



# WILLINGHAM PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on  
7<sup>th</sup> March 2018, 7.30pm, in the Octagon,  
St Mary and All Saints Church, Church Street, Willingham

Present: Councillors: Law, Croucher (Chair), Anderson, Manning (*arrived 20:17*), Cook, L King, P King, Watson, Croft  
Parishioners: Two  
Clerk: Mandy Powell

## **32/18 Apologies for absence**

Apologies were received from the following Councillors:

Harris – personal commitment

Tassell – work commitment

Mansfield – personal commitment

Carlton – work commitment

County Councillor Wotherspoon – work commitment

Actions

## **33/18 Declarations of interest**

None

**34/18 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative**

### ***The meeting was adjourned***

*A resident from Wilford Furlong expressed concerns about the state of the road in Wilford Furlong explaining that although Brickhills had been top dressed last year, at the time Wilford Furlong was considered too far gone for the treatment. The road has continued to deteriorate and is now in an extremely poor condition.*

*Councillors were in agreement that this and many other roads in Willingham were in an increasingly poor state and the Clerk was asked to write to County Council Highways and the County Councillor to ascertain what was planned for Wilford Furlong and the remainder of the village.*

*The meeting was reconvened*

Clerk

## **35/18 To approve the minutes of the Parish Council Meeting held on the 7<sup>th</sup> February 2018**

It was noted that following the last meeting, Councillor Mansfield joined the sub-committee formed under item 24/18 – Halls.

Councillor Law proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Anderson and **agreed** with five votes in favour and four abstentions due to not being at the meeting.

## **36/18 To deal with any matters arising from the meeting held on the 7<sup>th</sup> February, not covered elsewhere on this agenda**

None

## **37/18 To receive and consider any County Council reports and communications not covered elsewhere on this agenda**

Councillor Wotherspoon was not present but his report had been tabled. Concerns were raised that it had arrived too late to review before the meeting and the report did not provide any updates regarding progress made with village issues.

Wotherspoon

## **38/18 To receive and consider any District Council reports and communications not covered elsewhere on this agenda**

Councillor Manning was not present but the Chair reported on his behalf that the Boundary Review outcomes were now being implemented and the Local Plan was moving forward positively which seemed to be giving planning the ability to be more assertive in their decision making.

Note: When Councillor Manning arrived he gave an update on the election process and S106 payments

## **39/18 To receive the Chairman's report including:**

### **To receive correspondence from the Salvation Army re recent grant.**

The Chair reported that the cheque had been returned as it had arrived too late for the event. Councillor Cook proposed that it be sent back to the Salvation Army so that it could be used for the 2018 event, seconded by Councillor Anderson and **agreed** with eight votes in favour and one abstention.

Clerk

*Mandy Powell*  
08/ April 2018

<p><u>Rosemary Mumford</u> The Chair reported that sadly Rosemary had recently passed away suddenly. Rosemary had made a significant contribution to village life over the years and would be greatly missed by all who knew her.</p>	
<p><u>Cricket Club Thanks</u> The Cricket Club had passed on their thanks for the Council's decision to waive their fees for the coming financial year.</p>	
<p><u>Junior Badminton – Swavesey</u> Swavesey Badminton Club were setting up a junior team and would be applying for Community Chest Funding. They were seeking the Council's support for their application. It was agreed unanimously to offer this support.</p>	Clerk
<p><u>School Ofsted report</u> The recent Ofsted inspection had seen an improvement for the school and it had now moved up to 'good'. The Clerk was asked to write to the school to pass on the Council's congratulations.</p>	Clerk
<p><u>WYT Report</u> The report had been previously circulated. The Council were pleased to see things were now moving forward and asked the Clerk to seek clarification on a number of points in the report. It was agreed that the Council would support their request for a notice board as long as it was no bigger than A1 and was made of non-breakable material. The Clerk would liaise with the Trust to ensure it complied.</p>	Clerk
<p><u>Defib training</u> Defibrillator training would take place on the 12<sup>th</sup> April at 2pm in the library. Anyone wishing to attend should notify the Clerk as places are limited.</p>	All
<p><u>Dog waste bin – Haden Way</u> The Clerk had received a complaint about dog waste being left in the normal litter bin in Haden Way. It was agreed to purchase a sticker for the bin stating its use. The Clerk was also asked to approach SCDC to see if a bigger dog waste bin could be provided for Pound Lane as this frequently overflowed.</p>	Clerk
<p><u>Over Market</u> The organisers had approached the Council to see if they could locate an advertising banner on the crossroads. The Council agreed that whilst they had no objections the organisers would need to liaise with Highways.</p>	Clerk
<p><u>Fire Works</u> The Scouts had requested that the fireworks be moved from the 5<sup>th</sup> to the 3<sup>rd</sup> November this year. The Council agreed.</p>	Clerk
<p><b>40/18 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations</b></p>	
<p><b>F&amp;GP Committee – updates including:</b> <u>To consider amendment to Standing Orders</u> Councillor Croucher proposed that the Standing Orders be amended in line with legislation regarding recording of meetings. This was seconded by Councillor Mellows and <b>agreed</b> unanimously.</p>	Clerk
<p><b>Planning Committee – updates including:</b> <u>Minutes of the meeting held on the 28<sup>th</sup> February 2018</u> Previously circulated and noted The Chair updated the Council on the current allocation of S106 agreements and it was agreed that the Planning Committee should review the current and future project allocations at its next meeting to be held on the 26<sup>th</sup> March.</p>	Planning
<p><b>HALLS – Updates including:</b> <u>To receive an update regarding the proposed Beer Festival</u> The subcommittee had met with the organisers on the 28<sup>th</sup> February and the Chair summarised the outcome of the meeting and subsequent correspondence. The organisers had agreed to meet the conditions of hire and had requested a reduced charge of £750. Councillor P King proposed that as the Council were very supportive of the event the reduced charge should be agreed, seconded by Councillor Cook and <b>agreed</b> unanimously.</p>	Clerk
<p><b>Cemetery – updates including</b> Nothing to report.</p>	<p style="text-align: right;"><i>Raymond [Signature]</i> 07/April/2018</p>

**Green & Boundaries** – updates including:

To receive an update regarding the bin on the Green

The Clerk reported the prices for a replacement bin and it was noted that there was already one on the Green. It was agreed unanimously that a second bin was not needed.

Councillor Manning joined the meeting

Councillor Manning reported that the abandoned car was still on the Meadow Road site and he would liaise with SCDC for its removal. There were also ponies on the site and it was agreed for the time being to monitor the situation.

Clerk

Manning

**Leisure & Amenities** - updates including:

To consider repairing the fencing in the corner of the Recreation Ground

Councillor L King reported that as dog mess was still an issue on the Recreation Ground the Wolves had requested that the gap in the north corner of the field be repaired. It was agreed to obtain quotes. The Wolves were also looking into the feasibility of an all-weather facility and would report back at a later date.

Clerk

**41/18 Monthly accounts for payment**

**Items paid by bank payments:**

Salaries	February 2016	Salaries	£2606.07
HMRC	February 2016	PAYE	£ 632.31
Nest	Pension	Salaries	£ 24.37

**Items paid by direct debit/standing order:**

British Telecom	Phone	Est	£ 460.94
Total Gas	Pavilion gas	L & A	£ 46.61
Total Gas	Public hall electric	Halls	£ 55.35
Total Gas	Green electric	G & B	£ 18.20
GDF Suez	Ploughman Electric	Halls	£ 675.58

**Items to be paid by bank transfer:**

Suds & Bubbles	Cleaning Ploughman	Halls	£ 425.00
Suds & Bubbles	Cleaning Pavilion	L & A	£ 200.00

**Items to be paid by cheque:**

Cromwell Fire	Alarm Serv Pavilion	L & A	£ 114.00
Cromwell Fire	Alarm Serv Ploughman	Halls	£ 114.00
SLCC	Conference	Est	£ 418.80
Lawn Hopper	Scarification	L & A	£ 125.00
SCDC	Piper lifeline	Piper lifeline	£ 59.93
Manart Ltd	Pavilion Tiles	L & A	£ 174.00
Cambridge Trees	Trees	L & A	£ 300.00
Holywell PC	Travel exp	Est	£ 43.18
CBS Office Sup	Stationery	Est	£ 51.25
Edge IT System	Epitaph Online	Cemetery	£ 208.80
Aztek Services	CCTV Repairs	L & A	£ 1795.20
Petty Cash	Office	Est	£ 48.34
ACA Heating	Pavilion Toilet repair	L&A	£ 159.77

Councillor L King proposed the accounts be agreed, seconded by Councillor Manning and agreed unanimously.

RFO

**42/18 To receive an update and consider any actions regarding bad debtors**

The Chair updated the Council and Councillor Cook proposed that the debtor should be asked to pay the outstanding debt within an agreed limited timeframe. If the debt was not cleared then the Council should approach an appropriate debt collector to seek resolution. He further proposed that the Council should limit credit to individual users to £1,000 and the hire terms and conditions should be adjusted accordingly. Seconded by Councillor Anderson and agreed unanimously.

Clerk

**43/18 Police update**

Councillor Carlton was not present to give an update.

**44/18 To receive and consider quotations for new photocopier contract**

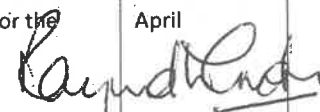
Quotations had been received from Konica Minolta and CBS Office Solutions. Councillor Law proposed the Council accept the quotation from Konica Minolta for a 5 year contract, seconded by Councillor Croucher and agreed unanimously.

Clerk

**45/18 To receive an update on HCVs and traffic**

Councillor Harris was not present to give an update. But the Chair confirmed that the results of the trial for the interactive signs had been received. It was agreed to review these next month.

April



07/ April 2018

**46/18 Items for future meeting**

HCVs and Traffic issues

S106

Debtors

**47/18 Date of next meeting: 4<sup>th</sup> April 2018**

Meeting closed at 20:47

**Legislation governing payments (in the order they appear)**

1. LGA 1972 s112 (2)
2. Ditto
3. Ditto
4. LGA 1972 s111
5. LG (misc Provs) Act 1976 s19(1)
6. Ditto
7. Ditto
8. Ditto
9. LGA 1972 S111
10. Ditto
11. LGA 1894 s(8)(1)(i)
12. Ditto
13. LGA 1972 S111
14. Open Spaces Act 1906 s10
15. LGA 1972 s137
16. LGA1894 s(8)(1)(i)
17. LGA 1972 S14p27
18. LGA 1972 S111
19. Ditto
20. Ditto
21. Ditto
22. Ditto
23. LGA 1894 s8(1)(i)

*Lynne Clarke*

04/April/2018