



WILLINGHAM PARISH COUNCIL

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31 December 2019

NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on Wednesday 8th January 2020 at 7 30 pm, at **The Octagon, St Mary and All Saints Church – Church Street, Willingham**
ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 03/20

AGENDA

01/20 Apologies for absence

02/20 Declarations of interest

03/20 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative

04/20 To approve the minutes of the Parish Council meeting held on the 4th December 2019

05/20 To deal with any matters arising from the minutes of the meeting on the 4th December not covered elsewhere on the agenda.

06/20 To receive and consider any County Council reports and communications not covered elsewhere on this agenda

07/20 To receive and consider any District Council reports and communications not covered elsewhere on this agenda, including:

- To receive further information and consider the mobile warden scheme

08/20 Chair's report including:

- To receive and consider response to Fire Service Risk Management Plan consultation.
- To receive further information regarding a Parish Council Facebook page and consider any actions.
- To receive information regarding the Buckingham Palace Garden Party and consider a nomination.
- To receive correspondence from a resident regarding speed of traffic on the Earith Road and consider any actions.

09/20 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – updates including:

- To receive an update regarding VAT registration advice and consider any actions.
- To agree terms of reference for the Defibrillator working party

Planning Committee – updates including:

- Minutes of the meeting held on the 16th December 2019

HALLS – Updates including:

Cemetery – updates including

Green & Boundaries – updates including:

Leisure & Amenities - updates including:

- To receive an update on the MUGA project including considering the draft design access statement)

10/20 Monthly accounts for payment

Paid Items

Salaries	December	Salaries	£3187.52
HMRC	PAYE Dec	Salaries	£ 873.45
Nest Pension	Pension December	Salaries	£ 168.28
SCDC	Piper Lifeline	Section 142	£ 697.32
Positive Energy	Pavilion Gas	L & A	£ 32.91
Positive Energy	Pavilion electric	L & A	£ 104.51
Positive Energy	Public Hall	Halls	£ 34.53
Positive Energy	Ploughman Hall	Halls	£ 366.05
Haven Power	Street Lighting	G & B	£ 62.38
British Gas	Electric	G & B	£ 9.98
Sage	Accounts/Payroll	Est	£ 90.00

Paid by bank transfer

Suds & Bubbles	Ploughman cleaning	Halls	£ 425.00
Suds & Bubbles	Pavilion cleaning	L & A	£ 200.00
Buchans	Village Grass Cut	Est	£1229.35
Newnham Christmas	Tree	Est	£ 300.00

To be paid

Konica Minolta	Photocopier	Est	£ 95.77
C J Surveys	Survey MUGA	L & A	£ 660.00
MSP Services	Boxing toilets	Halls	£ 160.00
L C Electrical	LED Pavilion	L & A	£ 90.00
Sage	Balance	Est	£ 15.04
Petty Cash	Office	Est	£ 62.79
Spectrum Windows	PI Hall windows	Halls	£6,626.00
Konica Minolta	machine rental	Est	£ 122.83

11/20 Police update

12/20 To receive an update on HCVs and traffic issues and consider any actions including:

- Consideration of interactive speed sign purchase

13/20 Consider renewal of Cambridgeshire ACRE Membership

14/20 To consider grant request from Cambridgeshire Bobby Scheme

15/20 Items for future meeting

16/20 Date of next meeting

Mandy Powell

Parish Clerk

Leisure and Amenities Report – January 2020

MUGA

Circulated with the Agenda, for the Council to note, is a first draft of a design statement that will form the basis of our application to SCDC for planning permission. Once it is finalised, we will make a 'pre-planning' application, which is free for parish councils and will allow the identification of areas of possible concern that will need to be addressed before the formal application is made. If any councillor wishes to see the appendices, please let me know.

Following the recent heavy rain there have been pools of standing water on the lower rec, and specifically on the site of the proposed MUGA. As it is a high flood risk area the Environment Agency have stipulated that there can be no raising of the ground level. We are consulting them regarding the exact level of the surface, since it is undulating, and possible mitigation of a slight raising from the lowest point.

We are indebted to local resident Ian Ross for his expertise in putting this statement together.

'Children playing' signs on West Fen Road

Still no news: still waiting to hear the outcome of our application to the Cambridgeshire Highways Privately Funded Highways Improvement scheme in August.

LJK 30/12/2019