



WILLINGHAM PARISH COUNCIL

Minutes of the Full Parish Council Meeting held on
3rd August 2016 7.30pm, in the Octagon,
St Mary and All Saints Church, Church Street, Willingham

Present: Councillors: Croucher (Chair), P King, L King, Watson, Slater, Anderson, Smith (*arrived 8.05pm*) Manning,
Mellows, Harris
Parishioners: One
Clerk: Mandy Powell

132/16 Apologies for absence

Apologies were received from the following:

- Councillor Law - holiday
- County Councillor Hudson - holiday
- Councillor Tassell – personal commitment
- B Mansfield – prior commitment
- A Cook – Work commitment

133/16 Declarations of interest

141/16 – Bowling Green and MUGA - Councillor Smith declared an interest as Chair of the Bowls Club (*This declaration was made at the start of item 141/16 as Councillor Smith was not present at this point in the meeting*)

134/16 Public forum (*maximum 3 minutes per person, with an overall limit of 15 minutes*) All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting. Maximum of five people to speak. Large Groups must decide on a spokesperson representative.
The meeting was adjourned

Mr Knightley of Silver Street expressed concerns about the number of recent break-ins and attempted break-ins within the village and the impact that turning the lights off between 2am and 6am could have over the winter months. The Council agreed to refer this issue to the F&GP committee later in the year to look at the various options available and the cost implications of them.

The meeting was reconvened.

135/16 To approve the minutes of the Full Parish Council meeting held on the 6th July 2016

Councillor Manning proposed the minutes be accepted as a true record of the meeting, seconded by Councillor Slater and agreed with four votes in favour and five abstentions due to not being at the meeting.

136/16 To deal with any matters arising from the meeting held on the 6th July 2016 not covered elsewhere on this agenda.

None

137/16 To consider any applications for co-option for the Councillor vacancy

No applications had been received – item deferred to the September meeting

138/16 To receive and consider any County Council reports and communications not covered elsewhere on this agenda.

County Councillor Hudson was not at the meeting to give a report.

139/16 To receive and consider any District Council reports and communications not covered elsewhere on this agenda.

Councillor Manning reported that things were relatively quiet at the moment and reminded Councillors that there was currently a consultation taking place with regards to devolution.

Councillor Manning was asked for clarification on the status of Greater Cambridgeshire Housing Development Agency (GCHDA) and also on how planning decisions are made if the applications involve other SCDC departments. Councillor Manning confirmed that other than straightforward applications they are considered by committee. He also agreed to provide the Council with details regarding the GCHDA.

Actions

F&GP

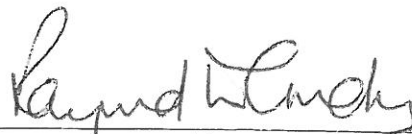
Sept

R Manning

Raymond W. End

07/ September / 2016

<p><u>140/16 To receive the Chairman's report including:</u> <u>Correspondence from a Parishioner regarding verge grass cutting</u> The Clerk had received further correspondence regarding verge cutting and had responded to the Parishioner. The Chair read out the letter to Council and the Clerk was asked write a further letter.</p>	Clerk
<p><u>Invitation to the Summer Reading Challenge at the Library</u> The Council had been invited to the award ceremony for the above on the 13th September. Councillor Croucher volunteered to attend.</p>	R Croucher
<p><u>Correspondence from SCDC regarding bus hubs</u> The Chair read out the letter from SCDC and it was agreed unanimously that there were no suitable sites within Willingham. Clerk to respond.</p>	Clerk
<p><u>Enquiry regarding Parish Street Lighting</u> This item was taken under item 134/16 - public forum.</p>	
<p><u>Correspondence received regarding HGVs through the village</u> The Council had been copied into correspondence to Gallaghers raising concerns about the number of HGVs through the village. This was read to Councillors and noted.</p>	
<p><u>Request for suitable venues for Devolution event</u> The Clerk had received a request for suitable venues for the above. It was agreed to offer the Ploughman Hall</p>	Clerk
<p><u>141/16 To receive from the following Committees; reports from lead councillors, note any delegated decisions taken, and make any recommendations</u></p>	
<p><u>F&GP Committee – updates including:</u> Nothing to report</p>	
<p><u>Planning Committee – updates including:</u> <u>Meeting held on the 20th July</u> Minutes had been previously circulated and the Clerk had written to SCDC. A response had been received and read to Councillors. The chair reminded Councillors that the public consultation would take place on the 17th August 2016 in the library between 4pm and 8pm. A discussion took place and Councillor Manning advised that he had pointed out to CCC the potential future traffic issues on Rockmill End as a result of increased development. Councillor P King was unhappy with the planning department and requested that the Clerk minute that he had no confidence in the District Council Planning Department.</p>	
<p>It was agreed that Councillor P King would draft a response to SCDC in conjunction with the PC Chair and the Chair of planning. This would be forwarded to SCDC following the public consultation.</p>	P King/ R Croucher D Law
<p><u>Update on the Civic Affairs Committee meeting held on the 28th July</u> Councillor P King had attended the meeting and reported that it had been agreed to send the issue to review. The Clerk was asked to write to Councillor Corney to thank her for her input at the meeting.</p>	Clerk
<p><u>HALLS – Updates including:</u> <u>To receive and consider quotation to remove the old alarm system in the public hall</u> Councillor Croucher proposed that the Council accept the quotation and go ahead with the work, seconded by Councillor Harris and agreed unanimously.</p>	Clerk
<p><u>To receive and consider quotation for the repair/replacement of the ceiling lights in the Ploughman Hall.</u> As a result of investigation into the fault a quotation had been received giving options going forward. Normally three quotations would be requested but due to timescales it was proposed by Councillor P King that the Council accept the quotation provided for LED lighting and not request further quotations, seconded by Councillor Anderson and agreed unanimously.</p>	Clerk
<p><u>Cemetery - updates including</u> <u>New Cemetery</u> Councillor Mellows reported that this item is still ongoing.</p>	Mellows
<p><u>Earth pile in cemetery</u> The Clerk reported that the earth pile had been moved away from the wall and it was anticipated it would be removed over the next week or so.</p>	Cook
<p><u>Green & Boundaries – updates including:</u></p>	Manning / Clerk


07/September/2016

Councillor Cook was not present to give a report. The Chair reported that correspondence had been received from WAG regarding the Christmas Tree for the Green. It was agreed that Councillor Manning would ascertain the cost of obtaining and installing a 20ft tree. Once the details were known the Clerk would notify WAG of the cost

Leisure & Amenities - updates including:

To receive and consider quotations for an artificial bowling green and MUGA

Councillor Smith advised the Council of the current situation with the Bowls Club and the Recreation Ground and explained the quotes that had been received. *(due to a declaration of interest Councillor Smith took no part in the voting on this item)*

Councillor Manning proposed that the Council do nothing at the moment until such time as clear needs were identified from the village, seconded by Councillor Slater and agreed with eight votes in favour and two abstentions.

September

To receive and consider quotations for external decoration of the pavilion

No quotes had been received and a potential issue with the removal of the anti-graffiti paint had been raised. It was agreed to defer this until September to allow further investigation.

142/16 Quarterly Budget Statement

Councillor Croucher proposed that the quarterly budget statement be accepted, seconded by Councillor Smith and agreed unanimously.

143/16 Monthly accounts for payment

Paid Items:

Salaries	July	Salaries	2042.53
HMRC	PAYE	Salaries	585.93
Intouch CRM	Licence	Est	35.99
British Gas	Pavilion electricity	L & A	355.55
Total Gas & Power	Pavilion Electric	L & A	28.55
Total Gas & Power	Pavilion gas	L & A	17.63
Total Gas & Power	Green Electric	G & B	59.10
Engie Energy UK	Public Hall Electric	Halls	16.66
	Ploughman Electric	Halls	500.90

Items paid by BACS:

Suds & Bubbles	Cleaning Ploughman	Halls	425.00
Suds & Bubbles	Cleaning Pavilion	L & A	200.00

Items to be paid:

Cromwell Fire	Ext Ploughman	Halls	83.16
Cromwell Fire	Ext Pavilion	L & A	83.16
Cromwell Fire	Ext Public Hall	Halls	126.00
ESPO	Stationery	Est	33.66
Glasdon	Rubbish bin	L&A	604.82
CBS Office	Stationery	Est	72.80
Buchans	Village Grass Cutting	Est	1567.08
Hewitsons	Status of Appeals	Est	112.80
Office Petty cash	Various	Est	105.80
CBE Ltd	Emerg Lighting Pub Hall	Halls	345.60
HMK Supplies	Toilet rolls	Halls	19.63

Councillor Manning proposed the accounts be accepted, seconded by Councillor Mellows and agreed unanimously.

144/16 Police matters update

Report previously circulated. Councillor Slater reported that according to E-Cops the village had been quiet during the last month. However, he was concerned that the system does not accurately report issues in the village and he would take this up with the police.

Slater

145/16 To receive and consider maintenance for proposed bus shelters around Rockmill End

Following the previous meeting the Clerk had raised several questions with CCC. The Chair read out their response in which they confirmed that the £7,000 maintenance per shelter would be passed onto the Council. Councillor King proposed that the Council agree to take on the maintenance, seconded by Councillor Manning and agreed unanimously.

Clerk

146/16 To receive and consider funding request from the Scouts for their firework display

A request had been received asking the Council to purchase the fireworks (£1,500) so that the Scouts could offer the event free of charge. Councillor Manning proposed that the Council did not commit to this spend, seconded by Councillor Slater with four votes in favour, five against and one abstention - motion not carried. Councillor Croucher

Clerk
F&GP

Raymond W. King
07/September/2016

proposed that the Council agree to a one off grant of £500 towards the cost of the event this year and refer the issue to the F&GP committee for further discussion. This was seconded by Councillor Harris and agreed unanimously.

September

147/16 To receive an update on Meadow Road and consider any actions to be taken
As Councillor Cook was not present it was agreed to defer this item until the September meeting.

148/16 To receive any other reports from outside bodies not on the agenda
None received.

149/16 Items for future meeting

Co-Option
Meadow Road
Pavilion external decoration
Parish Plan
Neighbourhood Plan
Christmas Tree

150/16 Date of next meeting: 5th September 2016

Meeting closed at 21:16pm

Legislation governing payments – in the order in which they appear:

1. LGA 1972 s112 (2)
2. Ditto
3. LGA 1972 s111
4. LG (Misc Provs) Act 1976 s19 (1)
5. Ditto
6. Ditto
7. Ditto
8. Ditto
9. Ditto
10. LGA 1972 s111
11. Ditto
12. LGA 1894 s(8)(1)(i)
13. Ditto
14. Ditto
15. LGA 1972 s111
16. LGA 1894 s(8)(1)(i)
17. S1972 s111
18. LG (Misc Provs Act 1976 s19(1)
19. LGA 1972 s111
20. Ditto
21. LGA 1894 s(8)(1)(i)

Raymond Tucker
07/September/2016