls	Ploughman electric	555.41	
Pozitive	Halls	Ploughman electric	520.30	
Pozitive	Halls	Public Hall electric	33.87	
Pozitive	Halls	Public Hall electric	34.14	
Pozitive	L & A	Pavilion electric	72.20	
Pozitive	L & A	Pavilion electric	68.84	
Willingham News	Est	Advertising	356.00	
<u>Paid by Credit card</u>				
Amazon	Est	Stationery	149.83	
Amazon	Est	Office furniture	10.86	
<u>Paid by Bank transfer</u>				
Buchans	Est	Village grass cutting	1178.31	
Road Watch	Donation	Comm Road watch	50.00	
<u>To be paid by Bank Transfer</u>				
Suds & Bubbles	Halls	Cleaning Ploughman	425.00	
Suds & Bubbles	L& A	Pavilion Cleaning	200.00	
<u>Items to pay:</u>				
Konica Minolta	Est	Photocopier	100.43	
Konica Minolta	Est	Photocopier	122.83	
SLCC	Est	Clerks manual	52.30	
Office Petty cash	Est	Various	92.83	
Manning & Son	G&B	seeds & site Clearance Meadow Rd	107.39	
Councillor Cook proposed the accounts be accepted, seconded by Councillor Harris and agreed with nine votes in favour and one abstention due to a declaration of interest.				
200/19 To receive and ratify quarterly budget statement				
Councillor Cook proposed the Council accept the quarterly budget statement as tabled, seconded by Councillor Croft and agreed unanimously. The Chair also reported that the RFO had recently passed her Diploma of Higher Education in Business Management and congratulated her for her efforts.				
201/19 Police update				
Report tabled – relatively quiet this month. The police had increased their patrols in the village over the Halloween period as several local villages had seen some increase in anti-social behaviour during this time.				
202/19 To consider quotations for new cleaning contract to run from April 2020				
Quotations had been received from three contractors. The Council agreed that the specification was unlikely to be able to be fulfilled by the lowest quotation received. As the remaining two quotations were similar in price Councillor Law proposed that given the good service received from the existing provider along with historical issues with previous cleaning contracts, the Council should accept the quotation from Suds and Bubbles. This was seconded by Councillor Tassell and agreed with eight votes in favour and two abstentions due to declaration of interests.				
203/19 To receive an update on HCVs and traffic issues and consider any actions				
Councillor Harris reported that at the recent meeting CCC had stated that reconstruction of the B1050 would cost between six and eight million pounds. CCC are intending to apply for a Government Grant towards the cost. The flashing interactive speed signs on Station Road appear to be effective and latest figures showed vehicles traveling approximately 10mph slower where they are situated. Councillor Harris had researched the cost for red/green flashing signs and asked that the finance committee consider allocating a budget of £5,000 for the purchase of two during the next financial year. The Minor Highways Improvement scheme application had been reviewed by the County Council officer. It would be put to the Parish Council for approval at the December meeting and then the County Council panel would consider it in January.				
204/19 To consider adoption of BT Phone Box on the High Street for new defibrillator				
Councillor S Anderson proposed the Council adopt the phone box and use it for the siting of a third defibrillator, seconded by Councillor Cook and agreed with nine votes in favour and one against. Councillor Anderson asked for a working party to be put together to work on the project.				

RFO

RFO

Clerk

205/19 To consider meeting dates for 2020

Previously circulated. These were agreed as tabled.

206/19 Items for future meeting

Mobile Wardens

207/19 Date of next meeting

4th December 2019

Meeting closed at: 21:22