

WILLINGHAM PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on 4th January 2017
7.30pm, in the Octagon, St Mary and All Saints Church, Church Street, Willingham

Present: Councillors: Cook, Slater, Mellows, L King, Smith, Law, P King (Chair), Mansfield (*arrived 7.35pm*)
County Councillor: Peter Hudson
Parishioners: **two**
Clerk: **Mandy Powell**

	Actions
<p>01/17 Apologies for absence Apologies were received from the following Councillors: Croucher - holiday Watson – personal commitment Harding – unwell Tassell – work commitment Harris – unwell Anderson – unwell Manning – prior commitment</p>	
<p>02/17 Declarations of interest None</p>	
<p>03/17 Public forum (<i>maximum 3 minutes per person, with an overall limit of 15 minutes</i>) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative.</p>	
<p><i>The meeting was adjourned</i> <i>Mr Papworth reported to the Council regarding the upcoming boundary review and asked that parishioners be made aware. The Council confirmed that the change to the boundary had their unanimous support and Councillor Law agreed to include a piece in the Willingham News. Kirstin Donaldson from SCDC would be attending the February Council meeting to explain the review and its process.</i></p>	Law
<p><i>Mr Spittle of Green Street raised concerns about the junction at Rockmill End by the library. He has experienced several incidents of damage to his vehicles and considered the junction to be very dangerous. Mr Spittle was asked to pass on the information to Councillor Hudson via the Clerk and Councillor Hudson would take it up with Highways.</i></p>	Clerk/ Hudson
<p><i>The meeting was reconvened.</i></p>	
<p>04/17 To approve the minutes of the Full Parish Council meeting held on the 7th December 2016 Councillor Slater proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Law and agreed with five votes in favour and three abstentions due to not being at the meeting.</p>	
<p>05/17 To deal with any matters arising from the meeting held on the 7th December 2016 not covered elsewhere on this agenda. None</p>	
<p>06/17 To receive and consider any County Council reports and communications not covered elsewhere on this agenda. Report previously circulated. Item 8/17 – Street Lighting was taken under this item. Concerns were raised that the decision to put the lights back on had been taken too quickly and without adequate consideration of the considerable costs in turning them off in the first place. Councillor L King proposed that the Council write to CCC expressing their concerns and asking for confirmation that if the Parish Council were to request the lights be dimmed or turned off that they would receive the cost saving for doing so. This was seconded by Councillor Law and agreed unanimously.</p>	L King/ Clerk
<p>Item 8/17 - Gritting was taken under this item. Councillor Hudson confirmed that CCC had received incorrect information regarding the cost saving that would be generated by cutting the gritting routes and therefore reversed the decision. Councillor Hudson was asked to look into reports that both Rampton Road and Earith Road had been very icy at times during the past week or so. It was agreed to write to CCC (copying in P Hudson) with a copy of the public and school bus routes requesting these be included in the gritting program.</p>	Hudson Clerk

Mandy Powell
01/02/2017

<p>07/17 To receive and consider any District Council reports and communications not covered elsewhere on this agenda. Councillor Manning was not present and no report had been received.</p>	
<p>08/17 To receive the Chairman's report including: <u>To receive an update on CCC gritting routes</u> This item was taken under 6/17</p>	
<p><u>To receive an update on Street lighting</u> This item was taken under 6/17</p>	
<p><u>To receive notice of Parish Area meeting – transport – 25th January 2017</u> Information to be forwarded to Councillors Harris and L King to see if they wish to attend.</p>	L King/ Harris
<p><u>Buckingham Palace Garden Party nominations</u> It was agreed to nominate Councillor Cook.</p>	Clerk
<p>09/17 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations</p>	
<p>F&GP Committee – updates including: Noting to report – next meeting 18th January. Councillors P King and Smith gave their apologies as neither would be available.</p>	F&GP
<p>Planning Committee – updates including: <u>To consider tree works application S/3516/16/TP – 88 Long Lane, Willingham</u> Councillor King proposed the Council recommend approval, seconded by Councillor Slater and agreed unanimously.</p>	Clerk
<p><u>Planning minutes from meetings held on 19th December 2016</u> Previously circulated.</p>	
<p><u>To receive an update on Willingham/Over boundary and consider any actions.</u> This was taken under item 3/17 - Public Forum.</p>	
<p><u>To receive an update on Neighbourhood/Parish Plans</u> Councillor Law summarised a recent presentation given to the planning committee by District Councillor Turner. Neighbourhood Plans (NPs) were introduced by the Localism Act 2011 and allow Parish or Town Councils to influence planning in their local area. Councillor Turner confirmed that the NP can give the Parish Council a stronger say in the type and location of development within the parish but it must not conflict the District Council's Local Plan and it cannot reduce the amount of development. Creating a NP can be a lengthy process (on average 2 years) and can cost between £30,000 and £40,000. Grants of around £9,000 are available. As yet, no NP has been completed in the District. It had been agreed that since the District Council's Local Plan is likely to be completed this year, the Parish Council would not start a costly and complex exercise with no obvious benefits at this stage. It had been agreed however to review the Parish Plan over the coming year.</p>	
<p>HALLS – Updates including: Councillor Tassell was not present to give a report.</p>	
<p>Cemetery – updates including <u>To Receive an update on the new cemetery</u> Councillor Mellows had been in touch with the land owner's next of kin and confirmed that they were unable to take matters further at the present time. He would remain in contact periodically to see if circumstances had changed at all. It was agreed to make SCDC aware that should the land come forward for development, following extensive searches it is currently the only suitable available land in the village for a cemetery.</p>	Clerk
<p><u>To receive an update regarding the cemetery wall and gates</u> The gates had now been repaired and had been checked by Councillor Mellows.</p>	
<p><u>Wall</u> The soil was still to be removed. As Councillor Cook did not have time to co-ordinate the work Councillor Mellows agreed to take this over.</p>	Mellows
<p><u>To receive an update on cemetery trees and consider actions to be taken</u></p>	

Samuel Binds

61/02/2017

Councillor Mellows had looked through the report previously issued by the tree warden and had decided to wait until the full tree survey had been carried out before taking action. He had trimmed the overhanging branches from Church Lane.

Green & Boundaries – updates including:

Report previously circulated.

The Hornbeams had been planted on the village green and the Christmas tree had been removed.

The gate to the community orchard had been broken over the Christmas period. This had been reported to the police and a quote to replace the gate had been received (£337 plus vat). Councillor Cook proposed that the Council accept the quote and get the gate replaced asap. He also proposed that as the figure is only a little over the Council's excess that no claim be made. This was seconded by Councillor Smith and **agreed** unanimously.

Clerk

Manning

Long Pond – Councillor Manning had met with SCDC re clearing Long Pond and the matter was ongoing.

Leisure & Amenities - updates including:

To receive report and consider request from Fen Gallop for access to through the rear of the Recreation Ground.

No additional report from organisers received.

To consider additional donated trees for the QEII field.

Councillor Smith reported that some additional trees had been donated and he had met with WAG to discuss placement of them. Councillor Smith proposed that the Council agree to the proposal made by WAG, seconded by Councillor Law and agreed unanimously.

10/17 Monthly accounts for payment

Paid Items

Salaries	December	Salaries	£2228.84
HMRC	PAYE Dec	Salaries	£ 594.69
SCDC	Piper Lifeline	Section 142	£ 697.32
Total Gas & Power	Pavilion Gas	L & A	£ 22.60
Total Gas & Power	Electric Pub Hall	Halls	£ 48.18
GDF Suez	Electric Ploughman	Halls	£ 197.99
Intouch CRM	Licence	Est	£ 35.99

Paid by bank transfer

Suds & Bubbles	Ploughman cleaning	Halls	£ 425.00
Suds & Bubbles	Pavilion cleaning	L & A	£ 200.00

To be paid

Konica Minolta	Photocopier	Establishments	£ 222.84
Willingham PCC	Meeting room	Establishments	£ 210.00
Mike Overall	Cemetery Gates	Cemetery	£ 108.00
P J Seymore	Trench Green	G & B	£ 250.00
Lawn Hopper	Winter Treatment	L & A	£ 42.00
Buchans	Grass Cutting	Establishments	£1583.73
Rougham Estate	Christmas Tree	Establishments	£ 360.00
NB Electrical	Ploughman Hall	Halls	£1451.28
K Fergusons	Grass cutting	Establishments	£1440.00
Proludic	QEII Phase II	S106	£34,846.95

Councillor Smith proposed the Council approve the accounts, seconded by Councillor Slater and **agreed** unanimously

11/17 Police update

Councillor Slater reported on the recent issues around Christmas and News Years Even in Church Street/Green Street and confirmed he would liaise with the police over the Council's concerns. The Clerk was asked to pass details of the upcoming crime prevention session to Councillor Slater and was also asked to email the PCSO highlighting the Council's concerns over recent events and inviting him to attend the February meeting.

Slater/
Clerk

12/17 To receive and consider grant request from Cambridgeshire Search and Rescue

The Chair summarised the application which had been previously circulated. Councillor Slater proposed a donation of £100, seconded by Councillor Cook with two votes in favour, 5 against and one abstention – **not carried**.

Councillor Smith proposed a donation of £300, seconded by Councillor Mellows and **agreed** with five votes in favour, one against and two abstentions.

Clerk

13/17 To consider nomination for community heroes awards

Councillors were requested to forward any nominations to the Clerk by 19th January.


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01/02/2017

14/17 Items for future meeting

Boundary Review (Feb)

Parish Plan

15/17 Date of next meeting: 1st February 2017

 01/02/2017

Meeting closed at 8:45pm

Legislation governing payments in the order in which they appear:

- (1) LGA 1972 s112 (2)
- (2) Ditto
- (3) LGA 1972 s137
- (4) LG (misc Provs) Act 1976 s19 (1)
- (5) Ditto
- (6) Ditto
- (7) LGA 1972 s111
- (8) Ditto
- (9) Ditto
- (10) Ditto
- (11) LGA 1972 s134(4)
- (12) LGA 1894 s(8)(1)(i)
- (13) Ditto
- (14) Open Spaces act 1906 s10
- (15) LG (misc Provs) Act 1976 s19(1)
- (16) LGA 1972 s111
- (17) LGA 1894 s(8)(1)(i)
- (18) LGA 1972 s214
- (19) Open Spaces Act 1980 s10
- (20) LG (Misc Provs) Act 1976 s19(1)