



WILLINGHAM PARISH COUNCIL

Parish Council Office
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27 March 2018

NOTICE IS HEREBY GIVEN of an ordinary meeting of Willingham Parish Council to be held on Wednesday 4th April 2018 at 7 30 pm, at **The Octagon, St Mary and All Saints Church – Church Street, Willingham**
ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.

The Public and Press are invited to address the Council under Item 50/18

AGENDA

48/18 Apologies for absence

49/18 Declarations of interest

50/18 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative

51/18 To approve the minutes of the Parish Council Meeting held on the 7th March 2018

52/18 To deal with any matters arising from the meeting held on the 7th March, not covered elsewhere on this agenda

53/18 To receive and consider any County Council reports and communications not covered elsewhere on this agenda

54/18 To receive and consider any District Council reports and communications not covered elsewhere on this agenda

55/18 To receive the Chairman's report including:

- Update on recent minor injury at the hall
- Update on School Highways initiative
- To receive and consider response to CAPALC survey regarding standards

56/18 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – updates including:

Planning Committee – updates including:

- Minutes of the meeting held on the 26th March 2018

HALLS – Updates including:

Cemetery – updates including

Green & Boundaries – updates including:

- To receive an update and consider any actions regarding Pound Lane Footpath

Leisure & Amenities - updates including:

57/18 Monthly accounts for payment

Items paid by bank transfer:

Salaries	March 2017	Salaries	£2454.89
HMRC	March 2017	PAYE	£ 574.35

Items paid by direct debit/standing order:

Nest Pension	Pension Cont	Est	£ 22.23
South Cambs DC	Piper Lifeline	Section 142	£ 755.43
Total Gas	Pavillion Gas	L & A	£ 39.63
Total Gas	Green	G & B	£ 16.51
Total Gas	Public Hall	Halls	£ 53.37
British Gas	Pavilion electric	L & A	£ 228.82
South Cambs DC	Refuse Coll Ploughman	Halls	£ 710.00
South Cambs DC	Refuse Coll Cemetery	Cemetery	£ 442.00
South Cambs DC	Rates Ploughman	Halls	£3600.00
South Cambs DC	Rates Cemetery	Cemetery	£ 672.00
South Cambs DC	Rates Pavilion	L & A	£1944.00

Items paid by credit card:

Amazon	Bandages	Est	£ 4.99
Namemark	Bin stickers	Est	£ 7.95

Items to be paid by bank transfer:

Suds & Bubbles	Cleaning Ploughman	Halls	£ 425.00
Suds & Bubbles	Cleaning Pavilion	L & A	£ 200.00

Items to be paid by cheque:

Konica Minolta	Photocopier	Est	£ 130.50
CBS Office Sol	Stationery	Est	£ 23.88
Parish Online	Annual Fee	Est	£ 88.80
Buchans	Jubilee/rec grass cutting	Est	£ 182.98
A R Aspinall	Rock salt	Est	£ 24.00
HMK	Toilet rolls	Halls	£ 20.95
Lawnhopper	Scarification	L & A	£ 125.00
Stocksigns	Rec Signage	L&A	£ 169.78
Fergusons	Cemetery grass cut & Maint	Cem	£ 958.80

58/18 To receive an update and consider any actions regarding debtors

59/18 Police update

60/18 To receive an update and consider any actions regarding HCVs and traffic issues

61/18 To receive an update on GDPR and consider quotation for Data Audit and Data Protection Officer

62/18 To consider grant requests from: Willingham Library, Relate and Cambridgeshire Search and Rescue

63/18 To consider Clerk and Admin Assistants SLCC membership renewal.

64/18 To receive and consider quotations for utility contracts

65/18 Items for future meeting

66/18 Date of next meeting



Mandy Powell
Parish Clerk