



WILLINGHAM PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on
Wednesday 4TH October 2017, 7.30pm, in the Octagon,
St Mary and All Saints Church, Church Street, Willingham

Present: Councillors: P King (Chair), L King, Watson, Manning, Harris, Mansfield, Law, Cook, Mellows, Anderson

Parishioners: Five

Clerk: Mandy Powell

163/17 Apologies for absence

Apologies were received from the following:
Councillor Croucher – personal commitment
Councillor Tassell – work commitment
County Councillor Wotherspoon - prior commitment.

Actions

164/17 Declarations of interest

Item 172/17 L&A – Councillor Cook declared an interest due to his involvement with the Scouts. Councillor Cook left the room for this item.

165/17 Public forum (maximum 3 minutes per person, with an overall limit of 15 minutes) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative

Meeting adjourned

Mr Papworth spoke regarding the Boundary Review. He thanked Councillor P King for speaking on behalf of the change and expressed his disappointment at the way the meeting was conducted.

A short discussion took place and it was agreed to write to SCDC (see item 172/17 planning)

Mr T Buckley from Willingham Bowls Club summarised the grant request that had been submitted to the Parish Council and requested the Council support. (It was agreed to meet the grant request -see item 172/17 L&A)

David Carlton had applied to become a Councillor and introduced himself to the Council (Mr Carlton was co-opted – see item 168/17)

Sarah Croft had applied to become a Councillor and introduced herself to the Council (Mrs Croft was co-opted – see item 168/17)

Meeting reconvened.

166/17 To approve the minutes of the Parish Council Meeting held on the 6th September 2017

Item 153/17 - L&A Boiler room - should read seconded by Councillor Mellows

Item 150/17 – County Councillor report – should read there are NO plans to close any at the moment

Item 146/17 – Apologies for absence – should read Councillor Manning due to attending the travel hub meeting

Subject to the above changes, Councillor Law proposed the minutes be accepted as a true record of the meeting, seconded by councillor Anderson and **agreed** with seven votes in favour and three abstentions due to not being at the meeting.

167/17 To deal with any matters arising from the meeting held on the 6th September, not covered elsewhere on this agenda

None

168/19 To consider any applications for co-option for the Councillor Vacancies

Discussed under public forum

David Carlton had submitted an application to the Council. Councillor Harris proposed the application be accepted and that Mr Carlton be co-opted onto the Council, seconded by Councillor Anderson and **agreed** unanimously. Mr Carlton joined the meeting but did not vote on any items.

Sarah Croft had submitted an application to the Council. Councillor Cook proposed the application be accepted and that Mrs Croft be co-opted onto the Council, seconded by Councillor Harris and **agreed** unanimously. Mrs Croft joined the meeting but did not vote on any items.

Mandy Powell
01/November/2017

<p><u>169/17</u> To receive and consider any County Council reports and communications not covered elsewhere on this agenda Councillor Wotherspoon was not present but his report had been previously circulated. The Clerk was asked to thank Councillor Wotherspoon for his reports and attendance at the meetings and to ask if the reports could be made shorter and more specific to the issues in Willingham.</p>	Clerk
<p><u>170/17</u> To receive and consider any District Council reports and communications not covered elsewhere on this agenda Councillor Manning reported that he had attended the travel hub meeting and had raised the concerns of the Parish Council regarding the bus services, including the possibility of a link bus between the villages. The Panel would be reviewing all the comments received and would report back at a later meeting.</p>	
<p><u>171/17</u> To receive the Chairman's report including: <u>To receive notification of Highways open day and consider attendance</u> The next Open Day will be on Monday 16th October between 10am and 4pm. Anyone wishing to attend should advise the Clerk.</p>	All
<p><u>To receive updated information on the A14 mobile unit visit to Willingham</u> This has been re-arranged for Wednesday 11th October between 2pm to 5.30pm. The Clerk had issued notices with the revised times.</p>	All
<p><u>Dog Waste around the village</u> The Clerk had received correspondence raising concerns about the dog waste around Mill Road. The Chair read out the letter and the Clerk was asked to respond confirming that SCDC will not permit any additional bins.</p>	Clerk
<p><u>Traffic in Willingham</u> Correspondence had been received raising concerns about the volume of traffic within the Village. The Clerk was asked to respond. The Clerk was also asked to contact Highways regarding the inadequate repair of the B1050 and to see what is planned. Concern was also raised regarding the recent road works on Over Road. It was felt that these works should be organised during off peak times. The Clerk was asked to write to Highways regarding this and to ask who put the plan together and approved it.</p>	Clerk
<p><u>172/17</u> To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations</p> <p>F&GP Committee – updates including: Nothing to report.</p> <p>Planning Committee – updates including: <u>Minutes of the meetings held on the 13th September and 2nd October</u> Noted</p>	
<p><u>To receive an update on the Boundary Review</u> This item was discussed under the public forum. Concern was raised that although Councillor Manning had been advised not to attend by the Monitoring Officer, Councillor Burling had attended and taken part during the meeting. Councillor P King proposed that the Council raise an official objection with SCDC regarding the attendance and participation of Councillor Burling. He further proposed that he Council write to Over Parish Council and offer to discuss the boundary location to see if a compromise could be reached. This was seconded by Councillor Anderson and agreed with 9 votes in favour and one abstention.</p>	P King/ Clerk
<p><u>To receive and consider execution of indemnity for S106 agreement for Whites Path</u> SCDC had forwarded the indemnity documentation for agreement and execution by the Parish Council. Councillor Law proposed the Council enter into the agreement, seconded by Councillor Watson and agreed unanimously</p>	Croucher/ P King/Clerk
<p>HALLS – Updates including: Nothing to report.</p>	
<p>Cemetery – updates including <u>To discuss and consider options for commemorating the end of WWI</u> Councillor P King proposed that the Council order seat number 18 at a cost for £647 plus VAT, seconded by Councillor Harris and agreed with nine votes in favour and one abstention.</p>	Clerk
<p>Green & Boundaries – updates including: <u>To appoint Lead and Deputy Lead Councillor</u> Councillor Watson had expressed an interest in the role of Lead Councillor. No Councillors came forward to propose Councillor Watson for the role and it was therefore held over for a future meeting.</p>	<p><i>Lynne Croucher</i> <i>01/10/2017</i></p>

To agree this years Christmas tree and lights for the Village Green

Councillor Watson proposed the Council purchase the tree from Rougham Estates arrange for Atlas to install and remove it at an estimated cost of £500. This was seconded by Councillor Harris and **agreed** unanimously. Councillors Manning, Mellows, Anderson, Watson offered to put up the lights.

Clerk

Leisure & Amenities - updates including:

To receive and consider grant request from the Bowls Club

This was discussed under the Public Forum. Councillor Cook proposed the Council award the grant of £900, seconded by Councillor Anderson and **agreed** unanimously.

Clerk

To consider request from the Scouts for the use of the Recreation Ground for their fireworks display

Councillor Cook left the room

Councillor L King proposed that the Council grant permission for the use of the Recreation Ground this year and that permission is granted on a rolling basis unless advised differently by the Council. The permission would be subject to the Scouts notify neighbouring land owners of the event and the Council would need to be advised of the event date no later the 1st October. This was seconded by councillor Anderson and **agreed** unanimously.

Councillor Cook returned to the meeting.

Clerk

Pound Lane

Following previous reports of the overgrowth along Pound Lane, Councillors Manning and Cook agreed to look at the footpath to see what could be done to improve the access.

Manning/
Cook

QEII Field Broken Fence

Councillors Manning and Cook agreed to look to see if they could make repairs to the gap.

Manning/
Cook

Maintenance issues

Councillor King reported that the following items had been purchased under delegated powers:

No Dog sign for the QEII Field - £98

Additional keys for the pavilion - £34

A driver bit set for the see-saw seat - £19.81

173/17 Monthly accounts for payment

Paid Items:

Salaries	September	Salaries	£ 2481.56
PAYE	September	Salaries	£ 600.77
Nest Pension	September	Salaries	£ 23.17
Total Gas & Elect	Public Hall	Halls	£ 36.69
Total Gas & Elect	Electric Green	G & B	£ 16.07
Total Gas & Elect	Pavilion gas	L & A	£ 20.51
SCDC	Piper lifeline	Section 142	£ 755.43
ICO	Data Protection	Est	£ 35.00
Intouch	Renewal	Est	£ 35.99
34SP	Domain renewal	Est	£ 65.00
Came & Company	Insurance	Est	£ 5685.58
P J Seymour	Soil removal	Cemetery	£ 580.00

Paid by credit card

Amazon	First Aid Equip	Est	£ 24.04
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Items to be paid by BACS:

Suds and Bubbles	Cleaning Pavilion	L & A	£ 200.00
Suds and Bubbles	Cleaning Ploughman	Halls	£ 425.00

Items to be paid:

Buchans	Village grass cutting	Est	£1710.28
Konica Minolta	Photocopier	Est	£ 413.16
CBS	Stationery	Est	£ 64.49
Mead Construction	Path to Play Area	L & A	£5784.00
Holywell Cum Need.	Travel	Est	£ 29.70
City of Ely Council	First Aid Training	Est	£ 90.00
Fergusons	Cemetery grass cutting	Cem	£3188.88
A Deptford	Defibrillator	Est	£1794.00
CBS Office Solutions	Stationery	Est	£ 10.46

Councillor Manning proposed the accounts be accepted, seconded by Councillor Mellows and **agreed** unanimously.

174/17 Police update

Nothing to report. David Carlton volunteered to become the co-ordinator.

175/17 Items for future meeting

Meeting dates 2018

Lead & Deputy Lead Councillor G&B

Summit
01/10/2017

Pound Lane
F&GP Meeting
Willingham/Over boundary
Traffic update

176/17 Date of next meeting: 1st November 2017

Meeting closed at 20:42

Legislation governing payments in the order in which they appear:

1. LGA 1972 s112(2)
2. Ditto
3. Ditto
4. LG (Misc Provs) Act 1976 s19 (1)
5. Ditto
6. Ditto
7. LGA 1972 s137
8. LGA 1972 s111
9. Ditto
10. Ditto
11. Ditto
12. LGA 1972 s214
13. Ditto
14. LGA 1972 s111
15. Ditto
16. LG (Misc Provs Act 1976 s19(1) (Green Rec)
17. LGA 1972 s111
18. Highways Act 1980 s43
19. LGA 1972 s111
20. Ditto
21. LGA 1972 s214
22. Public Health Act 1936 s234
23. LGA 1972 s111

Raymond H. Ericks
01/November/2017