

Willingham Youth Trust

Report to Willingham Parish Council - Update from November 2015 - May 2016 Annual Meeting

Update

The Willingham youth trust has achieved a lot over the last 12 months with the support of twelve management committee members who work closely with the trustees and some of whom also became trustees at the Willingham youth trust AGM last November.

This year has focused on development of the new website, hiring and recruiting new youth workers who have been working hard to reinvigorate and develop the Originalz Youth Club.

The management committee have also undertaken a number of fundraising activities moving the Youth Centre on its way to becoming less reliant on the Parish Council for sole funding and financial support. This has been supported by promotion of the Youth Centre as a local venue for hire.

The accounts for the year ending 2014 / 2015 are attached along with the Annual Report in Appendix 1.

Activities (for kids and fundraising)

1. Weekly bookings from a baby group Heartbeeps. They have been utilizing the Youth Centre since last summer and continue to love the space.
2. The youth club continues to run two nights a week, a Monday and a Wednesday, this is attended by between 10-20 individuals weekly.
3. We have booked the Youth Centre for 9 parties since we opened formally in September and have another booked in for the end of the month.
4. The Youth Centre is also becoming a popular venue for other local agencies who rent out the venue approximately once a month for private meetings.
5. Two disco's have been hosted by the Trust and Management Committee to raise funds. The last Christmas Disco was held just in the Youth Centre and was a sell out event. The Valentines disco, supported by the Parish Council through the Donation of the use of the Ploughmas Hall was a great success and has been called for again next year and has opened up discussions to host a summer BBQ.
6. Due to the success of last October's booking by a local toddler group for their photo fundraising session, this will be a repeat booking in September.

Future Developments

Café

As previously noted to the Council, we continue to look into the possibility of running the Centre as a Café.

We had hoped to utilize the free services of a mobile café company to provide us with evidence on the local need and desire for this to be provided to families utilising the play ground. Our discussions are that a café would initially focus on weekends, with the hope that we may be able to build up to a volunteer run café for 'Latch Key Kids' to utilise after school. This is an ongoing project and will require additional funds to deliver this moving forward to ensure a successful and quality venture is provided.

Coding Club

Other future plans include the delivery of a coding club for local children a. We have managed to procure most of the hardware for the coding project, there are still some elements missing. In addition to which we are looking for funds to secure a local enthusiast to plan and run the sessions. There are leads currently in the pipeline for interested parties.

Art Project

The ring fenced funds to deliver the art project remain as such and continue to work on finding a local enthusiast to support and deliver this too.

Originalz Youth Club

Rejuvenation of the Originalz Youth Club – with the lead Youth Worker about to depart (due to personal reasons) we are keen to ensure both the continuation of the Youth Club but also want to look at developing a more sustainable and exciting club moving forward. We are out to advertise in a number of venues for a new lead youth worker and will continue to push forth our efforts to ensure the most appropriate candidate is chosen. There is indeed a shortage of Youth Workers around the locality at the moment and this is proving our most challenging effort at the current time. It is likely that we may have to review the remuneration package and other elements such as training and supervision to ensure the position is enticing enough to attract a wider range of applicants.

Youth Centre Management Committee - Members		
Paul Joel – Chair Karen Chaimberlain Pete Lawrence (Youth Worker) Caroline Stoneham	Emma Mason – Secretary Max Turville Prakash Nayee Amanda Kirk	Bonnie Twiss – Treasurer Richard Fuller Catherine Aitkins Alli Bode
Willingham Youth Trust Trustees		
Pau Joel – Chair David (Terry) Jones Prakash Nayee	Emma Mason – Secretary Max Turvill	Bonnie Twiss – Treasurer Tom Miller

Appendix 1 : Annual Report and Accounts Willingham Youth Trust year ending July 2015



ANNUAL REPORT

FY 2014/15

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TO OUR MEMBERS

To Our Members

A LETTER FROM THE CHAIR

What an exciting year this has been for WYT. Obviously the opening of the Centre in January was the great highlight that springs most readily to mind. It was indeed a great landmark and a very happy and enjoyable event, made all the more so by the Trustees working so hard together to make it a memorable occasion. The fact that it was the culmination of so much hard work in the raising of money and the logistics of setting up such a project made it all even sweeter and more wonderful. Well done to all of those involved.

There have however been other things that are of, at least, equal importance. Caroline Hyde taking on the running of the Management Committee has been a tremendous boon to the Youth Centre and its activities, including the Youth Club, and it is to her that most of our thanks and praise must go. In doing this she has very successfully steered the Trust through the process of finding and employing the current Youth Workers that we now have in place. All credit to her for doing this in the face of the severe cutting back of Cambridge's Youth Services. Of course there has to be enormous praise too for Pete Lawrence taking on the mantle of becoming Lead Youth Worker and Gemma Anderson for becoming an Assistant Youth Worker. I'm sure they are still wondering quite how Caroline got them into this position the first place!

Caroline also managed to find people to fill all of the roles required for the Youth Centre's successful administration. Thanks here goes to Catherine Atkins, Caroline Stoneham, Emma Mason, Bonnie Twiss, Max Turvill, Alli Bode, Karen Chamberlain, Amanda Kirk as well as Prakash Nayee and Paul Joel (I sincerely hope that no one has been left out here). I really must find out how Caroline manages to twist quite so many arms, not to mention how she acquires so much funding! It is very good to know that the Centre is now starting to generate revenue, albeit modest, from hall hire with regular hires and birthday party bookings. It was so good to be able to hold the school's Christmas disco for Reception and Years 1 and 2 classes in the Centre.

The Parish Council have provided us with wonderful support for some time now. This year though they have been especially helpful, providing us with generous lease terms and helping with the Opening Event. Their support has been invaluable especially in the light of the devastating changes

TO OUR MEMBERS

and challenges imposed on us by the axing of support, funding and staffing from Cambridge Youth Services.

The Trustees have worked hard at supporting and upholding the Youth Workers, the Centre and Caroline and we must thank them for their efforts. Terry has been a great Treasurer and taken on many roles above and beyond that of just doing the accounting. Prakash has done enormously well in raising money, fellowship and the Trust's profile with his Curry and Quiz evenings. These have been ably backed by Tom's role as quiz master and Graham's badgering us to do the advertising properly. We have also now been joined by Rev'd Paul Joel who deserves a gold star, Brownie badge and perhaps even a Blue Peter badge all rolled into one for being willing to take over the mantle of Chair as I retire.

Sadly a major problem is our lack of a Secretary. A Secretary is needed – even if only to fulfil 'Charitable' and 'Company' requirements. I have been doing the Minutes and Caroline and Terry have fulfilled other administration jobs. We have been fortunate to be able to struggle on without one because of so many people's efforts. Where would we have been without all of the 'stars' mentioned above? I really do want to thank them from the bottom of my heart. The legacy they have provided for Willingham and its youth is a truly great asset and I wish them, the Youth Work and the village all of the very best for a long time to come.

Rev'd Linda Liversidge
Retiring Chair, Willingham Youth Trust
4 November 2015

STRATEGIC HIGHLIGHTS

January 2015 finally saw the completion and handing over of the new Youth Centre by the Willingham Parish Council to the Youth Trust providing the first dedicated facility for young people in the village. Granted on a ten year renewing lease, the Trust is committed to ensuring that the facility provides a full and diverse range of activities for the children and young people of the village.

Unfortunately, the New Year also saw announcement of the severe cuts being made by Cambridgeshire County Council to their Youth Services and Locality Team. Whilst devastating for

TO OUR MEMBERS

the County, this meant that the Council were no longer able to provide Youth Workers on a service level basis with the Trust and as such the Trust has been forced into a new era as a direct employer. We said a sad farewell to Chris and Karen Mogg – who had been with the Trust for a long time and, carefully guided by Cambridgeshire ACRE, the Trust has directly employed two part-time Youth Workers to help deliver the ever popular Youth Club nights.

To assist the Trust with effectively managing the new facility, ensuring our new status of employers was in line with statutory guidance and to help maximize the activity and revenues for the Youth Centre a new Management Committee was established in February 2015 comprising of local parents and two of the Trustees. The Management Committee has three different groups looking at Governance & Safeguarding, Finance & Fundraising, Premises & Maintenance and Activities.

The Committee has been very successful to date in applying for funds, establishing a hiring policy and developing marketing & PR, developing the Youth Club activities and running and planning a few additional events. It has also been able to support the Trust in reviewing some of its procedures and policies.

FINANCIAL HIGHLIGHTS

The core costs for the Trust continue to be the salary costs of our Youth Workers to manage the Club nights. This cost has been met mainly through the annual grant from Willingham Parish Council, although it is noted that 2015/16 will be the final year currently confirmed for this support and as such we must prioritise this to ensure future sustainability.

The Trust has also been continuing to submit funding applications and have been very successful to date with funds received from:

- British Schools Trust - £500 to support the purchase of new board games, computer gaming equipment and arts & crafts supplies.
- Cambridgeshire Police Crime Commissioners Fund - £2000 to run a 10 week tag-boxing course specifically targeted GRT young people to increase engagement and help community cohesion
- Domino Printing - £300.00 to help set up a coding club for young people
- Cole Charitable Trust - £500 towards supplied and staffing costs to run arts and crafts sessions for toddlers and young people

Further funds were raised through:

TO OUR MEMBERS

- LocalGiving fundraising
- Participation in the Fen Edge Family Festival, running a coconut shy and bike-powered smoothie stall manned by Management Committee members and received support from Tesco for produce
- We have also reinstated a collection box in the One Stop shop

A donation from Cambridge University Judge Business School of six computers and monitors, was very gratefully received and adds to the resources available within the Centre.

LOOKING AHEAD

One of the key challenges for the Trust in looking forward will be around the roles of the Trust and the Management Committee and, with a number of Trustees who feel that they might be at the end of their contribution (for a whole variety of reasons) a key focus must surely be on how we bring the two together to create a robust and sustainable entity that can deliver against its aims. It will also be about finding individuals who are prepared to commit time and passion to ensuring the continued proper governance of the Trust moving forwards.

Finances continue to be a challenge and securing financial support and fundraising will be ever more present in our activities. As the County and District Council's see more and more of their budgets cut, there is increased need for a Youth facility so we hope that Willingham will recognize and support the value of the Trust and its activities. We hope that we will also be able to call on the continued support of our Parish Council moving forwards to help finance some of the core operating costs to ensure we can continue to provide a needed resources for the village.

Whilst we have worked hard this year to establish the new Youth Centre within the village it is obvious that there is still more work to do in terms of increasing both the awareness of, and activity within, the facility. We will continue to work on developing our visibility and creating an accessible website for the young people of Willingham so that we can ensure that their voices are at the heart of everything we create and work to deliver.

Caroline Hyde

Chair, Willingham Youth Centre Management Committee

November 4, 2015

FINANCIAL SUMMARY

Financial Summary

- The 2014/15 Financial Account Year for Willingham Youth Trust runs from 1st August 2014 – 31st July 2015. The 2014-2015 accounts have been audited by Lance Uttridge from Uttridge Accounting and will be filed at Company House and Charity Commission up to our Financial Year ending 31 July 2015.
- Revenue and Operating grants for 2014/15 have come from Willingham Parish Council and fundraising
- Audited Accounts will be presented separately.

CONTACT INFORMATION

Contact Information

REV LINDA LIVERSEDGE
CHAIR



revlin@me.com

TERRY JONES
TREASURER



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Company Information

Willingham Youth Trust
enquiries@willinghamyouthtrust.org



REGISTERED COMPANY NUMBER: 07693748(England and Wales)
REGISTERED CHARITY NUMBER: 1139104

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 July 2015
for
Willingham Youth Trust

Uttridge Accounting Ltd
Chartered Certified Accountants
36a Church Street
Willingham
Cambridgeshire
CB24 5HT

Willingham Youth Trust

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for the Year Ended 31 July 2015

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Willingham Youth Trust

Report of the Trustees
for the Year Ended 31 July 2015

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 July 2015. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
07693748 (England and Wales)

Registered Charity number
1139104

Registered office
40-42 High Street
Willingham
Cambridge
CB24 5ES

Trustees

H M F Awal	- resigned 6.2.2015
D T Jones	
T Miller	
G W Mumby	
P Nayee	
Mrs H Wyllie	- resigned 5.2.2015
P A Joel	- appointed 5.2.2015
Rev L Liversidge	Baptist Minister C Of E Vicar

Independent examiner

Ultridge Accounting Ltd
Chartered Certified Accountants
36a Church Street
Willingham
Cambridgeshire
CB24 5HT

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Approved by order of the board of trustees on 18 November 2015 and signed on its behalf by:

D T Jones - Trustee



Independent Examiner's Report to the Trustees of
Willingham Youth Trust

I report on the accounts for the year ended 31 July 2015 set out on pages three to seven.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Uttridge Accounting Ltd
Chartered Certified Accountants
36a Church Street
Willingham
Cambridgeshire
CB24 5HT

18 November 2015

Willingham Youth Trust
Statement of Financial Activities
for the Year Ended 31 July 2015

		2015 Unrestricted fund £	2014 Total funds £
INCOMING RESOURCES	Notes		
Incoming resources from generated funds			
Voluntary income		12,631	7,382
Activities for generating funds	2	706	1,112
Investment income	3	7	11
Total incoming resources		<u>13,344</u>	<u>8,505</u>
RESOURCES EXPENDED			
Charitable activities			
Willingham Youth Trust		<u>10,967</u>	<u>12,675</u>
NET INCOMING/(OUTGOING) RESOURCES		2,377	(4,170)
RECONCILIATION OF FUNDS			
Total funds brought forward		2,045	6,215
TOTAL FUNDS CARRIED FORWARD		<u><u>4,422</u></u>	<u><u>2,045</u></u>

The notes form part of these financial statements

Willingham Youth Trust

Balance Sheet
At 31 July 2015

	Notes	£	2015 Unrestricted fund £	2014 Total funds £
CURRENT ASSETS				
Cash at bank and in hand			4,422	3,825
CREDITORS				
Amounts falling due within one year	7		-	(1,780)
NET CURRENT ASSETS			<u>4,422</u>	<u>2,045</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			4,422	2,045
NET ASSETS			<u>4,422</u>	<u>2,045</u>
FUNDS				
Unrestricted funds	8		4,422	2,045
TOTAL FUNDS			<u>4,422</u>	<u>2,045</u>

The notes form part of these financial statements

Willingham Youth Trust

Balance Sheet - continued
At 31 July 2015

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 July 2015.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 July 2015 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 18 November 2015 and were signed on its behalf by:

D T Jones -Trustee



T. MILLER

G W Mumby -Trustee



The notes form part of these financial statements

Willingham Youth Trust

Notes to the Financial Statements
for the Year Ended 31 July 2015

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2. ACTIVITIES FOR GENERATING FUNDS

	2015	2014
	£	£
Fundraising events	706	1,038
Shop income	-	74
	<u>706</u>	<u>1,112</u>

3. INVESTMENT INCOME

	2015	2014
	£	£
Deposit account interest	<u>7</u>	<u>11</u>

4. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2015	2014
	£	£
Other operating leases	<u>194</u>	<u>1,880</u>

Willingham Youth Trust

Notes to the Financial Statements - continued
for the Year Ended 31 July 2015

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2015 nor for the year ended 31 July 2014.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 July 2015 nor for the year ended 31 July 2014.

6. STAFF COSTS

	2015	2014
	£	£
Wages and salaries	6,120	3,230
	<u>6,120</u>	<u>3,230</u>

The average monthly number of employees during the year was as follows:

2015	2014
-	-
<u>-</u>	<u>-</u>

No employees received emoluments in excess of £60,000.

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2015	2014
	£	£
Other creditors	-	1,780
	<u>-</u>	<u>1,780</u>

8. MOVEMENT IN FUNDS

	At 1.8.14	Net movement in funds	At 31.7.15
	£	£	£
Unrestricted funds			
General fund	2,045	2,377	4,422
	<u>2,045</u>	<u>2,377</u>	<u>4,422</u>
TOTAL FUNDS	<u>2,045</u>	<u>2,377</u>	<u>4,422</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	13,344	(10,967)	2,377
	<u>13,344</u>	<u>(10,967)</u>	<u>2,377</u>
TOTAL FUNDS	<u>13,344</u>	<u>(10,967)</u>	<u>2,377</u>

Willingham Youth Trust

Detailed Statement of Financial Activities
for the Year Ended 31 July 2015

	2015 £	2014 £
INCOMING RESOURCES		
Voluntary income		
Donations	2,131	884
Grants	10,500	6,498
	<u>12,631</u>	<u>7,382</u>
Activities for generating funds		
Fundraising events	706	1,038
Shop income	-	74
	<u>706</u>	<u>1,112</u>
Investment income		
Deposit account interest	7	11
	<u>7</u>	<u>11</u>
Total incoming resources	<u>13,344</u>	<u>8,505</u>
RESOURCES EXPENDED		
Support costs		
Management		
Wages	6,120	3,230
Venue hire	194	1,880
Insurance	273	273
Membership fees	87	142
Equipment	2,693	-
	<u>9,367</u>	<u>5,525</u>
Human resources		
Classes	1,600	-
Other		
Contribution towards New Hall	-	7,000
Training	-	150
	<u>-</u>	<u>7,150</u>
Total resources expended	<u>10,967</u>	<u>12,675</u>
Net income/(expenditure)	<u><u>2,377</u></u>	<u><u>(4,170)</u></u>

This page does not form part of the statutory financial statements