

Report to Willingham Parish Council May 2017

Update

Despite a challenging year of losing considerable resource both the trustees and the remaining dedicated volunteers on the committee continue to fight for the development of the Youth Centre and are committed to hosting a range of activities in the forthcoming months.

Disappointingly, we worked hard throughout 2016 to recruit to a Youth Worker post but alas were unsuccessful, as were several of our neighboring partners also finding themselves in similar situation.

As such we continued to focus on organizing fun and stimulating events in support of both the venue and the Youth Trust. These events were a huge success within the local community and provided us with some much needed funds to secure the continuation of the Youth Centre as a great venue for the local community.

The accounts for the year end 16/17 are attached in Appendix 1.

Activities (for kids and fundraising)

1. Weekly bookings from a baby group Heartbeeps have continued and led to some private bookings.
2. The youth club is on hold until we can find a new Youth Worker.
3. There have been approximately 10 private bookings of the Youth Centre since last November.
4. The Youth Centre is also becoming a popular venue for other local agencies who rent out the venue approximately twice a month for private meetings.
5. During the last 12 months we have worked on three big fundraising events including; working in close partnership with WAG members to host the 2016 It's a Knock Out, which raised a little over £9,000 total being split between the Youth Centre and the playing field; the annual Willingham Feast Fall Family Disco was held in October and we hosted another in March, both were huge successes and local families came together to enjoy good fun, food and dancing, these between them raised some £800.00.

Willingham Youth Trust

6. Finally, and more recently, over the last three months the Youth Trust worked in partnership with our local Co-Op in an amazing fund and awareness raising campaign. This was an amazing opportunity offered by the Co-Op to support local activities in raising funds to support their proposed venture. In our case, the funds will go towards Supervision, training and recruitment of a Youth Centre Manager role that we would like to move forward with in partnership with the Council over the forthcoming months.

Coding Club

We have successfully developed a five week program for local children to participate in, which offers a range of exposure to computer coding. With the support of a local IT entrepreneur and some enthusiastic parents this is the first of, hopefully, many programs that we can offer to the local community. There are currently 17 children booked onto the program, which started on the 22nd April, with three supporting 'coders', two parent helpers and an enthusiastic teenager who is keen to both learn and support his fellow enthusiasts.

The hardware being utilized was kindly offered by the Trainer to help identify the needs of the club and following the first successful program of events we (the Trust) will look to obtain modern, up to date equipment that can be available at the Youth Centre for all enthusiasts to use.

Chess Competition

There will be the opportunity for local children to participate in a Chess Competition / Tournament before the end of the school year. This is being hosted at the Youth Centre by members of the Trust and local enthusiasts as an opportunity for young people to engage in a positive competitive mental sporting activity. Depending on its success the Youth Centre would like to host at least one event a term or see if there is any desire for a Chess Club on a regular basis.

Management of the Youth Centre / Lead Youth Worker

In November 2016 we included in our outline the proposal for a Youth Centre Manager. We have over the last year worked hard to both recruit a Lead Youth Worker, with no positive result and to secure a significant amount of funding that would enable us to proceed with recruiting to both posts on a substantive basis.

We would like to attempt one last concerted effort to recruit to the Lead Youth Worker post and kick start the youth club and will over the next six weeks ensure that Vacancy posts are submitted in the following:

Willingham News (June edition)
Cambridge Evening News
Cambridge Independent
Parent Mail (Willingham Primary School)

Leaflet Drop

Facebook Willingham Youth Centre Facebook Page, Over and Surrounding Areas Sales, Willingham Sales, and Swavesey Sales pages

Our Revised website

Post Office

Re-approach neighbouring Youth Clubs

It is the view of the Trustee Board that if following the above substantive recruitment drive we are still unable to recruit to a Youth Worker Post we must look to an alternative solution to the continuing development and general running of the Youth Centre and to this extent we will approach the Parish Council at their July Meeting with a proposal for recruiting to a Youth Centre Manager post.

We would also at that time like to seek Parish Council support for moving forward with this option, on that basis we will table a more comprehensive financial proposal seeking renewed financial support from the Council in making this a more substantive role.

Changes at the Trust

Following the stepping down of our Chair Paul Joel in November 2016, the Trust appointed Mrs. Bonnie Twiss as Chair and Director to the Company, in addition to which a new Treasurer, Mr. Richard Fuller, was appointed and will be in place at the time of the Parish Council meeting in May.

Youth Centre Board / Directors / Committee Members

Bonnie Twiss – Chair, Director
Emma Mason – Secretary, Director
Richard Fuller – Treasurer, Trustee
Max Turville, Director
Prakash Nayee, Trustee Director

Caroline Stoneham, Committee Member
Amanda Kirk, Committee Member
Karen Chaimberlain, Committee Member

Willingham Youth Trust

Appendix 1 : WYT Accounts to 31st March 2017

Document Details:

Filename:	WIL12-Charity accounts (final)-LU-20170427-153154-465[279666].PDF
Client of:	Uttridge Accounting Ltd

Signature Details

Name:	Bonnie Twiss
Email:	bonnietwiss@me.com
Date & Time:	28/04/2017 18:41:25 (BST)
IP Address:	82.13.72.59
Signing Statement:	Bonnie Twiss confirms that the information is correct and complete to the best of their knowledge and belief.

A permanent record of approval is retained at <http://www.iris.co.uk/verify/EC0C980460AF86>, please keep a copy of this document for your records.

REGISTERED COMPANY NUMBER: 07693748 (England and Wales)
REGISTERED CHARITY NUMBER: 1139104

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 July 2016
for
Willingham Youth Trust

Uttridge Accounting Ltd
Chartered Certified Accountants
36a Church Street
Willingham
Cambridgeshire
CB24 5HT

Willingham Youth Trust
Contents of the Financial Statements
for the Year Ended 31 July 2016

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Willingham Youth Trust
Report of the Trustees
for the Year Ended 31 July 2016

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 July 2016. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07693748 (England and Wales)

Registered Charity number

1139104

Registered office

40-42 High Street
Willingham
Cambridge
CB24 5ES

Trustees

D T Jones

T Miller

G W Mumby

- resigned 1.12.2015

P Nayee

P A Joel

Baptist Minister

Rev L Liversidge

C Of E Vicar

- resigned 1.12.2015

Mrs B E Twiss

Finance Manager

- appointed 1.3.2016

M Turvill

Company Director

- appointed 1.4.2016

(Swiss Laundry Ltd,
Cam

Mrs E J Mason

Hr Business Manager - appointed 1.4.2016

Approved by order of the board of trustees on 27 April 2017 and signed on its behalf by:

Mrs B E Twiss - Trustee

Willingham Youth Trust

Statement of Financial Activities
for the Year Ended 31 July 2016

		2016 Unrestricted fund £	2015 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies		3,613	12,631
Other trading activities	2	5,600	706
Investment income	3	-	7
Total		9,213	13,344
 EXPENDITURE ON			
Raising funds		6,070	-
Charitable activities			
Willingham Youth Trust		1,644	10,967
Total		7,714	10,967
 NET INCOME		1,499	2,377
 RECONCILIATION OF FUNDS			
Total funds brought forward		4,422	2,045
 TOTAL FUNDS CARRIED FORWARD		5,921	4,422

The notes form part of these financial statements

Willingham Youth Trust

Balance Sheet
At 31 July 2016

	Notes	2016 Unrestricted fund £	2015 Total funds £
CURRENT ASSETS			
Debtors	8	301	-
Cash at bank and in hand		5,620	4,422
		<u>5,921</u>	<u>4,422</u>
NET CURRENT ASSETS		<u>5,921</u>	<u>4,422</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		5,921	4,422
NET ASSETS		<u>5,921</u>	<u>4,422</u>
FUNDS	9		
Unrestricted funds		5,921	4,422
TOTAL FUNDS		<u>5,921</u>	<u>4,422</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 July 2016.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 July 2016 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 27 April 2017 and were signed on its behalf by:

Mrs B E Twiss -Trustee

The notes form part of these financial statements

Willingham Youth Trust

Notes to the Financial Statements
for the Year Ended 31 July 2016

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company have been prepared in accordance with the Charities SORP (FRSSE) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015), the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2. OTHER TRADING ACTIVITIES

	2016	2015
	£	£
Fundraising events	5,600	706
	<u> </u>	<u> </u>

3. INVESTMENT INCOME

	2016	2015
	£	£
Deposit account interest	-	7
	<u> </u>	<u> </u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2016	2015
	£	£
Other operating leases	72	194
	<u> </u>	<u> </u>

Willingham Youth Trust

Notes to the Financial Statements - continued
for the Year Ended 31 July 2016

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2016 nor for the year ended 31 July 2015.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 July 2016 nor for the year ended 31 July 2015.

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2016	2015
Administration	1	-
	<u>1</u>	<u>-</u>

No employees received emoluments in excess of £60,000.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	12,631
Other trading activities	706
Investment income	7
	<u> </u>
Total	13,344
 EXPENDITURE ON	
Charitable activities	
Willingham Youth Trust	10,967
	<u> </u>
Total	10,967
	<u> </u>
NET INCOME	2,377
 RECONCILIATION OF FUNDS	
Total funds brought forward	2,045
	<u> </u>
TOTAL FUNDS CARRIED FORWARD	4,422
	<u> </u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016	2015
	£	£
Other debtors	301	-
	<u>301</u>	<u>-</u>

Willingham Youth Trust

Notes to the Financial Statements - continued
for the Year Ended 31 July 2016

9. MOVEMENT IN FUNDS

	At 1.8.15 £	Net movement in funds £	At 31.7.16 £
Unrestricted funds			
General fund	4,422	1,499	5,921
TOTAL FUNDS	<u>4,422</u>	<u>1,499</u>	<u>5,921</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	9,213	(7,714)	1,499
TOTAL FUNDS	<u>9,213</u>	<u>(7,714)</u>	<u>1,499</u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 July 2016.

Willingham Youth Trust
Detailed Statement of Financial Activities
for the Year Ended 31 July 2016

	2016 £	2015 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	2,853	2,131
Grants	-	10,500
Hall hire	760	-
	<hr/>	<hr/>
	3,613	12,631
Other trading activities		
Fundraising events	5,600	706
Investment income		
Deposit account interest	-	7
	<hr/>	<hr/>
Total incoming resources	9,213	13,344
EXPENDITURE		
Raising donations and legacies		
Hired staff	1,720	-
Other trading activities		
Fundraising costs	4,278	-
Donations	72	-
	<hr/>	<hr/>
	4,350	-
Support costs		
Management		
Wages	833	6,120
Venue hire	72	194
Insurance	79	273
Membership fees	15	87
Equipment	-	2,693
	<hr/>	<hr/>
	999	9,367
Human resources		
Sundries	133	-
Classes	-	1,600
	<hr/>	<hr/>
	133	1,600
Other		
Website	150	-
Professional fees	144	-
Cleaning	163	-
Training	55	-
	<hr/>	<hr/>
	512	-
Total resources expended	7,714	10,967

This page does not form part of the statutory financial statements

Willingham Youth Trust

Detailed Statement of Financial Activities
for the Year Ended 31 July 2016

	2016 £	2015 £
	<hr/>	<hr/>
Net income	<u>1,499</u>	<u>2,377</u>

This page does not form part of the statutory financial statements

