



WILLINGHAM PARISH COUNCIL

Minutes of the ordinary meeting of Willingham Parish Council held on Wednesday 6th
February 2019 7.30pm, in the Octagon,
St Mary and All Saints Church, Church Street, Willingham

Present: Councillors: Manning, J Anderson, Watson, L King, Croucher, Law, Mansfield, Harris, Cook, Croft, Carlton (Chair)
District Councillors: Bill Handley, Dawn Percival
SCDC Leader: Bridget Smith
Police: Sgt E Hilson, PCSO Baugh
Parishioners: **Five**

Clerk: Mandy Powell

	Actions
<p>20/19 Apologies for absence Apologies were received from the following Councillors: P King - prior commitment, S Anderson - work commitment, J Smith – work commitment, R Tassell – Personal commitment, County Councillor Wotherspoon – prior commitment</p>	
<p>21/19 Declarations of interest None</p>	
<p>22/19 Public forum (maximum 3 minutes per person, with an overall limit of 15 minutes) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative <i>Meeting adjourned</i> The Chair of WAG summarised their bird box project and requested the support of the Council (see item 34/19) A resident raised concerns about the proposed beauty business in Balland Field and the fact that they were advertising the business but no planning application had been received. They were concerned about the increase in traffic around the site being dangerous for children. Councillor Law confirmed that the Council had not yet received the application and invited the parishioner to attend the meeting once it was on an agenda for consideration. The Bowls Club summarised their grant application and requested the Council's support (see item 35/19) <i>Meeting reconvened</i></p>	
<p>23/19 To approve the minutes of the Parish Council meeting held on the 9th January 2019 Councillor Watson proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Anderson and agreed with ten votes in favour and one abstention due to not being at the meeting.</p>	
<p>24/19 To deal with any matters arising from the minutes of the meeting on the 9th January not covered elsewhere on the agenda. The Clerk reported that she had not received any feedback regarding the Bikeability scheme and would report at the March meeting.</p>	March
<p>25/19 To receive and consider any County Council reports and communications not covered elsewhere on this agenda Councillor Wotherspoon was not present but reported that he was no further forward with the 30mph limit and whilst attending the Northstowe meeting this evening would be raising concerns about contractors from the site using the B1050 when they shouldn't be.</p>	Wotherspoon
<p>26/19 To receive and consider any District Council reports and communications not covered elsewhere on this agenda including questions and answers with the Leader of SCDC, Bridget Smith The Leader of SCDC summarised the Council's priorities for economic development, housing, and climate and environment and gave an update on the following: Black Pit Drove – The Court hearing had taken place and an injunction issued to remove the occupants. They were required to leave the site by the 19th February. Traffic – SCDC officers would be issuing notices to contractors at Northstowe working outside of the permitted hours and all contractors had been reminded of the permitted working hours and traffic routes. She encouraged breaches to be reported on the SCDC portal including number plates and photos if possible. HCV Signage – This should be done by CCC and the Council should chase Councillor Wotherspoon Haddenham Gravel Extraction – This was a County matter and Councillor Wotherspoon should be contacted for support.</p>	Wotherspoon

MK

27/19 Chairman's report including:

Correspondence had been received from Kier Homes regarding volunteers to help with minor maintenance work. Any suggestions should be passed to the Clerk.

All

28/19 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – updates including:

To approve minutes of the meeting held on the 23rd January 2019

The F&GP committee members present were asked to approve the minutes. Councillor Croucher proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Manning and agreed unanimously.

To agree recommendations from the above meeting for policies, risk assessments, asset register, committee responsibilities, fees and staff pension contributions

Councillor Cook raised concerns regarding the cemetery fees not being increased this year. It was agreed that the Clerk would obtain comparison information and it would be reviewed at the March meeting. Councillor Law proposed that all other recommendations from the above be approved, seconded by Councillor Anderson and agreed unanimously.

Clerk

To consider changes to Emergency planning committee expenditure criteria

Councillor Manning proposed that the Council amend the emergency expenditure criteria in the plan to read £5,000 on the credit card, seconded by Councillor Croucher and agreed unanimously.

Clerk/RFO

Planning Committee – updates including:

To receive the minutes of the meetings held on the 16th and 30th January 2019.

Previously circulated and noted.

To receive an update and consider any actions regarding planning application for gravel extraction at Haddenham.

This was taken under item 26/19

HALLS – Updates including:

To consider quotations for decoration, carpeting and lighting in the foyer and decoration of the kitchen ceiling

The report had been previously circulated.

Councillor Croucher proposed the following quotes be accepted, seconded by Councillor Cook and agreed unanimously.

- Ploughman Hall Foyer lighting – LC Electrical (£315)
- Ploughman Hall Foyer Carpeting – Dentons (£695)
- Ploughman Hall Foyer decoration – M Tickner (£720)

Clerk

Councillor Croucher also proposed the following, seconded by Councillor Watson and agreed unanimously.

- Uplighter Ploughman Hall – Quote to be accepted from LC Electrical (£339)
- Kitchen Ceiling Decoration – Quote to be accepted from M Tickner (£360)
- Youth centre Stairwell Emergency light – Quote to be accepted from Cromwell Fire (£120)
- Ploughman Hall roof – preventative approach to be taken over the next couple of years at a cost of around £1,500 per visit.

Clerk

The above expenditure would be supported from the 2018-2019 halls maintenance budget.

Cemetery – updates including

To receive an update on the cemetery gates

Quotes had been requested and would be added to the March agenda.

March

To receive an update regarding the damaged bench and consider any quotations for replacement/repair

Councillor Cook agreed to investigate whether any living relatives could be located and report at the March meeting.

Cook

Green & Boundaries – updates including:

To receive an update and consider any actions regarding the Landing Ground

Councillor Manning reported that the area needed tidying up and possibly fencing. He would obtain quotes and report back to the March meeting.

Meadow Road

This was ongoing.

Long Pond

The railings were still missing and Councillor Manning had passed a recent complaint onto Councillor Wotherspoon.

Manning

Wotherspoon

The Parrot Feather had not been removed by SCDC. Clerk to chase.

Village Green

Replacement White Beam had been planted and Councillor Manning was looking into suitable tree guards.

Clerk

Manning

Leisure & Amenities - updates including:

Nothing to report.

29/19 Monthly accounts for payment

Paid Items

Salaries	January	Salaries	£2893.80
Salaries	January	Paye	£ 762.13
Salaries	January	Pension	£ 88.78
Positive	Ploughman Elect	Halls	£ 561.96
Positive	Pavilion elect	L & A	£ 167.81
Positive	Pavilion Electric	L & A	£ 81.28
Camb Water	Water public hall	Halls	£ 16.73
British Gas	Pavilion Electric	L & A	£ 192.51 #
<u>To be paid by transfer</u>			
Suds & Bubbles	Cleaning Pavilion	L & A	£ 200.00
Suds & Bubbles	Cleaning Halls	Halls	£ 425.00
<u>Paid by transfer</u>			
Cambridge Acre	Membership	Est	£ 57.00
Buchans	Village cuts	Est	£ 186.62
Binder	Maintenance	Halls	£ 156.00
Binder	Maintenance	L & A	£ 93.00
Amazon	Stationery	Est	£ 5.94
Amazon	Stationery	Cemetery	£ 88.46
Smith of Derby	Clock repair	Est	£5878.80 (see note)
<u>To be paid</u>			
Manart	Christmas tree	Est	£ 60.00
AJW Maint	Woodwork water supply	Cemetery	£ 70.00

Note: Money to be transferred from New cemetery fund to establishments as per minute

This item was listed in error and is an old payment which was cleared previously

Councillor Croucher proposed the accounts be accepted, seconded by Councillor Manning and agreed unanimously.

RFO

30/19 To receive and consider quarterly budget statement

Councillor Harris proposed the statement be accepted, seconded by Councillor Anderson and agreed unanimously.

31/19 To receive an update and consider any actions regarding outstanding debtors

The Clerk reported that all outstanding debtors were paid to date.

32/19 Police update

Sgt Hilson gave an update on Black Pit Drove and recent anti social behaviour reports. She reported that they E-cops had changed to weekly and monthly reports rather than daily and this had seen an increase in engagement. They would like to run an illegal encampment workshop and would also like a volunteer to work with the police to disseminate information to the village.

ALL

33/19 To receive an update on HCVs and traffic issues and consider any actions

Councillor Harris reported that the batteries had been replaced in the interactive signs and he would like a volunteer to help him moving forward. He would be attending the HCV Group meeting at the end of the month and would report back in March. Councillor Harris agreed to check the current situation with regards to pollution monitoring.

ALL
Harris

34/19 To consider application from WAG for non-financial support of their grant application for bird boxes.

Councillor Manning proposed the Council support the application, seconded by Councillor Law and agreed unanimously.

Clerk

35/19 To consider grant application from the Bowls Club

Councillor L King proposed the Council agree to the grant of £1,200, seconded by Councillor Manning and agreed unanimously.

Clerk/ RFO

MK

36/19 Items for future meeting

Bikeability

Cemetery bench

Cemetery gates

HCV Group meeting update

Village benches

37/19 Date of next meeting

6th March 2019

Meeting closed at 21.23

Wing
6.3.19