



WILLINGHAM PARISH COUNCIL

Minutes of the ordinary meeting of Willingham Parish Council held on Wednesday 7th August 2019 7.30pm, in the Octagon, St Mary and All Saints Church, Church Street, Willingham

Present: Councillors: S Anderson, J Anderson, Carlton, Cook, Croft, Croucher, Harris, L King, P King, Law, Manning, Mansfield, Watson

County Councillor: Wotherspoon
District Councillor: Handley

Parishioners: **Twenty one**

Clerk: **Mandy Powell**

	Actions
<p>135/19 Apologies for absence Apologies were received from Councillor Tassell and District Councillor Percival due to personal commitments</p>	
<p>136/19 Declarations of interest None declared</p>	
<p>137/19 Public forum (maximum 3 minutes per person, with an overall limit of 15 minutes) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative Meeting adjourned (19:31) A resident raised concerns about the speed of traffic on the Earith Road and asked if the speed camera could be relocated from Station Road. Councillor Harris agreed to investigate and also explained that the Council had applied to the Minor Highways Improvement Scheme for traffic reducing measures on the approach to the village. A resident spoke to the Council about working with residents to improve transparency with Council activities through workshops etc and felt that the Council were resistant to parishioner involvement. Councillor L King clarified queries regarding the size of the MUGA confirming that the working party were still in the early stages of establishing details. Many residents were in attendance to discuss dog walking facilities in the village and a spokesperson was appointed for each side of the argument. They were each given five minutes to present their concerns. The representative opposing dog walking on the recreation ground summarised the extensive use of the facilities and the concerns they had should an area be fenced off for dog walking. These included the potential loss of space for pitches needed by the football/hockey teams. Hygiene issues for users of the recreation ground should dog mess not be cleared up and safety for recreation ground users including scouts, cricket, hockey and individual members of the public should dogs be allowed to be loose. Concerns were also raised regarding dog walkers potentially being hit by cricket balls etc. The representative supporting the proposal for part of the recreation ground to be fenced off stated that he felt that information had been published on social media which was inaccurate and divisive. He had measured the space requested and felt there was still enough room for the football pitches. If a gate were added to the area it could be opened up for car parking for tournament events etc. He felt that there was a friction between the Council and parishioners, there was insufficient time in the meeting to raise concerns and felt that a working group should be set up. Meeting reconvened (19:53)</p>	
<p>138/19 To approve the minutes of the Parish Council held on the 3rd July 2019 Councillor Anderson proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Law and agreed with ten votes in favour and three abstentions due to not being at the meeting.</p>	
<p>139/19 To deal with any matters arising from the minutes of the meeting on the 3rd July not covered elsewhere on the agenda. None</p>	

<p>140/19 To receive a special motion to rescind decision 90/19 (Green and Boundaries – Dog walking Field) The Clerk had received in writing from five Councillors a request to rescind decision 90/19 and reconsider dog walking facilities. The decision was rescinded in line with the Council’s Standing Orders</p> <p>141/19 To consider proposals for dog walking facilities Documentation had been previously circulated to Councillors. Councillor L King summarised the report to the meeting which included the following options:</p> <ul style="list-style-type: none"> - Fencing off part of the Recreation Ground - The Community Orchard - Fencing off a strip of land along the eastern side of the Ploughman Hall car park and QEII Field - Meadow Road <p>After some discussion, Councillor Manning proposed that dog walking was not to be allowed on the Recreation Ground at all, seconded by Councillor Croucher and agreed unanimously.</p> <p>Councillor P King proposed that the Council agree in principle (subject to seeing further details) the possibility of the community orchard and the strip of land along the QEII Field and Ploughman Hall being used and to forming a working group to look at the feasibility of these sites. Each site was voted on individually as below: QEII and Ploughman hall strip of land – Councillor Carlton proposed that the above be agreed for this site, seconded by Councillor Anderson and agreed with eight votes in favour and five against. Community Orchard – Councillor Harris proposed the above be agreed in principle for this site, seconded by Councillor Watson and agreed with eleven votes in favour, one against and one abstention. In addition, work would continue on the Meadow Road site so that it can be used by dog walkers and parishioners. It was agreed that the working party would consist of Councillors P King, L King, Croucher, Cook and S Anderson. They would investigate each area to ascertain their suitability, costings and work needed to each area were they to be approved. A report would be submitted for consideration at the October meeting.</p>	October
<p>142/19 To receive and consider any County Council reports and communications not covered elsewhere on this agenda Report was tabled. Councillor Wotherspoon reported the Highways Officer would be attending the September meeting to discuss concerns. The Long Pond railings had been reinstated and he would chase up officers to remove the old railings left on site. The condition of Shelfords Road was raised and Councillor Wotherspoon confirmed he would be looking at all the highlighted areas of concern with the Highways Officer over the next couple of weeks.</p>	Wotherspoon Wotherspoon
<p>143/19 To receive and consider any District Council reports and communications not covered elsewhere on this agenda Report previously circulated. Councillor Handley reported that they were seeking clarification from officers as to the correct procedure for reporting HCVs. He confirmed that officers do not have the power to stop lorries as they pass through the village but can prosecute companies in breach of planning approval. Councillor Handley agreed to ascertain what support the District Council could provide by way of litter pick equipment and removal of rubbish should the Council carry out another litter pick on the Meadow Road site. Closed Churchyard – Councillor Handley reported that the grass cutting element of the maintenance contract had been reinstated and the grass cut. The remainder of the maintenance was still under discussion.</p>	Handley
<p>144/19 Chair’s report including: <u>To receive notice of additional Parish Clock timekeeper</u> The Chair reported that a village volunteer had agreed to become a Parish Clock Timekeeper</p>	
<p>145/19 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations</p> <p>F&GP Committee – updates including: <u>To receive and consider approval of draft protocol for the death of a senior statesperson</u> The draft document had been previously circulated. Councillor Manning proposed the protocol be adopted, seconded by Councillor Harris and agreed unanimously.</p>	Clerk

<p>Planning Committee – updates including: <u>Minutes of the meetings held on the 22 July and 5th August 2019</u> Previously circulated and noted.</p>	
<p>HALLS – Updates including: <u>To receive details and consider maintenance issues at the Public Hall</u> Report previously circulated. Councillor Croucher reported that some minor maintenance issues had been raised at the Public Hall and he would like costings investigated for these to be rectified.</p> <p><u>To receive a report and consider actions in relation to the floor in the youth facility</u> The floor has started to bubble in places and contractors had been contacted to investigate this.</p>	Clerk
<p><u>Signage at the Ploughman Hall</u> The 2019/2020 budget had allowed for improved signage at the Ploughman Hall. Quotes had been requested from four companies and received from two. It was agreed that subject to clarification that the signs are of equal quality that the Council accept the quotation from Cambridge Signs Company. This along with the cost of installation would total £430 plus VAT</p>	Clerk
<p><u>Heating System Ploughman Hall</u> Councillor Croucher had been investigating heating solutions for the hall and had met with engineers who had recommend a wall mounted air conditioning system for the Hall and smaller rooms including the parish office. It was estimated that this could cost around £15,000 and it was agreed that Councillor Croucher would apply to the SCDC Zero Carbon Community Grant and the UK Power Networks Power Partners for grants for the work.</p>	Croucher
<p>Cemetery – updates including <u>To receive a report and consider future actions in relation to the cemetery gates</u> Report from the structural engineers had been previously circulated. This was deferred until September</p> <p><u>To receive an update in relation to the closed churchyard</u> This was taken under item 143/19</p>	September
<p>Green & Boundaries – updates including: <u>To receive an update on the ACRE ‘New Life in the Old West’ project and consider any actions</u> Information had been previously circulated. Councillor Manning summarised the information and confirmed that ACRE had revised the original plan discussed and the new plan would no longer include new trees for planting, would require existing non-native trees to be removed and the Council to provide and pay for a car parking area. He proposed that the Council did not continue with the scheme as it would limit what they could do with the site. This was seconded by Councillor Croucher and agreed unanimously.</p>	Clerk
<p><u>To receive an update on the Meadow Road site and consider any actions</u> There had been steady improvement to the site and the grass had been cut. Councillors had recently visited the site and were very pleased with the progress to date. The Wolves were asked to pass on the Council’s sincere thanks to the member of the group who had recently carried out a significant litter pick of the area. A second block had been added to the entrance to try and prevent vehicles/caravans coming onto the site.</p>	
<p><u>Schole Road</u> The CCC gates had been rammed. Councillor Wotherspoon agreed to look into this.</p>	Wotherspoon
<p><u>Long Pond</u> The District Council still needed to clear Long Pond of the Parrot Feather.</p>	Clerk
<p>Leisure & Amenities - updates including: <u>To receive and consider quotations for the speed reduction signage on West Fen Road</u> This was deferred until the September meeting</p>	September

To receive an update on the Pavilion wall painting

Councillor L King reported that a contractor had been appointed to carry out a test patch to check the paint surface at a cost of £200

Emergency Plumbing work

Emergency plumbing work had taken place on one of the toilets in the pavilion at a cost of £65.84

QEII Field

Three of the American Oak Trees on the QEII Field appeared to be suffering from Sudden Oak Death. These would be monitored.

L King

146/19 Monthly accounts for payment

Paid Items:

Salaries	July 2019	Salaries	3154.50
HMRC	PAYE	Salaries	853.67
Nest Pension	Pension	Salaries	164.07
Pozitive	Pavilion gas	L & A	26.30
Pozitive	Pavilion electric	L & A	72.02
Pozitive	Ploughman Electric	Halls	488.10
Pozitive	Public Hall Electric	Halls	47.95
Buchans	Village grass cutting	Est	1082.21
Willingham 1 st Resp	Donation	Donation	550.00
SCDC	Piper Lifeline	S142	581.10

Items paid by credit card

Amazon	Pidgeon spikes	L & A	12.45
Weather stop	Seal kit	Halls	39.57
Viking	Filing cabinet	Est	585.60

Items paid by BACS:

Suds & Bubbles	Cleaning Ploughman	Halls	425.00
Suds & Bubbles	Cleaning Pavilion	L & A	200.00

Items to be paid:

HMK Ltd	Toilet rolls	Halls	20.95
MD Contracting	Flailing Meadow lane	G & B	240.00
Konica Minolta	Photocopier	Est	122.83
Cambridge Trees	Cemetery Ailanthus	Cemetery	180.00
Cromwell Fire	Pav fire alarm service	L&A	87.31
Cromwell Fire	PL Hall fire alarm service	Halls	87.31
Cromwell Fire	Pub Hall fire alarm service	Halls	87.31
ACA Heating	Pav toilet repair	L&A	65.84
Wendy Oldfield	Nit Oxide Tubes	Est	21.60
Award Associates	Cemetery Gates Insp	Cemetery	306.00

The following was noted:

Cromwell Fire Pub Hall fire alarm service should read £132.30

An additional payment of £25.90 had been made to CBS due to being overdue as a result of a missing invoice.

Old West Drainage had been paid electronically as cheque authorised last month had not been signed in error

Councillor L King proposed that including the above notes the accounts should be accepted, seconded by Councillor Harris and **agreed** unanimously.

RFO

147/19 To receive and consider quarterly budget statement

Previously circulated. No questions were raised. Councillor Harris proposed the statement be accepted, seconded by Councillor Manning and **agreed** unanimously.

148/19 Police update

