



WILLINGHAM PARISH COUNCIL

Parish Council Office
Ploughman Hall
West Fen Road
Willingham
Cambridge CB24 5LP
Tel: 01954 261027
Email: email@willinghampc.org.uk

28 August 2019

NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on 4th September 2019 at 7 30 pm, at **The Octagon, St Mary and All Saints Church – Church Street, Willingham**
ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 158/19

AGENDA

155/19 To elect a Parish Council Chairman and Vice Chairman

156/19 Apologies for absence

157/19 Declarations of interest

158/19 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative

159/19 To approve the minutes of the Parish Council meeting held on the 7th August 2019

160/19 To deal with any matters arising from the minutes of the meeting on the 7th August not covered elsewhere on the agenda.

161/19 To receive and consider any County Council reports and communications not covered elsewhere on this agenda including an update from the Highways Officer

162/19 To receive and consider any District Council reports and communications not covered elsewhere on this agenda

163/19 Chair's report including:

- To receive and consider a request from CCC regarding gritting volunteers
- To receive correspondence from the Village Facebook administrator and consider any actions.
- To receive an update regarding placing articles in the Willingham News and consider any actions.

164/19 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – updates including:

- To receive and consider Council Insurance renewal quotation
- To receive and consider Cyber insurance quotation

Planning Committee – updates including:

- To appoint Councillors to fill committee vacancies
- Minutes of the meeting held on the 21st August 2019

HALLS – Updates including:

- To elect Lead and Deputy Lead Councillors
- To receive a report and consider actions in relation to the floor in the youth facility

Cemetery – updates including

- To receive a report and consider future actions in relation to the cemetery gates
- To receive and consider a request to provide a permanent memorial in memory of a parishioner.
- To receive and consider a request to place a memorial plaque in the cemetery
- To receive an update regarding the trees neighbouring the social club and consider any quotations/action.

Green & Boundaries – updates including:

- To receive an update on the Meadow Road site and consider any actions
- To receive an update regarding the trees requiring work on the green and consider any quotations.

Leisure & Amenities - updates including:

165/19 Monthly accounts for payment

Paid Items:

Salaries	August	Salaries	2644.03
PAYE	August	Salaries	614.37
Nest Pension	August	Salaries	119.90
Pozitive	Gas Pavilion	L & A	28.90
Total Gas	Electricity Public H	Halls	49.55
Total Gas	Electricity Plough	Halls	520.64
Total Gas	Pavilion Pav	L & A	67.44
B. Gas	Electric Ploughman	Halls	22.97
British Telecom	Phone/Internet	Est	559.53

Items paid by BACS:

Buchans	Village Cut	Est	1658.41
Binder Ltd	New Pump	L & A	1166.85

Items paid by credit card:

Garrison Locks	Multi lock Pav	L & A	90.35
Ironmongery	Handrail bracket	Halls	45.84
Amazon	Paper	Est	59.03
Amazon	Padlock	Est	24.43

Items to be paid by BACS:

Suds & Bubbles	Cleaning	L&A/Halls	625.00
----------------	----------	-----------	--------

To be Paid:

CBS	Stationery	Est	25.90
Manning & Son	Concrete Block	G & B	204.00
Willingham PCC	Meeting	Est	210.00
KGS Home & Garden	Column Cemetery	Cemetery	250.00
Came & Co	Insurance	Insurance	5301.31
PKF Littlejohn	Audit	Est	480.00
M Tickner	Sample Painting Pav	L&A	240.00
Lawn Hopper	Cricket Green	L&A	42.00
HAGS	QEII Equipment repair	L&A	1,753.80

166/19 Police update

167/19 To receive an update on HCVs and traffic issues and consider any actions including:

168/19 To consider adoption of BT Phone Box on the High Street

169/19 To consider grant request from MAGPAS

170/19 Items for future meeting

171/19 Date of next meeting

Mandy Powell
Parish Clerk

Leisure and Amenities Report – September 2019

MUGA

A summary report on the outcome of the survey undertaken in June has been circulated. It is gratifying that so many residents took part and that the vast majority were enthusiastic. The three most popular sports identified were tennis, football and netball, and these are the sports we will concentrate on, though recreational hockey could possibly also be accommodated. We are very fortunate to have as a Willingham resident the Head of Sport and Recreation for Cambridge City Council, and he is providing valuable advice. Based on two tennis courts (34 m x 34 m), a five-a-side football pitch (37 m x 28 m) and a netball court (35 m x 19 m) we are looking at a total size of 34 m x 37 m. Based on our very preliminary costing, which was for a smaller size, this indicates a construction cost of around £200K, but there are many issues to be resolved which could add to that. The main issues are:

- Exact positioning: Initial indications are that we will not be able to dig down within the canopies of the trees along the North boundary, so taking into account the position of the cricket circle, the MUGA will be situated about 3 m from the cricket covers area.
- Environmental issues: The rec is within a flood zone 3 (high risk) area and potential loss of floodplain must be considered. When a MUGA was originally proposed in 2009 the Environment Agency indicated that because of this no raising of levels would be permitted. We have written to the EA to ask for an informal indication of whether this is still the case and what the drainage issues might be. We also need to consider that the MUGA may be flooded from time to time.
- Electricity supply: a three phase supply is needed for the floodlights and we are currently checking how this might be achieved.
- Detailed specification: sand-dressed artificial grass is the best compromise option to accommodate the three sports identified, and we need to specify the exact type plus the stone and tarmac base required, fencing, floodlights, access and storage.

Once that is done we can proceed to a Planning Application and obtaining firm quotations. We will also need to consider maintenance costs, the balance between free use and fee paying, and booking.

I am arranging an informal meeting with representatives from the sports represented for an initial discussion.

Funding:

Subject to final approval from SCDC the allocation of the S106 money from the Rockmill End development (£70K) has been amended for use for the MUGA. Adding that to money already allocated to the MUGA from the Haden Way, 1b Over Road and Belsars Farm developments, gives a total of £186K, plus a possible further £71K from 1b Over Road and Belsars Farm that needs to be reallotted from the QEII field. The Rockmill End money will be received once 50% of the houses are occupied, which should be relatively soon, but the other three developments are yet to start so timing is very uncertain.

‘Children playing’ signs on West Fen Road

We have applied to the Cambridgeshire Highways Privately Funded Highways Improvement scheme for two of these signs and are awaiting the outcome.

LJK 27/08/2019