



# WILLINGHAM PARISH COUNCIL

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22 February 2017

**NOTICE IS HEREBY GIVEN** of an ordinary meeting of Willingham Parish Council to be held on Wednesday 1<sup>st</sup> March 2017 at 7 30 pm, at The Octagon, St Mary and All Saints Church – Church Street, Willingham  
**ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.**

The Public and Press are invited to address the Council under Item 37/17

## AGENDA

35/17 Apologies for absence

36/17 Declarations of interest

37/17 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative

38/17 To approve the minutes of the Full Parish Council meeting held on the 1<sup>st</sup> February 2017

39/17 To deal with any matters arising from the meeting held on the 1<sup>st</sup> February not covered elsewhere on this agenda

40/17 To receive and consider any County Council reports and communications not covered elsewhere on this agenda

41/17 To receive and consider any District Council reports and communications not covered elsewhere on this agenda

42/17 To receive the Chairman's report including:

- To receive an update on the proposed Cottenham shuttle bus
- To receive correspondence from Parishioner regarding parking in Bourneys Manor Close and consider any actions
- To receive correspondence from Parishioner regarding the footpath at the end of Pound Lane and consider any actions
- To receive an update regarding Parish and District Council elections.
- To receive an update on Shelford Road and consider any actions
- To receive correspondence re volume of traffic around the cross roads and consider any actions.

43/17 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations

**F&GP Committee – updates including:**

- To receive and consider proposal for custodian role
- To part rescind resolution 24/17 and consider revised proposal
- To receive an update on personnel issues.

**Planning Committee – updates including:**

- Minutes of the meeting held on the 27<sup>th</sup> February 2017
- To receive an update on the boundary review

**HALLS – Updates including:**

- To receive an update on the Legionella survey and consider any actions

**Cemetery – updates including**

- To receive an update regarding the cemetery wall/soil
- To consider renewal of Cemetery database contract
- To discuss recent issues with cemetery plots and consider any actions

**Green & Boundaries – updates including:**

- To receive tree survey report and consider any actions.

**Leisure & Amenities** - updates including:

- To consider request from WAG for tree signage on the QEII Field
- To consider quotes for pavilion lighting

**44/17 Monthly accounts for payment**

**Items paid by bank payments:**

Salaries	February 2016	Salaries	£2228.17
HMRC	February 2016	PAYE	£ 565.71
Nest	Pension	Salaries	£ 36.25
Gritbins/Kingfisher	Grit Bins		£ 935.98
Salvum Ltd	Legionella Risk Ass	Est	£ 714.00

**Items paid by direct debit/standing order:**

British Telecom	Phone	Est	£ 408.86
Total Gas	Pavilion gas	L & A	£ 25.48
Total Gas	Village green electric	G & B	£ 76.55
GDF Suez	Ploughman Electric	Halls	£ 133.55
Intouch CRM	Licence & Hosting	Est	£ 35.99

**Items paid by cheque between meetings:**

Universal Fencing	Fixings Gate	G&B	£ 404.40
Camb County C	Reading Challenge	Donation	£ 500.00
Over Day Centre	Donation	Donation	£1750.00

**Items to be paid by bank transfer:**

Suds & Bubbles	Cleaning Ploughman	Halls	£ 425.00
Suds & Bubbles	Cleaning Pavilion	L & A	£ 200.00

**Items to be paid by cheque:**

Cromwell Fire	Alarm Serv Pavilion	L & A	£ 114.00
Cromwell Fire	Alarm Serv Ploughman	Halls	£ 568.32
SLCC	Conference	Est	£ 405.20
Lawn Hopper	Scarification – Bowls	L & A	£ 125.00
HMK	Toilet rolls	Est	£ 19.63
A R Aspinall	Litter picker tools	Est	£ 27.00
MD Contracting	Flailing Orchard	G&B	£ 918.00

**45/17 Police update**

**46/17 To consider request to purchase some Parish Council land.**

**47/17 To receive request for endorsement of a grant application by the Social Club**

**48/17 Items for future meeting**

**49/17 Date of next meeting**



Mandy Powell  
Parish Clerk