



WILLINGHAM PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on
10th January 2018, 7.30pm, in the Octagon,
St Mary and All Saints Church, Church Street, Willingham

Present: Councillors: Harris, Law, Croucher (chair), Croft, Anderson, Manning, P King (*arrived 7:38pm*), Mansfield, Cook,
Watson, Carlton
County Councillor Wotherspoon
Parishioners: **One**

Clerk: **Mandy Powell**

01/18 Apologies for absence

Apologies were received from Councillors Mellows (personal commitment), R Tassell (work commitment), L King (personal commitment)

Actions

02/18 Declarations of interest

Item 10/18 - Councillor Manning declared an interest as an Invoice from Manning and Son was on the list for payment.

03/18 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative

Meeting adjourned

Mr Papworth thanked the Parish Council and District Councillor Manning for the contributions in relation to the Willingham/Over Boundary Review.

Meeting reconvened.

04/18 To approve the minutes of the Parish Council Meeting held on the 6th December 2017

Councillor Manning proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Harris and **agreed** with eight votes in favour and two abstentions due to not being at the meeting.

05/18 To deal with any matters arising from the meeting held on the 6th December, not covered elsewhere on this agenda

None

06/18 To receive and consider any County Council reports and communications not covered elsewhere on this agenda

Councillor Wotherspoon updated the Council on the Greater Cambridgeshire Partnership A10 Study and confirmed he was still pushing for a bypass for Willingham.

Concerns were raised regarding the number of potholes that have appeared and the quality of the repairs.

Councillor Wotherspoon agreed to follow this up with Highways.

Wotherspoon

Councillor P King joined the meeting

07/18 To receive and consider any District Council reports and communications not covered elsewhere on this agenda

Councillor Manning updated the Council on:

GDPR – There would be a training session at SCDC for District Councillors at the end of the month and Councillor Manning would report back following the meeting.

Cleaner Communities Pilot Scheme – a new scheme being set up by SCDC – see item 8/18

Local Plan – This was still proceeding as expected

Councillor Watson raised concerns about the lack of lighting and pot holes in the SCDC car park at the back of Wilford Furlong. Councillor Manning advised this be raised at the tenants panel meeting

Watson

08/18 To receive the Chairman's report including:

To discuss and consider any actions re correspondence from Parishioners regarding various highways/traffic issues

The Clerk had received and responded to several pieces of correspondence regarding the above. The Chair advised the Council of the issues raised. It was agreed to monitor the situation and the Chair reminded the Council of current initiatives the Council are working on including: 30mph Station Road, pollution monitoring, temporary interactive sign on Earith Road, supporting local highways applications (Primary School), making representation to CCC for a bypass

To receive an update on the General Data Protection Regulation

*See past the index
08/01/18*

Information had been previously circulated and the Clerk updated the Council on the potential impact of the General Data Protection Regulation (GDPR) when it comes into force on the 25th May 2018.

To receive an update on the 2018 Yesteryear Road Run

Previously circulated. Council were advised that the event would not take place this year due to the 'Airfield' road between Longstanton and Oakington being no longer available.

To receive and consider correspondence relating to cleaner communities

The Chair read out correspondence received regarding SCDC's pilot scheme for the above and following discussion it was agreed that the Council did not want to take part.

Thank you from Over Day Centre

Correspondence had been received thanking the Council for their grant support.

Update on the 'Life in the Old West Project'

The Chair updated the Council on the above. In 2017 the Chair and Clerk had met with Cambridgeshire ACRE regarding their 'Life in the Old West' project. The Project has just received initial Lottery funding and aims to improve public understanding of the vulnerable biodiversity in the landscape around the Cambridgeshire Fens' Old West River, whilst developing demonstration sites to showcase new ways of working on the area's community green spaces and ditch network. The project aims to run for around four years and it is hoped that over that time some of the green spaces in the Parish may benefit from being included in the project.

Buckingham Palace Garden Party

An invitation had been received to nominate a past Chairman to attend. It was agreed to nominate Councillor Cook.

Clerk

09/18 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – updates including:

The next F&GP meeting was scheduled for the 24th January 2018

F&GP

Planning Committee – updates including:

Minutes of the meeting held on the 18th December

Previously circulated

To receive an update on the Boundary Review and consider any actions

The Chair had attended the Civic Affairs Committee meeting on the 4th January and it had agreed to recommend an amended boundary (as per attached photo). SCDC Full Council would consider the recommendation at its meeting on the 25th January.

HALLS – Updates including:

Councillor Tassell was not present but the Clerk reported that some minor maintenance had been carried out including lighting replacements. The Drains were scheduled to be jetted on the 15th January and the boiler repair was scheduled for the 16th January.

Cemetery – updates including

Councillor Mellows was not present at the meeting.

Green & Boundaries – updates including:

Councillor Manning reported a couple of issues on the Meadow Road site

- A burnt out car had been dumped on the site. SCDC had been informed and would remove it and charge the Parish Council.

- Fly grazing was still an issue and Councillor Manning was looking into this.

Leisure & Amenities - updates including:

To discuss and consider purchase of storage cupboard for the pavilion

A storage cupboard had been sourced at a cost of £150, Councillor Law proposed the Council purchase the cupboard, seconded by Manning and agreed unanimously.

L King

10/18 Monthly accounts for payment

Paid Items

Salaries	December	Salaries	£2530.88
HMRC	PAYE Dec	Salaries	£ 861.58
Nest Pension	Pension December	Salaries	£ 33.49
SCDC	Piper Lifeline	Section 142	£ 755.43
Total Gas & Power	Pavilion Gas	L & A	£ 37.59

*Completed
12/12/18*

Total Gas & Power	Electric Pub Hall	Halls	£ 87.41
Total Gas & Power	Electric Green	G & B	£ 17.49
Engie Power	Electric Ploughman	Halls	£ 399.91
Engie Power	Electric Ploughman	Halls	£ 592.75
<u>Paid by bank transfer</u>			
Suds & Bubbles	Ploughman cleaning	Halls	£ 425.00
Suds & Bubbles	Pavilion cleaning	L & A	£ 200.00
The Lock Shop	Pavilion lock	L & A	£ 80.00
Proludic Ltd	Trampoline repairs	L & A	£1013.60
<u>To be paid</u>			
Konica Minolta	Photocopier	Establishments	£ 445.68
Konica Minolta	Photocopier	Establishments	£ 158.16
Buchans	Grass Cutting	Establishments	£1354.93
Buchans	Grass Cutting	Establishments	£ 182.98
HMK Supplies	Toilet rolls Pavilion	L & A	£ 19.92
Dorcas Engineering	Clock Maintenance	Establishments	£ 720.00
DRE Pest Control	Mouse control	Halls	£ 48.00
Manart Ltd	Xmas tree	Halls	£ 60.00
ACA Heating	Pavilion combi	L & A	£ 286.29

RFO

Councillor Anderson proposed the accounts be accepted as listed, seconded by Councillor Croft and **agreed** with ten votes in favour and one abstention due to declaration of interest.

11/18 To review any bad debtors and consider actions

The Clerk reported that the outstanding debt had now been met in full.

12/18 Police update

Councillor Carlton had met with Sgt Rabel and discussed concerns regarding anti social behaviour. Councillor Manning reported that hare coursing was an issue in South Cambs and anyone seeing this taking place should report it to the police.

13/18 To consider renewal for Cambridgeshire ACRE

Councillor Watson proposed the Council renew the membership at a cost of £55.50, seconded by Councillor Anderson and **agreed** unanimously.

Clerk

14/18 To receive an update on HCVs and traffic

Councillor Harris is looking into carrying out additional Nitrous Oxide testing.

15/18 Items for future meetings

GDPR, Policies, Elections, HCVs/Traffic

16/18 Date of next meeting: 7th February 2018

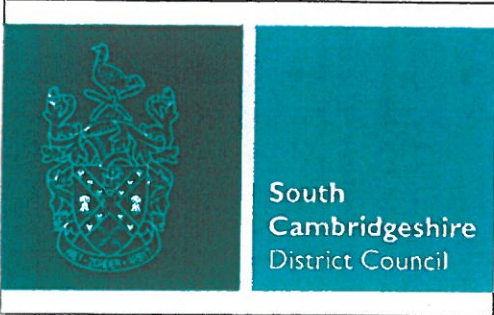
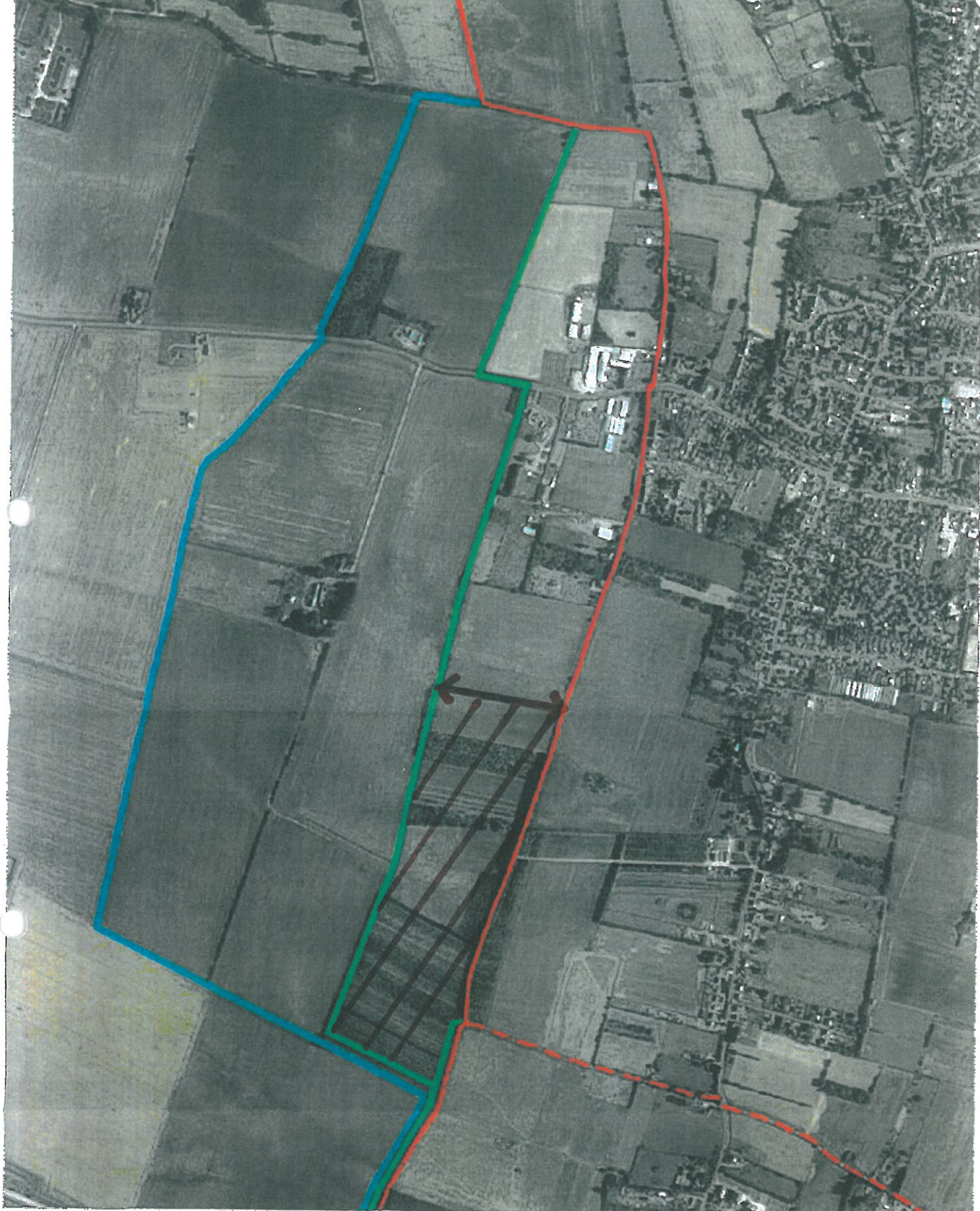
Meeting closed at: 20:25

Legislation governing payments (in the order they appear)





*Approved by the Clerk
07/02/2018*

1. LGA 1972 S112 (2)
2. Ditto
3. Ditto
4. LGA 1972 s137
5. LG (Misc Provs)Act 1976 s19 (1)(b)
6. Ditto
7. Ditto
8. Ditto
9. Ditto
10. LGA 1972 s111
11. Ditto
12. LGA 1894 s(8)(1)(i)
13. Ditto
14. LGA 1972 s111
15. Ditto
16. LG (Misc Provs)Act 1976 s19(1)
17. Ditto
18. LGA 1972 S111

19. LGA 1894 s(8)(1)(i)
20. LGA 1972 s111
21. Open Spaces Act 1906 s10
22. LGA 1894 s(8)(1)(i)



Over and Willingham Boundary Proposals

-  Scale: 1:10,000
- Over and Willingham current boundary 
 - Willingham and Longstanton boundary 
 - First Proposed New Boundary 
 - Second Proposed New Boundary 