



WILLINGHAM PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on
6th December 2017, 7.30pm, in the Octagon,
St Mary and All Saints Church, Church Street, Willingham

Present: Councillors: Harris, Law, Croucher (chair), Croft, Anderson, Manning, Mellows, L King, P King, Mansfield
County Councillor Wotherspoon

Parishioners: One

Clerk: Mandy Powell

196/17 Apologies for absence

Apologies were received from the following:
Councillor Carlton – work commitment
Councillor Watson – personal commitment
Councillor Cook – prior commitment
Councillor Tassell – personal commitment

197/17 Declarations of interest

None

198/17 Public forum (maximum 3 minutes per person, with an overall limit of 15 minutes) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative
None

199/17 To approve the minutes of the Parish Council Meeting held on the 1st November 2017

Councillor Croft proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Law and agreed with nine votes in favour and one abstention due to not being at the meeting.

200/17 To deal with any matters arising from the meeting held on the 1st November, not covered elsewhere on this agenda

None

201/17 To receive and consider any County Council reports and communications not covered elsewhere on this agenda

Councillor Wotherspoon apologised for any difficulties people may have had contacting him of late as he had been experiencing computer issues. He reported that he was due to meet with Highways to further discuss the issue of the junction on Green Street. Concerns were raised regarding Highways and their management of roadworks. Councillor Wotherspoon agreed to look into this. Councillor Wotherspoon was also asked to look into street lighting and whether the County Council had any plans to dim them in the future as they had indicated previously they would be carrying out a review.

Wotherspoon

202/17 To receive and consider any District Council reports and communications not covered elsewhere on this agenda

Councillor Wotherspoon gave an update on progress with the 5 year land supply. It is believed that SCDC have reached the requirements but Councillor Wotherspoon would report further once a more definitive status could be confirmed.

Wotherspoon

203/17 To receive the Chairman's report including:

To receive correspondence from SCDC regarding taxi consultation

It was agreed not to comment on the consultation.

To receive an update on Public Spaces Protection Orders

The Clerk updated the Council regarding these and confirmed that SCDC are not minded to set them up as they are very costly and difficult to enforce.

To receive an update on Saxon Way maintenance

The Chair reported that some of the public spaces on Saxon Way had now been passed to resident groups who moving forward will be responsible for their maintenance.

Mandy Powell
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Piperlifeline

Some concerns had been raised regarding users possibly being persuaded to upgrade their systems privately when they don't necessarily need to. This was being looked into by SCDC.

QEII Bench

The Circular bench had been installed and WAG had requested a photo for the Willingham News. Councillors Manning, Croucher and L King would attend. Clerk to liaise with WAG.

Clerk

Xmas Tree – Public Hall

A small tree had been installed on the front wall of the Public Hall. The Co-Op were hoping to offer sponsorship for the tree and the Clerk was waiting for confirmation of this.

Clerk

Traffic and Cycling emails

Two emails had been received regarding traffic issues in the village and access to the cycle path on bin day. The Chair read out both to the meeting and confirmed that the Clerk had responded to both emails and had also passed on the concerns to Councillor Wotherspoon.

204/17 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations

F&GP Committee – updates including:

To receive and consider budget requests for 2017-2018

Councillor Manning proposed the budget requests be accepted as listed in the F&GP Minutes (14th November), seconded by Councillor Anderson and **agreed** unanimously.

Post meeting note for clarification:

	Budget Request	Precept Request
F&GP	£96,245	£79,130
L&A	£30,992	£25,550
G&B	£ 7,601	£ 70
Cemetery	£11,487	£ 2,500
Halls	£34,042	£12,700
Total	£180,367	£119,950

Please note the difference between the budget and precept requests is due to redistribution of income and carried forward balances.

To discuss and consider precept requirement for 2017-2018

Councillor Manning proposed the Council set a precept requirement of £119,950 as recommended by the F&GP Committee on the 14th November, seconded by Councillor Law and **agreed** unanimously.

Clerk

Planning Committee – updates including:

Minutes of the meetings held on the 13th and 28th November

Circulated and noted

To receive an update on the Boundary Review

The Chair summarised progress to date and confirmed he would be attending the review on the 7th December. Councillor Law would also be attending in the public gallery. Councillor Manning confirmed that both he and Councillor Burling had been given dispensations to speak on the matter.

Croucher

HALLS – Updates including:

To receive and consider security light quotes

Four quotes had been requested and two had been received – CBE £231.16 plus VAT and Aztek £591 plus VAT. Councillor Croucher proposed the Council accept the quote from CBE, seconded by Councillor L King and **agreed** unanimously.

Clerk

To receive and consider quotes for drainage works at the Ploughman hall

As requested Binder had been called out for a second opinion on the drains and various options had been put forward to address the problems. Councillor Croucher proposed that the Council have the drains jetted by Binder at a cost of £225 for the first hour, £75 per hour thereafter and £45 per 1000 gallons removed. The issue would then be monitored to see if any further action was required. This was seconded by Councillor Harris and **agreed** unanimously.

Clerk

To receive and consider quotes for plumbing repairs in the Ploughman hall

Following the contracted legionella inspection further issues were uncovered that needed addressing. Councillor Croucher proposed that the Council replace the two failed expansion tanks in the Ploughman Hall at a cost of

*Raymond Croucher
10/01/2018*

£57.80 + VAT each and replace the failed water heater in the small kitchen at a cost of £309.14 +VAT. This was seconded by Councillor L King and agreed unanimously.

Clerk

To receive an update and consider future actions regarding hall custodian

The Custodian was no longer able to carry out these duties so an alternative solution would need to be found. It was agreed that a rota would be put in place until April 2018 when the situation would be revisited. Councillors Croucher, Law, Croft, Anderson and Tassell agreed to be on the rota. Clerk to liaise.

Clerk

Cemetery – updates including
Nothing to report

Green & Boundaries – updates including:

Councillor Manning reported that the hedge work on Pound Lane was almost complete and that the Christmas tree and lights were in place on the Green. On behalf of the Council the Chair thanked Councillor Cook, Mrs Cook and Councillor Manning for all their efforts.

Leisure & Amenities - updates including:

To receive and consider quotes for floodlight bulb replacements

Four quotes had been requested and two were received, CBE £736 + VAT for 4 units and Good Electrics £795 +VAT. Councillor L King proposed that the Council accept the quotation from CBE, seconded by Councillor Anderson and agreed unanimously.

Clerk

To receive and consider quote for hedge cutting on the Recreation Ground

The Council's grass cutting contractors had quoted £264 to flail the inside of the hedge on the Recreation Ground extension. Councillor L King proposed the Council accept the quote, seconded by Councillor Law and agreed unanimously.

Clerk

Recreation Ground Signage

Councillor L King reported that she would like to replace the main sign on the Recreation Ground. It was agreed that costings would be obtained and presented at a future meeting.

L King

205/17 Monthly accounts for payment

Paid Items

Salaries	November	Salaries	2692.04
Paye	November	Salaries	603.91
Nest Pension	November	Pension	22.54
Engie	Ploughman Electric	Halls	322.40
Total Gas & Power	Gas Pavilion	L & A	22.59
Total Gas & Power	Electric Green	G & B	17.13
BT	Telephone	Est	442.34

Items paid by credit card

Microsoft	Office 365	Est	135.36
Amazon	Xmas Lights	Est	30.72
Amazon	Tree Holder	Est	29.00
Seasons	Xmas Lights	Est	65.98

Items paid by Bank transfer

SLCC	Data Protection	Est	20.00
Anglian Water	Sewerage	Halls	71.87

To be Paid by bank transfer

Suds & Bubbles	Cleaning Ploughman	Halls	425.00
Suds & Bubbles	Pavilion Cleaning	L & A	200.00

To Pay

Dyno-rod	Blocked drain	Halls	600.00
CBS	Cabinet	Est	118.80
Aztec Services	CCTV	L & A	158.40
ESPI Ltd	Annual support	Est	688.80
HAGS	Play Equip Repair	L & A	2518.80
ACA Heating	6 th Month water check	Halls/L & A	273.60
Buchans	Grass cutting	Est	972.28
AJW Maint	Car park	Halls	150.00
Binder	Pumping Station Service	Halls	107.40
Binder	Pumping Station Service	L&A	92.40
DRE Pest Control	Investigation of pest	Halls	48.00

Councillor Mellows proposed the accounts be accepted, seconded by Councillor Croft and agreed unanimously.

RFO

206/17 To review any bad debtors and consider actions

The Clerk reported that the Council currently had one debtor who despite correspondence was significantly overdue with payment. Councillor P King proposed the Council write notifying the debtor that unless payment was

Council Clerk
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made legal action would be taken. This was seconded by Councillor Law and agreed with 9 votes in favour and one abstention.

Clerk

207/17 Police update including recent news articles

Councillor Carlton was not present but a report had been tabled. No questions were raised.

208/17 To consider Clerk's request to attend practitioners conference.

Councillor Croucher proposed the Council approve the request, seconded by Councillor Anderson and agreed unanimously.

Clerk

209/17 To consider grant request from F.E.T.A

Councillor P King proposed the Council award a grant of £300, seconded by Councillor Harris and agreed with seven votes in favour and three against.

Clerk

210/17 To consider grant request from the Salvation Army

Councillor Manning proposed the Council award a grant of £250, seconded by Councillor P King and agreed with nine votes in favour and one abstention.

Clerk

211/17 To receive an update from WYT

A report had been previously circulated. The Council were pleased that progress is being made and it was agreed that the Chair and Clerk would continue to liaise with WYT and report back as appropriate.

Croucher
/Clerk

212/17 To receive an update on HCVs and traffic

Councillor Harris reported that the NO2 results had come back and although within guidelines, Willingham recorded the second highest of the areas included in the testing.

213/17 Items for future meeting:

Boundary Review
Debtors

214/17 Date of next meeting: 10th January 2017

Meeting closed at 9:10

Quintin

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Legislation governing payments in the order in which they appear:

1. LGA 1972 s112 (2)
2. Ditto
3. Ditto
4. LG (misc Provs) Act 1976 s19 (1)
5. Ditto
6. Ditto
7. LGA 1972 s111
8. Ditto
9. Open Spaces Act 1906 s10
10. Ditto
11. Ditto
12. LGA 1972 s111
13. LG (Misc Provs) Act 1976 s19(1)
14. LGA 1972 s111
15. Ditto
16. LGA 1894 s(8)(1)(i)
17. LGA 1972 s111
18. Ditto
19. Ditto
20. LG (Misc Provs) Act 1976 s19 (1)(f)
21. LGA 1894 s(8)(1)(i)
22. LG (Misc Provs) Act 1976 s19(1)
23. LGA 1894 S(8)(1)(i)
24. Ditto
25. Ditto
26. LGA 1972 s111