



WILLINGHAM PARISH COUNCIL

Minutes of the Full Parish Council meeting of Willingham Parish Council held on
7th November 2018 7.30pm, in the Octagon,
St Mary and All Saints Church, Church Street, Willingham

Present: Councillors: Cook, L King, Croucher, S Anderson, Manning, Croft, Harris, Carlton (Chair), Law
District Councillors: Percival, Handley
Parishioners: two

Clerk: Mandy Powell

Actions

178/18 Apologies for absence

Apologies were received from the following Councillors:

P King – prior commitment
J Anderson – personal commitment
J Watson – personal commitment
R Tassell – prior commitment
County Councillor Wotherspoon – unwell

Apologies were also received after the meeting from Councillor Smith due to unforeseen circumstances

179/18 Declarations of interest

None

180/18 Public forum (maximum 3 minutes per person, with an overall limit of 15 minutes) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative

The meeting was adjourned

The Chair was asked for an update on progress with reinstating the Neighbourhood Watch Scheme. The Chair confirmed that he was due to attend a meeting on the 28th November at Longstanton and would provide an update following this.

A resident also raised three issues with the Council:

He requested that the Council consider providing a meeting place with Wi-Fi when they look at the feasibility of installing a MUGA.

He was concerned about the loss of another cashpoint in the village as he had been advised that the Co-Op were not re-instating it. The Clerk was asked to seek confirmation from the store manager and the Chair encouraged the resident to attend the upcoming Community Meeting to raise his concerns about the impact and consequences of crime and police responses.

Finally, the Council were asked whether they have a Neighbourhood Plan. Councillor Law confirmed it had been considered previously but it was decided not to pursue it at the time. He also confirmed that now the Local Plan was approved and the 'minor rural area' status for the village was back in place, that large development would be limited as a consequence

The meeting was reconvened

181/18 To approve the minutes of the Parish Council meeting held on the 3rd October 2018

Councillor Law proposed the minutes be accepted as a true record of the meeting, seconded by Councillor L King and **agreed** with five votes in favour and four abstentions due to not being at the meeting.

182/18 To deal with any matters arising from the minutes of the meeting on the 3rd October not covered elsewhere on the agenda.

None

183/18 To receive and consider any County Council reports and communications not covered elsewhere on this agenda

Councillor Wotherspoon was not present to give a report and no questions were raised.

Clerk

 2018-12-05

184/18 To receive and consider any District Council reports and communications not covered elsewhere on this agenda

The District Council report had been previously circulated and no questions were raised. Councillor Percival advised the Council of the availability of Service Support Grants for Community Transport. Unfortunately, as the closing date was 16th November it was agreed there was not enough time to consider a proposal for this round of grants. The scheme would be open again next year should the Council wish to apply

185/18 Chairman's report including:

Receive and consider any actions regarding the future maintenance of the parish clock

The parish clock in the church tower had stopped working and despite attempts to get it going again remained not working. The Clerk had arranged for Smiths of Derby to attend on the 21st November to assess the clock and provide a report regarding future maintenance/repair.

A Cook

186/18 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – updates including:

To consider tenders received for the grass cutting contracts

Tenders had been received from four contractors and had been previously circulated to all Councillors. Councillor Croucher proposed that the Council accept the tender from Buchans for the village green spaces and from Fergusons for the cemetery. This was seconded by Councillor Croft and **agreed** unanimously.

Clerk

Planning Committee – updates including:

To receive minutes of the meetings held on the 17th October and the 1st November.

Minutes previously circulated and noted.

To consider correspondence regarding street naming at Rockmill End

Having received a request from SCDC to change the suffix that had been put forward, the Planning committee recommended responding that Glebe Land was still the preferred name but if this was not acceptable then Glebe Field and if that was not acceptable either then they would accept the developer's suggestion of Glebe Lane. The Council agreed the committee recommendation and the Clerk was asked to advise SCDC.

Clerk

HALLS – Updates including:

To receive and consider correspondence regarding the lock on the car park gate at the Ploughman Hall

The Clerk had received correspondence requesting that the car park gate be closed at night to stop cars coming in and making a lot of noise. The Council agreed that although sympathetic to the issues raised it was not practical to lock the gate. The Clerk was asked to advise the parishioner of their decision and advise them of the upcoming Community meeting where they could raise concerns with local officers.

Clerk

The Willingham News advert had been placed for 2019 and due to time constraints, this was authorised by the Lead Councillor and two cheque signatories at a cost of £347

The Legionella inspection had taken place and no issues were picked up. However during the inspection the plumber identified an issue with the water heater in the kitchen and had turned off the hot water to prevent further damage. Councillor Croucher proposed that as the repairs needed carrying out quickly, these be done in line with the Council's Finance Regulations under emergency repair. Seconded by Councillor Harris and agreed unanimously. The costs were estimated at £81.25 + VAT + labour.

Clerk

Cemetery – updates including

To consider maintenance/repair of two damaged graves within the cemetery

Details previously circulated. As no grave owner was traceable Councillor Cook agreed to make good the damaged areas.

A Cook

The tree work at the back of the cemetery had been completed and the resident reported they were happy with the work that had been done.

Don 2018-12-05

Repairs to the tap, new bins and new watering cans had been ordered following a round robin authorisation email. The costs of were £70 for the tap repair and £122.85 for the bins and watering cans.

Green & Boundaries – updates including:

To receive an update following the meeting with Cambs ACRE to discuss the ‘New Life In The Old West’ project

The report was tabled and it was agreed that Councillor Manning would move forward with obtaining quotations for the work to clear the shrubs.

Manning

The railings had been damaged and Long Pond and the Clerk had reported this to CCC.

There had been further fly tipping on Meadow Road and the Clerk had reported it to SCDC.

Leisure & Amenities - updates including:

To receive an update on the dog walking field

Following on from the last Parish Council meeting, further investigations into possible suitable sites had taken place but unfortunately it was decided that the Recreation Ground was not suitable and although nearby landowners had been approached nothing had been available. It was agreed that hopefully the Meadow Road site would be a suitable area for dog walkers to use once the planned improvements to the site had been made.

The legionella inspection had been carried out and no issues were highlighted. However during the inspection the plumber identified a few issues with return valves. Councillor L King proposed that as the repairs needed carrying out quickly, these be done in line with the Council’s Finance Regulations under emergency repair. Seconded by Councillor Harris and agreed unanimously. The costs were estimated at around £300

Clerk

Councillor Cook reported that the Scouts had raised £2,670 from their firework night and thanked the Council for the use of the Recreation Ground.

To receive an update on the MUGA

Councillor L King reported that this was ongoing and the work party were meeting with a company on the 8th November to try establishing an estimate of costs. Following the article in the Willingham News some interest had been expressed for various activities.

187/18 Monthly accounts for payment

Paid Items:

Salaries	Salaries	October	2957.14
HMRC	Salaries	October PAYE	796.73
Nest	Salaries	October Pension	75.70
British Gas	G & B	Electric Green	31.93
Camb Water	Halls	Water Pav/Plou Mar – Sept 18	682.27
Wave	Halls	Sewerage Public Hall	68.76
Camb Water	Cemetery	Water Cemetery Mar – Sept 18	24.38
Amazon	Est	Stationery	39.72
Amazon	Est	Office furniture	155.00
Amazon	Est	Keysafe	58.23
Amazon	Est	Speed monitoring	68.39
Pozitive	Halls	Public Hall electric	39.39
Pozitive	Halls	Public Hall electric	33.87
Pozitive	Halls	Ploughman electric	453.50
Pozitive	Halls	Ploughman electric	482.90
Pozitive	L & A	Pavilion gas	55.01
Pozitive	L & A	Pavilion electric	52.34
Pozitive	L & A	Pavilion electric	45.45
Over Day Center	Donation	Day Centre	3000.00
SLCC	Est	Book	108.79

Paid by Bank transfer

Buchans	Est	Village grass cutting	1578.23
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To be paid by Bank Transfer

Suds & Bubbles	Halls	Cleaning Ploughman	425.00
Suds & Bubbles	L& A	Pavilion Cleaning	200.00

Handwritten signature and date: 2018-12-05

Items to pay:

Sage	Est	Acts support	754.80
Sage	Est	Payroll support	338.40
CBS	Est	Stationery	25.90
AJW Maintenance	Est	Bench base	299.00
Konica Minolta	Est	Photocopier	107.56
Konica Minolta	Est	Photocopier	122.83
SCDC	Section 142	Piper Lifeline	91.29
Hags_Smp Ltd	L & A	Repair climber	655.20
Proludic Ltd	L & A	Play equipment repair	1114.99
Cromwell Fire	L & A	Pavilion call out (intruder alarm)	260.02
Westcotec Ltd	Est	Brackets	120.00
CBS Office Solutions Est		Office Clock	27.54

Councillor Croucher proposed the accounts be accepted, seconded by Councillor Manning and **agreed** unanimously.

188/18 To consider Quarterly budget statement

Councillor Harris proposed the quarterly budget statement be accepted, seconded by Councillor L King, and **agreed** unanimously.

189/18 Police update including details of the forthcoming community meeting

The Chair reported that the next meeting would be on the 1st December at 4.30pm in the Ploughman Hall and the agenda had been posted. A notice would also be put in the Willingham News.

190/18 To consider meeting dates for 2019

These had been previously circulated and it was agreed to accept the dates as listed.

191/18 To consider appointment of representative for the British Schools Trust

Councillor Manning proposed that Councillor Carlton become the representative for the Schools Trust, seconded by Councillor Cook and **agreed** unanimously.

192/18 To receive an update on HCVs and traffic issues and consider any actions

Report previously circulated. Councillor Harris reported that he had been notified that the HCV group had booked a meeting with the local MP on the 14th December. It appeared that the meeting was planned to be a public meeting. It was agreed that an initial meeting should be on a smaller scale with Councillor Harris and possibly the District Councillor and as Councillor Harris was not available to attend on the 14th, the meeting should be rescheduled.

Harris

Councillor Harris also reported on setting up speedwatch in the village along with costs and other options. It was agreed that before the Council could decide on how it wished to proceed a more detailed report of costs and options in relation to equipment etc would be needed.

Harris

193/18 To receive an update on the Greenways Quick Win meeting held on the 17th October

Councillors L King, Tassell and Watson had met with the officer from Cambridgeshire County Council and Councillor L King reported that the budget for the scheme was very small so wasn't suitable for the footpath suggestions put forward by the Council. The officer did agree that some minor improvements would be made to the footpath and cycle path along both sides of Station Road leading to the busway.

194/18 Items for future meeting

Parish Clock

195/18 Date of next meeting: 5th December

Meeting closed at: 21:01



2018-12-05