



WILLINGHAM PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on
Wednesday 6th June 2018, 7.30pm, in the Octagon,
St Mary and All Saints Church, Church Street, Willingham

Present: Councillors: Carlton, Croft, Croucher, Harris, L King, P King (Chair), Law, Manning, Mansfield, Mellows, Tassell,
Watson,
District Councillors, Percival and Handley
Parishioners: four

Clerk: Mandy Powell

92/18 Apologies for absence

Apologies were received and accepted from Councillor Anderson due to a prior commitment.
Post meeting note: Councillor Wotherspoon passed on his apologies after the meeting as he had been unexpectedly called away on a personal matter.

93/18 Declarations of interest

Item 104/18 – Councillor P King declared an interest as the treasurer of Willingham News and did not vote on this item.

94/18 To consider applications received for co-option for Councillor vacancies.

Two applications had been received for the current vacancies on the Council. Councillor Manning proposed that the Council co-opt both the applicants (Andrew Cook and Jamie Smith). This was seconded by Councillor Tassell and **agreed** unanimously. As Andrew Cook was present he signed the acceptance of office and joined the meeting. Jamie Smith would be required to sign the acceptance of office prior to the next Council meeting.

Clerk/ Smith

95/18 Public forum (maximum 3 minutes per person, with an overall limit of 15 minutes) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative

The meeting was adjourned

Three of the parishioners present addressed the Council regarding the volume of HCVs through the village and requested that the Council take this up formerly with enforcement officers at SCDC. Councillor Percival confirmed that enforcement officers needed more specific evidence of offending contractors including number plates, route details and photos if possible. The volunteer survey group would be gathering further evidence and would pass this to the Clerk. The Clerk would then write to the MP, the Head of enforcement at SCDC and County Council Highways. Councillor Percival would follow this up at SCDC. Two of the parishioners express frustration with regards to the impact the vehicles were having on their lives. The meeting was reconvened.

Clerk
Percival

96/18 To approve the minutes of the Annual Parish Council meeting held on the 16th May 2018

Councillor Watson proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Manning and **agreed** with eight votes in favour and five abstentions due to not being at the meeting.

97/18 To deal with any matters arising from the minutes of the meeting on the 16th May not covered elsewhere on the agenda.

None

98/18 To approve the minutes of the Annual Parish meeting held on the 23rd May 2018

Councillor L King proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Manning and **agreed** with five votes in favour and eight abstentions due to not being at the meeting.

99/18 To deal with any matters arising from the minutes of the meeting on the 23rd May not covered elsewhere on the agenda.

None

100/18 To receive and consider any County Council reports and communications not covered elsewhere on this agenda

No report received. The Clerk was asked to write to Councillor Wotherspoon for an update on outstanding actions and also to raise concerns that although the High Street appeared to be marked up with white paint as if ready for work, Willingham had not been included in a recent report detailing forthcoming Highways works due to be carried out.

Wotherspoon / Clerk

101/18 To receive and consider any District Council reports and communications not covered elsewhere on this agenda

Councillor Percival summarised her report which had been previously circulated and tabled. Councillor Percival confirmed that she would be holding surgeries in the Ploughman Hall during July, October and January 2019. Details would be posted in the Willingham News.

102/18 Chairman's report including:

To receive correspondence and consider attendance at SCDC Village Design Statements project meeting on the 26th June

It was agreed that Councillor Law would attend to ascertain what was involved and report back to the Council so that they could decide whether they wished to take part in the scheme.

Law

To receive correspondence and consider support of proposal for developers to provide access for hedgehogs

Correspondence had been received at the Annual Parish meeting regarding the above. It was agreed that the Parish Council would support the proposed scheme and Councillor Percival agreed to take the proposal to SCDC.

Percival

To receive correspondence and consider and actions regarding the Local Highways improvement Scheme
The scheme was now open for applications with a closing date of 31 July 2018. It was agreed that Councillor Harris would put together a proposal in relation to traffic management at the junction of Church Street and George Street. This would be considered at the July meeting.

Harris

103/18 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – updates including:

No updates.

Planning Committee – updates including:

To receive minutes of the meeting held on the 4th June 2018

Previously circulated.

To receive an update regarding S106 monies for Aspinalls Yard and consider any actions and approval of the agreement

Councillor Law and the Clerk summarised the recent work undertaken regarding allocations and recommendations from SCDC. Councillor Law proposed the Council allocate the funds as specified and tabled, seconded by Councillor Manning and **agreed** unanimously.

Clerk/ RFO

Councillor Manning proposed that that the Council accept the agreement previously forwarded to the Council and the Chair and Vice Chair sign it on the Council's behalf. This was seconded by Councillor Law and **agreed** unanimously.

P King/
Carlton

To receive and consider approval of S106 agreement for 31 Long Lane (S/1117/14/FL)

Councillor Cook proposed that the Council accept the agreement and the Chair and Vice Chair sign it on the Council's behalf. This was seconded by Councillor L King and **agreed** unanimously.

P King/
Carlton

Post meeting note: Following the meeting all Councillors were emailed regarding future S106 allocations as SCDC required an updated list from the Council. Councillor P King proposed that the Council delegate the identifying and agreeing of future projects for S106 funding to the Planning Committee at their next meeting, this was seconded by Councillor Law. The outcome of the proposal would be reported at the next meeting.

All

HALLS – Updates including:

To appoint Lead and Deputy Lead Councillors

Councillor P King proposed that Councillor Ray Croucher take on the role of Lead Councillor and Councillor Tassell the role of Deputy Lead Councillor. This was seconded by Councillor Harris and agreed unanimously.

Cemetery – updates including

To appoint Deputy Lead Councillor

Councillor Mellows proposed that Brenda Mansfield continue as Deputy Lead Councillor, seconded by Councillor Law and agreed unanimously.

Councillor Mellows reported that the guttering around the shed was falling down. It was agreed that this would not be replaced.

Green & Boundaries – updates including:

To appoint Deputy Lead Councillor

Councillor Manning proposed that Councillor Cook become deputy Lead Councillor, seconded by Councillor Carlton and agreed unanimously.

Councillor Manning reported that:

Long Pond was badly affected by 'parrot feather' and would need clearing. Councillor Percival was asked to speak to the drainage team at SCDC.

The abandoned car had been removed from Meadow Road but there was a lot of fly tipping in the entrance way and along the roadside. The Clerk was asked to report this to SCDC.

There were three dead trees on the Green which appeared to have died as a result of damage to the bark. It was agreed to replace them and to add guards around the trunks to protect them from future damage.

Percival

Clerk

Manning

Leisure & Amenities - updates including:

To appoint Deputy Lead Councillor

Councillor L King proposed that Councillor Croft take on the role of Deputy Lead Councillor, seconded by Councillor Croucher and agreed unanimously.

To consider quotation for remedial works following annual legionella inspection

Councillor L King proposed the quotation be accepted, seconded by Councillor Tassell and agreed unanimously.

To consider quotations for fencing around the Recreation Ground

Councillor L King proposed that the quotation from P Martin for £910 + VAT, seconded by Councillor Law and agreed unanimously.

Clerk

104/18 Monthly accounts for payment

Paid Items:

Salaries	May 2018	Salaries	£2795.88
HMRC	May 2018	Salaries	£ 653.32
Nest Pension	May 2018	Salaries	£ 60.21
Total Gas & Power	Electric Village Green	G & B	£ 16.12
Total Gas & Power	Electric Public Hall	Halls	£ 62.81
Total Gas & Power	Gas Pavilion	L & A	£ 36.79
Camb Water	Water	Cemetery	£ 17.85
Camb Water	Water	Public Hall	£ 73.90
CAPALC	Membership	Est	£ 595.87

To be paid by bank transfer:

Suds & Bubbles	Cleaning Ploughman	Halls	£ 425.00
Suds & Bubbles	Cleaning Pavilion	L & A	£ 200.00

Items paid by credit card:

Amazon	Stationery	Est	£ 15.36
Amazon	Litter Picker	Est	£ 68.00
Amazon	Fencing Pins	Est	£ 15.99

Beaucare	Scissor Brush	Est	£ 50.84	
To be paid:				
Old West Int Drain	Drainage	Est	£ 55.44	
Over & Will Drainage	Drainage	Est	£ 32.50	
ROSPA	Play Equip Inspection	L & A	£ 235.20	
Konica Minolta	Photo copier	Est	£ 122.83	
Willingham News	Donation	Donations	£1506.07	
<p>Councillor Croucher proposed the accounts be approved, seconded by Councillor Watson and agreed with twelve votes in favour and one abstention due to declaration of interest.</p> <p>105/18 Police update Councillor Carlton had contacted to the new Police Sargent and was waiting for a response. Concern was raised about the increased volume of mini gas canisters found lying around the village. Councillor Carlton agreed to pass these concerns on.</p> <p>106/18 To receive an update on HCVs and traffic issues and consider any actions Councillor Harris summarised his report which had been previously circulated and tabled. He proposed that the Council go ahead with noise testing in two locations at a cost of £260. This was seconded by Councillor Watson and agreed with twelve votes in favour and one abstention. Councillor Harris confirmed that he intended to continue with regular NO2 testing so that a fuller picture could be established and would also look into the cost and site options for vibration testing. Councillor Harris also reported on the feasibility of purchasing an interactive speed sign and agreed to put forward a proposal for the July meeting.</p> <p>107/18 To appoint Council representatives including second representative for the British Schools Trust. British Schools Trust: It was agreed that Councillor Cook would continue in this role.</p> <p>108/18 Items for future meeting HCVs Highway Improvement Scheme Toilet provision</p> <p>109/18 Date of next meeting: 4th July 2018</p>				
				Carlton
				Harris

Meeting closed at 8:55pm

*Wing
4/7/18*