

## WILLINGHAM PARISH COUNCIL

## Minutes of the ordinary meeting of Willingham Parish Council held on Wednesday 4th September 2019 7.30pm, in the Octagon, St Mary and All Saints Church, Church Street, Willingham

County Cou	s: P King, L King, Cook, Manning, Mansfield, Croft, Watson, Tassell, Harris Incillor: Wotherspoon Incillors: Handley, Percival	
Parishioner		vell
	r Vice Chair at the meeting Councillor Cook proposed that Councillor P King take A Councillor Watson and agreed unanimously.	Actions
-	Council Chairman and Vice Chairman	
	ed that Councillor Law be elected as Parish Council Chair, seconded by Councillor	
_	ight votes in favour and one abstention.	
Councillor Manning and	ed that Councillor P King be elected as Parish Council Vice Chair, seconded by <b>agreed</b> unanimously.	
156/19 Apologies for at		
	from Councillors Law and J Anderson due to a personal commitments and ue to a work commitment.	
157/19 Declarations of		
-	r Manning declared an interest as a payment was for Manning and Son. Councillor art in the discussion or vote on this item.	
parishioners wishing to	aximum 3 minutes per person, with an overall limit of 15 minutes) All speak, must make their name known to the Clerk prior to the commencement of of five people to speak. Large groups must decide on a spokesperson	
A resident presented a p ground, proposing that a would be removed by do sporting events. The Cha three times, the item cou the working party look a A representative from the	proposal for an interim solution to the dog walking facilities on the recreation a temporary fence be put around approximately 100m x 50m of the top field which by walker volunteers and cleared of any mess when needed for grass cutting or air reminded everyone that as the recreation ground had already been considered wild only come back to full council in line with council procedures but suggested that the proposal and then report back to full council. The social club attended to summarise their request for the trees between the social to be cut back. (This was considered under item 164/19 cemetery)	
Councillor Manning prop	minutes of the Parish Council meeting held on the 7th August 2019 posed the minutes be accepted as a true record of the meeting, seconded by agreed with eight votes in favour and one abstention due to not being at the	
160/19 To deal with any elsewhere on the agence	y matters arising from the minutes of the meeting on the $7_{\mathrm{th}}$ August not covered da.	

Item 145/19 halls – Prior to his resignation, Councillor Croucher had agreed to submit grant applications for the heating system in the ploughman hall. Councillor Tassell agreed to take this item forward.

161/19 To receive and consider any County Council reports and communications not covered elsewhere on this agenda including an update from the Highways Officer. James Broder who explained his role and some of the work that was due to be completed in Willingham. This included: B1050 Sheltords Road – Further repairs were scheduled for latter this year (end of Cotbeer/Peginning of November).         Station Road running south of the crossroads had been scheduled for gulley cleansing Church Street, Rampton End and Long Lane – white line replacement Berrycori (near) the traffic lights) – was being put forward for next year's patch sealing Church Street – Yellow lines outside the Duke of Wellington were due to be reinstated in the next week or so.         Over Road – puddling and raised iron works. Highways were aware of the issue and had passed this up to the project team to schedule work in the area. The Earth Road needed resurfacing, but this was unlikely to happen until a permanent solution had been agreed for the Shelford's Road. A permanent solution was being discussed and ideas included re-aligning the road off the embankment or reconstructing in situ. A lot of concern was raised regarding the Shelford Road and the fact that it was backered that the current state of the road was not likely to cause an acident, he feit that it was bade nough that someone was likely to dia and state that he felt Highways did not understand the problems and act accordingly.         162/19 To receive and consider any District Council reports and communications not covered elsewhere on this agenda       Implementary in the size of HCVs through the village. They were reminded of their responsibilities and an action plan was put in place to try and address the issues including providing signage warning HCVs that they could loc transet from the B3050 through Willingham and also installing CCIV at the entrane and exit o					
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		Clerk			
	work, seconded by Councillor Croft and <b>agreed</b> unanimously.				

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164/19 To receive from the following Committees; reports from lead councillors, note any delegated	
decisions taken, and make any recommendations	
F&GP Committee – updates including:	
To receive and consider Council Insurance renewal quotation	
The quotation had been received as part of the three-year long-term agreement and it was agreed to	Clerk
make payment as listed.	CIEIK
To receive and consider Cyber insurance quotation	
Councillor Manning proposed the Council did not take up the insurance this year, seconded by Councillor	
Watson and <b>agreed</b> with seven votes in favour, one against and one abstention.	Clerk
Planning Committee – updates including:	
To appoint Councillors to fill committee vacancies	
The first vacancy was automatically filled by the Vice Chairman in line with Standing Orders and Councillor	
Manning proposed the second post should be held open until the after the Council vacancies are co-opted.	
This was seconded by Councillor Croft and <b>agreed</b> with six votes in favour, one against and two	Clerk
abstentions.	CIEFK
Minutes of the meeting held on the 21st August 2019	
Previously circulated and noted	
HALLS – Updates including:	
To elect Lead and Deputy Lead Councillors	
Councillor Tassell was happy to step up from Deputy to Lead and it was agreed unanimously for him to	
take on the role. As with the planning vacancy it was agreed to hold over the Deputy role until the	
vacancies had been co-opted.	
To receive a report and consider actions in relation to the floor in the youth facility	
It had been noted that an area of the floor was lifting and bubbling. The office had received some advice	
and a quote to replace the floor but were seeking a second opinion.	Clerk
Cemetery – updates including	
To receive a report and consider future actions in relation to the cemetery gates	
Report previously circulated. Councillor Mansfield proposed the Council take option one and would be	Mansfield
obtaining quotes to bring back to the next meeting.	/Clerk
To receive and consider a request to provide a permanent memorial pathway in memory of a parishioner.	
It was agreed unanimously to agree in principle to the idea and the Clerk was asked to write back and	Clerk
obtain further information.	
To receive and consider a request to place memorial plaques in the cemetery	
Councillor Manning proposed that the Council turn down the request as there is nowhere to site the	
plaques and it would set a precedent for anyone else not buried in the cemetery. Seconded by Councillor	Clerk
Watson and <b>agreed</b> with seven votes in favour and two abstentions.	CIEFK
To receive an update regarding the trees neighbouring the social club and consider any quotations/action.	
A quotation had been received for the work. Councillor Cook stated that the trees were getting very old	
and pushing against the cemetery wall and the Council should consider removing them altogether and	
planting a suitable replacement. The Clerk was asked to investigate with SCDC whether there were any	Clerk
restrictions in doing this and to advise the Social Club.	
Green & Boundaries – updates including:	
To receive an update on the Meadow Road site and consider any actions	
Councillor Manning gave an update on the site and proposed that the Council pay for a litter pick of the	
site costing no more than £300. The edges would then be cultivated and seeded leaving the middle stretch	
down to the bottom field. This was seconded by Councillor Watson and <b>agreed</b> unanimously. It was	
confirmed that as the site was going to become a natural recreation space for users that encouraged	Manning
wildlife it would always have some rough ground and rabbit holes etc.	wanning
Village Green	
The contractor had started the process with planning for the tree requiring work.	

Long Pond					
	haan ramavad but was ra	growing This way	chaing maniferred but may peed to be	Manning	
			s being monitored but may need to be		
cleared by the Parish Council (the owners of the pond).					
Loisuro & Amonitios	undatas including.				
Leisure & Amenities -	updates including.				
Report circulated			ad and the verseut severiled. This se		
			ed and the report compiled. Things		
	the MUGA and the location				
			bod plain. The working group would		
	ation together for planning	and would report	back at a future meeting with regards		
to progress.					
165/10 Monthly accou	ints for novmont				
165/19 Monthly accou Paid Items:	ints for payment				
Salaries	August	Salaries	2644.03		
PAYE	August	Salaries	614.37		
Nest Pension	August	Salaries	119.90		
Pozitive	Gas Pavilion	L & A	28.90		
Total Gas	Electricity Public H	Halls	49.55		
Total Gas	Electricity Plough	Halls	520.64		
Total Gas	Pavilion Pav	L&A	67.44		
B. Gas	Electric Ploughman	Halls	22.97		
British Telecom	Phone/Internet	Est	559.53		
Items paid by BACS:					
Buchans	Village Cut	Est	1658.41		
Binder Ltd	New Pump	L & A	1166.85		
Items paid by credit card	:				
Garrision Locks	Multi lock Pav	L & A	90.35		
Ironmongery	Handrail bracket	Halls	45.84		
Amazon	Paper	Est	59.03		
Amazon	Padlock	Est	24.43		
Items to be paid by BACS	5:				
Suds & Bubbles	Cleaning	L&A/Halls	625.00		
To be Paid:					
CBS	Stationery	Est	25.90		
Manning & Son	Concrete Block	G & B	204.00		
Willingham PCC	Meeting	Est	210.00		
KGS Home & Garden	Column Cemetery	Cemetery	250.00		
Came & Co	Insurance	Insurance	5301.31		
PKF Littlejohn	Audit	Est	480.00		
M Tickner	Sample Painting Pav	L&A	240.00		
Lawn Hopper	Cricket Green	L&A	42.00		
HAGS	QEII Equipment repair	L&A	1,753.80		
Councillor Cook proposed	d the accounts be accepted, se	conded by Councillo	r Mansfield and <b>agreed</b> with eight votes in		
	in due to a declaration of inter			RFO	
166/19 Police update					
Previously circulated a	nd noted – no questions ra	ised.			
	update on HCVs and traffic				
-	-	is. The latest mon	itoring session had highlighted a lot of		
speeding on Station Ro	bad.				
160/10 To consider - 1	ontion of DT Dhama Day	the Link Cturest			
<b>168/19 To consider adoption of BT Phone Box on the High Street</b> As Councillor S Anderson was not present this was deferred until the October meeting.					
AS COUNCILIOF S ANGERS	on was not present this was	s deferred until the	e october meeting.		
169/19 To consider gr	ant request from MAGPAS				
	-	be granted secon	nded by Councillor Cook and agreed	Clerk	
unanimously.				CICIN	
ananiniou3iy.					

## 170/19 Items for future meeting

Dog walking facilities MUGA WYT Floor Cemetery Gates Phone Box/Defibrillator Cemetery Trees Planning vacancy (December) Hall Deputy (December)

## 171/19 Date of next meeting: 2<sup>nd</sup> October 2019

Meeting closed at 21:38