



WILLINGHAM PARISH COUNCIL

Minutes of the ordinary meeting of Willingham Parish Council held on Wednesday 9th
January 2019 7.30pm, in the Octagon,
St Mary and All Saints Church, Church Street, Willingham

Present:

Councillors: P King (Chair), Carlton, J Anderson, Manning, Smith, Harris, Law, Tassell, Watson, Mansfield, Croft, Cook, Croucher

District Councillors: Percival, Handley

Parishioners: Three

Clerk: Mandy Powell

01/19 Apologies for absence

Apologies were received from the following Councillors:
S Anderson due to a work commitment
L King due to personal reasons
District Councillor Percival due to personal commitment
County Councillor Wotherspoon due to a prior commitment.

Actions

02/19 Declarations of interest

Item 14/19 – Councillor Croucher declared a non pecuniary interest as a resident of Saxon Way

03/19 Public forum (maximum 3 minutes per person, with an overall limit of 15 minutes) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative
Meeting adjourned

A resident from Balland Field addressed the meeting regarding his recent planning application for a Beauty Salon. He was concerned that there was some misinformation being circulated and wanted to assure the Council that it will be a small operation with one member of staff working at any one time. He had applied to SCDC for a change of use and had liaised with the planning officer and Environment Health to ensure they were compliant.

Meeting reconvened

04/19 To approve the minutes of the Parish Council meeting held on the 5th December 2018

Item 209/18 should read: proposed by Councillor Croucher, seconded by Councillor Cook and **agreed** unanimously. Subject to this amendment, Councillor Harris proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Croucher and **agreed** with eight votes in favour and five abstentions due to not being at the meeting

05/19 To deal with any matters arising from the minutes of the meeting on the 5th December not covered elsewhere on the agenda.

None

06/19 To receive and consider any County Council reports and communications not covered elsewhere on this agenda

Councillor Wotherspoon was not present but reported that CCC Highways were still waiting for costs from Skanska for the 30mph limit extension on Station Road.

Wotherspoon

The Clerk was asked to request an update with regards to the Rampton Road traffic calming and the bus link improvements that Councillor Wotherspoon was looking into.

Wotherspoon

07/19 To receive and consider any District Council reports and communications not covered elsewhere on this agenda

The Leader of SCDC (Bridget Smith) would be attending the February meeting and Councillors were asked to notify the Clerk in advance if there was anything specific they wanted her to talk about.

Councillor Handley was asked to check whether the brown field development planned under the northern fringe area action plan would affect the traveller site.

Handley

Concerns were raised about the continued issues at Black Pit Drove. There had been reports recently of crops and property being damaged by horses and vehicles. Councillor Handley agreed to follow this up with SCDC officers.

Handley

*D CARLTON
06/02/2019*

<p>08/19 Chairman's report including: <u>Invitation to Buckingham Palace Garden Party</u> It was agreed unanimously to nominate Councillor Cook.</p>	Clerk
<p>09/19 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations</p>	
<p>F&GP Committee – updates including: <u>To receive and consider quotation for clock repair and future maintenance contract</u> Report previously circulated. The Clerk had requested quotes from four companies but only Smiths of Derby were able to help (they have taken over the Company who manufactured the clock). Quote to overhaul the clock: £3,863 plus VAT, dial restoration £5,935 plus VAT and annual service £225 plus VAT (discounted three year agreement of £675 plus VAT) Councillor Harris proposed that the quotes for the overhaul and the three year maintenance contract be accepted and the work placed immediately. This was seconded by Councillor Cook and agreed with eleven votes in favour and two abstentions. Councillor Croucher proposed that the dial restoration be carried out as soon as a faculty could be obtained from the Church and if possible at the same time as the overhaul, seconded by Councillor Tassell and agreed unanimously. It was agreed unanimously that the costs of the above should be taken from the Cemetery reserve funds.</p>	Clerk Clerk RFO
<p>Planning Committee – updates including: <u>To receive the minutes of the meeting held on the 12th December 2018.</u> Previously circulated and noted</p>	
<p><u>To receive correspondence and consider any actions regarding planning application for gravel extraction at Haddenham.</u> The Clerk was asked to write to East Cambs and the County Council, copying in SCDC, County Councillor Wotherspoon and Haddenham, Sutton and Earith Parish Councils noting our strong objections to the plans for vehicles coming through Willingham.</p>	Clerk
<p><u>To receive and consider correspondence from Kier Homes regarding the adoption of Green spaces on the Rockmill End site</u> Councillor Manning proposed that the Council did not adopt the green spaces, seconded by Councillor Cook and agreed unanimously.</p>	Clerk
<p><u>To receive notification of the consultation for the Greater Cambridge Draft Housing Strategy and consider any response</u> It was agreed not to comment</p>	
<p>HALLS – Updates including: Report previously circulated <u>To receive an update on the Ploughman Hall roof leak</u> The roof was repaired on the 21st December and Councillor Croucher and the Clerk were reviewing the report detailing recommendations for future work.</p>	Clerk/ Croucher
<p>Councillor Croucher also reported that the gate at the Ploughman Hall had been crashed into and the Clerk was liaising with the vehicle owner regarding payment of the repairs.</p>	Clerk
<p>Cemetery – updates including <u>To receive correspondence and consider any actions regarding the cemetery gates</u> Correspondence had been received from a parishioner regarding the recent removal of the roller and tracks. It was agreed to look at replacing the roller and also to seek expert advice regarding any maintenance needed to the gate and adjoining posts.</p>	Mansfield/ Cook
<p>Green & Boundaries – updates including:</p>	

Handwritten:
D CARLTON
06/02/2019

To consider quotes for ground and hedge work on the Meadow Road site

Councillor Manning had requested three quotations and two had been received. These were tabled. Councillor Manning proposed that the quotation of £2,205 plus £955 for each additional day) from MD Contracting be accepted (see attached), seconded by Councillor Croucher and **agreed** unanimously. Councillor Manning also proposed that due to time constraints the quote for £675 from MD Contracting to flail the community orchard be accepted, seconded by Councillor Cook and **agreed** unanimously.

Councillor Manning reported that the Landing Ground (an area of ground owned by the Parish Council and situated along the Earith Road) had been fenced off with barbed wire by a neighbouring farmer to stop stock coming through from the Lode. Councillor Manning was looking into the situation and would report back at the February meeting.

Manning

Leisure & Amenities - updates including:

Nothing to report

10/19 Monthly accounts for payment

Paid Items

Salaries	December	Salaries	£2581.53
HMRC	PAYE Dec	Salaries	£ 618.00
Nest Pension	Pension December	Salaries	£ 71.84
SCDC	Piper Lifeline	Section 142	£ 755.43
Pozitive Energy	Pavilion Gas	L & A	£ 56.00
Pozitive Energy	Pavilion Gas	L & A	£ 47.30
Pozitive Energy	Public Hall	Halls	£ 14.57
Pozitive Energy	Ploughman Hall	Halls	£ 468.26
Pozitive Energy	Ploughman Hall	Halls	£ 561.96
Pozitive Energy	Pavilion	L & A	£ 38.87
Pozitive Energy	Pavilion	L & A	£ 42.52
Anglian Water	Public Hall	Halls	£ 68.76

Paid by Credit Card

Amazon	Bike Lock	Est	£ 1.86
Amazon	Hi-viz jacket	Est	£ 9.38

Paid by bank transfer

Suds & Bubbles	Ploughman cleaning	Halls	£ 425.00
Suds & Bubbles	Pavilion cleaning	L & A	£ 200.00
Buchans	Village Grass Cut	Est	£1040.52

To be paid

Konica Minolta	Photocopier	Establishments	£ 47.47
A R Aspinall	Hat & Coat hook	Establishments	£ 25.40
Proludic Ltd	Play Equip Repair	L & A	£1289.96
David Ogilvie Eng	Bolt down kit	Cemetery	£ 11.40
PRS/PPL	License	Halls	£ 752.18
Petty Cash	Office	Est	£ 58.11
Apex Roofing	Roof repair	Halls	£1,788.00
Konica Minolta	Photocopier	Est	£ 122.83

RFO

Councillor Croucher proposed the accounts be accepted, seconded by Councillor Carlton and **agreed** unanimously.

11/19 To receive an update and consider any actions regarding outstanding debtors

The Clerk reported that there were two outstanding debtors. These were both regular hall users who no longer hire the hall. The Clerk had received correspondence from one putting forward a payment plan to clear the outstanding balance of £216. The second with an outstanding balance of £306 had been chased and agreed to make payment by the end of the week. Councillor Cook proposed that the Council accept the payment plan proposed, seconded by Councillor Manning and **agreed** unanimously.

Clerk

Clerk/ RFO

Councillor Croucher proposed that the Council change their billing procedures for regular users from quarterly in arrears to monthly in arrears with effect from April 2019. This was seconded by councillor Harris and **agreed** unanimously.

12/19 Police update including appointing a Council representative

It was agreed that Simon Anderson would take over the role of Police liaison with immediate effect. Councillor Carlton reported that he (and hopefully Councillor S Anderson) would be attending a Police meeting at Swavesey college on the 24th January.

S Anderson

Simon Anderson
DECLARED
06/02/2019

13/19 To receive an update on HCVs and traffic issues and consider any actions

Councillor Harris reported that the speed signs would be relocated to Over Road and Station Road later this month.

14/19 To consider request for double yellow lines on Saxon Way

The Clerk had contacted the police representative and was advised that whilst the police would support the application they would not routinely enforce any parking infringements. The Clerk had also been advised by neighbouring Parish Councils that had double yellow lines installed that they as they're not being enforced, car drivers routinely ignore them. The Police were encouraging PCs to approach County Council to have parking on double yellow lines decriminalised so that they would then come under civil enforcement.

It was agreed unanimously to put this item on hold for the time being.

15/19 To consider request from CCC to provide funding for the Bikeability scheme

Following last month's meeting the Clerk had obtained further information. District Council would not be supporting the scheme as they believe it falls under the statutory duty of the County Council and they would be prohibited from doing so by law. Two of our neighbouring PCs also decided not to contribute. The County would be looking for £10 per student. It was agreed to defer this until the February meeting whilst further information was gathered.

Feb Mtg

16/19 To receive and consider grant application from Cambridgeshire Police Shrievalty Trust

Councillor Manning proposed that the Council award a grant of £500, seconded by Councillor Croucher and agreed unanimously.

Clerk

17/19 To consider annual renewal for Cambridgeshire ACRE

The Clerk reported that the renewal charge would be £57 this year. Councillor Croucher proposed that the Council renew their membership, seconded by Councillor Law and agreed unanimously.

Clerk

18/19 Items for future meeting

Landing Ground (Feb)
Cemetery Gates (Feb)
Ploughman Hall roof
Bikeability (Feb)

19/19 Date of next meeting: 6th February

Handwritten:
D Croucher
06/02/2019

Meeting closed at 8:55pm